

AGENDA

- (1) Declarations of Interest in terms of the Ethical Standards in Public Life Etc. (Scotland) Act 2000

STRATEGIC

- (2) Quarterly Performance Management Exceptions Report – Quarter 1 (April to June 2009) (pages 1-3)
Submit report dated 19 August 2009 by Executive Director of Corporate Services informing of service performance within this quarter which falls outwith the agreed thresholds together with planned action to bring performance back within acceptable thresholds (copy herewith)

FINANCIAL

- (3) General Debtors' Bad Write off for former Administration Department in Financial Year 2006/2007 (pages 4-5)
Submit report dated 6 August 2009 by Executive Director of Corporate Services presenting a summary of outstanding debtor accounts for the financial year from April 2006 to March 2007 deemed non-collectable following all attempts at recovery (copy herewith)
- (4) 2009/2010 Revenue Monitoring Report – 1 April to 17 July 2009 (pages 6-16)
Submit report dated 4 August 2009 by Executive Director of Corporate Services detailing for the period 1 April to 17 July 2009 expenditure and income against the estimates detailed in the 2009/2010 Corporate Services Budget (copy herewith)
- (5) Composite Capital Programme 2009/2010 – 1 April to 17 July 2009 (pages 17-19)
Submit report dated 27 July 2009 by Head of Property Services providing an update on the expenditure of the Property Services Capital Programme as at 17 July 2009 (copy herewith)
- (6) Civic Centre Motherwell (pages 20-21)
Submit report dated 23 July 2009 by Head of Central Services advising of the approved capital to upgrade and refurbish the Civic Centre, Motherwell (copy herewith)

OPERATIONAL

- (7) Minutes of Sub-Committees
 - (a) Corporate Services (Licensing) Sub-Committee (pages 22-36)
Submit Minute of meeting held on 20 May 2009 (copy herewith)
Submit Minute of meeting held on 10 June 2009 (copy herewith)
Submit Minute of special meeting held on 7 July 2009 (copy herewith)
Submit Minute of special meeting held on 14 July 2009 (copy herewith)
Submit Minute of special meeting held on 15 July 2009 (copy herewith)
Submit Minute of meeting held on 5 August 2009 (copy herewith)
 - (b) Civic Functions Group (pages 37-39)
Submit Minute of meeting held on 6 August 2009 (copy herewith)

- (8) Charity Law Consultation: Proposals for Minor Amendments to the Charities and Trustee Investment (Scotland) Act 2005 and to the Charities Accounts (Scotland) Regulations 2006 (pages 40-44)
Submit report dated 5 August 2009 by Head of Legal Services seeking homologation for action taken in responding on behalf of the Council to the Scottish Government Consultation Paper on Proposals for Minor Amendments to the Charities and Trustee Investment (Scotland) Act 2005 and to the Charities Accounts (Scotland) Regulations 2006 (copy herewith)
- (9) Civic Government (Scotland) Act 1982 - Custodial Sentences and Weapons (Scotland) Act 2007 - The Knife Dealers Licences (Exceptions) Order 2009 - The Knife Dealers Licences (Licensed Conditions) (Scotland) Order 2009 - The Knives (Forfeited Property) (Scotland) Order 2008 - Implementation of New Mandatory Licensing Scheme (pages 45-64)
Submit report dated 10 August 2009 by Head of Legal Services advising of the introduction of a new mandatory Licensing Scheme (Knife Dealers Licences) within Scotland and to agree conditions to be attached to licences issued under the scheme and an appropriate fee (copy herewith)
- (10) Civic Government (Scotland) Act 1982 (Licensing of Booking Offices) Order 2009 (pages 65-75)
Submit report dated 22 July 2009 by Head of Legal Services advising of the introduction of a new mandatory Licensing Scheme within Scotland and to agree conditions to be attached to licences issued under the scheme and approve an appropriate fee (copy herewith)
- (11) Summary Justice Reform – Unification of Courts within South Strathclyde, Dumfries and Galloway (pages 76-77)
Submit report dated 10 August 2009 by Head of Legal Services advising of a delay in the timetable for the unification of the District Courts into Scottish Court Service and to propose a response to a further consultation issued by the Scottish Court Service (copy herewith)
- (12) Draft Children's Hearings (Scotland) Bill – Implications for the Council (pages 78-79)
Submit report dated 18 August 2009 by Head of Central Services advising of the content of the draft Children's Hearings (Scotland) Bill and its implications for the Council (copy herewith)
- (13) Scotland's Population 2008 - Registrar General's Annual Review of Demographic Trends (page 80)
Submit report dated 18 August 2009 by Head of Central Services advising of the publication of the Registrar General's Annual Review of Demographic Trends entitled "Scotland's Population 2008", a copy of which has been placed in the Members' Library (copy herewith)
- (14) Health and Safety Information for Members (pages 81-82)
Submit report dated 23 July 2009 by Head of Central Services advising of the publication by the Institute of Occupational Safety and Health of a new guide highlighting the health and safety responsibilities of Elected Members (copy herewith)

- (15) Consultation on Draft National Elected Member Strategy for Local Government (pages 83-86)
Submit report dated 10 July 2009 by Executive Director of Corporate Services providing an update on the findings of an Improvement Service Consultation on the Draft National Elected Member Development Strategy for Local Government (copy herewith)

- (16) Re-tendering of Housing and Property Maintenance Contracts (pages 87-88)
Submit report dated 10 August 2009 by Head of Design Services seeking approval to progress the procurement process for the Housing and Property Maintenance Contract with the advertisement of the contract within the Official Journal of the European Union (OJEU) (copy herewith)

- (17) North Lanarkshire Local Licensing Forum – Resignation (page 89)
Submit report dated 5 August 2009 by Head of Central Services seeking the appointment of a replacement Member to North Lanarkshire Local Licensing Forum (copy herewith)

- (18) Public Holidays 2010 (page 90)
Submit report dated 5 August 2009 by Head of Central Services seeking consideration and determination of local public holidays for factories and businesses in North Lanarkshire for the calendar year 2010 (copy herewith)

- (19) Town Twinning – Cumbernauld/Bron Association (page 91)
Submit report dated 5 August 2009 by Head of Central Services advising of a twinning visit from Bron, France to Cumbernauld during September 2009 (copy herewith)

STAFFING

- (20) Corporate Services: Structure Reviews
 - (a) Central and Legal Services (pages 92-93)
Submit report dated 13 August 2009 by Executive Director of Corporate Services making recommendations following a review of the establishment structure within the Committee Services Section of the Central Services Division, impacting on staffing within the Legal Services Division (copy herewith)

 - (b) Design Services – Review of Staff Structure (pages 94-98)
Submit report dated 29 June 2009 by Head of Design Services seeking approval to implement a staff structure review for the Design Services Division of Corporate Services (copy herewith)