

To: CORPORATE SERVICES COMMITTEE		Subject: DESIGN SERVICES - PROPOSED CHANGE TO EXISTING STAFFING STRUCTURE
From: HEAD OF DESIGN SERVICES		
Date: 17 April 2009	Ref: CC/JC	

1.00 PURPOSE

- 1.01 The purpose of this Report is to seek Committee approval of a proposed change to the existing staffing structure within Design Services. The intention is to complete the efficiency savings required for 2009/10 as previously reported and to deal with current Services' demands. A more comprehensive review is under preparation and will be submitted to a future meeting of the Committee for 2010/11 and beyond.

2.00 BACKGROUND

- 2.01 Taking into account the changing workload of Design Services, a need has been identified for a Building Surveyor/Technician, who could progress minor work projects from inception to completion, thereby combining the roles of an Architectural Technician and a Quantity Surveying Technician.

It is therefore proposed to delete two posts of Technician (Architect/QS) (NLC6-10), and to add one post of Building Surveyor/Technician (NLC9-11) to the establishment. This would result in a reduction in salary costs of £22,957, with the cost taken at the mid point of the salary range. These calculations include provision for 25 per cent on costs for employer contributions.

3.00 RECOMMENDATION

- 3.01 That the Committee note the report and approve the proposed changes to the staffing structure within Design Services, with a saving of £22,957 in the financial year 2009/10 and remit consideration to the HR Sub-Committee.


Head of Design Services

Members seeking further information on the contents of this Report are asked to contact Campbell Crawford, Head of Design Services Tel No. 01698 504001.