

## REPORT

To: CORPORATE SERVICES COMMITTEE	Subject: CONTRACTS ACCEPTED UNDER FINANCIAL LIMITS	
From: HEAD OF DEMOCRATIC AND LEGAL SERVICES		
Date: 07 April 2015	Ref: MS/MR	

**1. Introduction**

The purpose of this report is in accordance with General Contract Standing Orders, to provide Committee with notification of all contracts accepted by the Executive Director of Corporate Services in the reporting period up to certain financial limits.

**2. Background**

General Contract Standing Orders requires that Committee is notified of all contracts accepted by the Executive Director of Corporate Services on the authority of the appropriate Chief Officer up to certain financial limits. Accordingly, the attached Appendices summarise contract awards for the supply of goods or provision of services over £50,000 but less than the EU threshold of £172,514 and for works contract awards over £50,000 but less than £500,000.

**3. Recommendation**

The Committee is asked to note the contents of this report.



**Head of Democratic and Legal Services**

Members seeking further information on the contents of this report are asked to contact Margaret Shankland on extension 2726.

## APPENDIX 1

Contract Description	Contract Extension	Contract Value (inc extension) (£s)	Approved Budget (£s)	Successful Tenderer (Name)	Goods/Supplies/ Works	No of Tenders Received	Route*
Supply, Installation and Maintenance of the Council Chamber, Audio Conferencing Equipment		55,071.00	55,071.00	Nuway Audio Visual Limited	Goods	3	CO
Demolition of Buildings at 2B Baird Street, Coatbridge		75,568.50	75,568.50	George Beattie & Sons Limited	Works	4	CO

**\*Key – Procurement Route**

CO – Contract Open Procedure

CR – Contract Restricted Procedure

FO – Framework Open Procedure

FR – Framework Restricted Procedure

FMCC – Mini Comp Council Framework

FMCC3 – Mini Comp 3<sup>rd</sup> Party Framework

App – Approved List

N – Negotiated Contract

EXT – Extension to Contract/Framework

## APPENDIX 2

### SUPPLY, INSTALLATION AND MAINTENANCE OF THE COUNCIL CHAMBER AUDIO CONFERRING EQUIPMENT

As a result of the age and shortage of available spares for the existing conferencing equipment, tender documents were prepared for the Supply, Installation and Maintenance of New Audio Conferencing Equipment.

The contract was advertised on the Public Contracts Scotland portal under the dual stage procedure, i.e. candidates must first pass a selection procedure before being invited to tender. Prospective tenderers were invited to attend a site visit prior to submission and nine companies attended. Following advertisement, three companies submitted tenders.

The funding for this project is contained within the Corporate Services Capital Programme 2014/15. The three companies who submitted a tender for the works are as undernoted:-

<b>Contractor</b>	<b>Weighted Score</b>
Nuway Audio Visual Limited	99.4
SS UK	99.0
Tyco	85.9

After checking, the contract was awarded to Nuway Audio Visual Limited in the sum of £55,071.00 for a period of three years, including parts and warranty for all equipment for five years

## APPENDIX 3

### DEMOLITION OF BUILDINGS AT 2B BAIRD STREET, COATBRIDGE

The work comprises demolition of two buildings and site clearance, including clearance of the adjacent site. On completion the site is to be fenced off.

The contract was advertised on the Public Contracts Scotland portal under the dual stage procedure, i.e. candidates must first pass a selection procedure before being invited to tender. In response to the advertisement, six contractors expressed an interest and submitted completed Pre Qualification Questionnaires (PQQ).

The funding for this work is contained within the Corporate Services Capital Budget.

The six PQQs were evaluated in accordance with the PQQ provisions and all six were invited to submit a tender for the works:-

<b>Contractor</b>	<b>Amount After Checking £</b>
George Beattie and Sons Limited	75,568.50
Reigart Contracts Limited	83,017.20
Gowrie Contracts Limited	129,353.70
William Goodfellow Limited	151,053.00
Dem Master Demolition Limited	Non compliant offer
Safedem Limited	Non compliant offer

After checking the contract was awarded to George Beattie and Sons Limited in the sum of £75,568.50.