

## REPORT

To: CORPORATE SERVICES COMMITTEE	Subject: MEASURED TERM CONTRACTS – CORPORATE PROPERTY & PROCUREMENT
From: HEAD OF CORPORATE PROPERTY & PROCUREMENT	
Date: 31 March 2015	Ref: JG/LJ

**1. Introduction**

The purpose of this report is to advise committee of proposals to re-tender a number of Measured Term Contracts, (MTCs) utilised by Corporate Property and Procurement Services. These re-tendered contracts will ensure efficiencies for the council and help obtain best value.

**2. Background**

The council procures a significant amount of work associated with our Corporate Property estate being funded from the Central Repairs Account and funded by individual Services. A large proportion of these works are undertaken by means of MTCs.

The advantage of MTC contracts is that the various works are competitively tendered to ensure that the Council obtains optimum price and quality and these costs are then fixed for a defined period. During the period of the contract, the council is not committed to the level of spend detailed in the initial contract document but it allows us to call on contractors often at very short notice to effect repairs in the knowledge that we are securing competitive rates for this work.

**3. Contracts to be re-tendered**

Appendix 1 to this report details the areas of work which forms the basis of this re-tendering exercise to be phased over the next two years. This exercise will include dialogue with our Maintenance contractor Mears to determine the appropriate level of their involvement

**4. Financial Considerations**

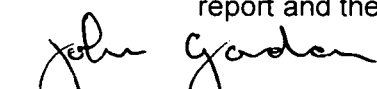
The costs associated with the spend associated with these Measured Term Contracts will be met primarily from the Central Repairs Account and from Client Services Revenue and Capital Budgets. It is anticipated that this re-tendering exercise will secure procurement savings for the council which will assist with the current savings agenda.

It is understood that Housing Property Services are currently looking to re-tender a number of MTCs and early dialogue will take place to ensure that a corporate approach to these contracts is maintained and there is no duplication of effort.

**5. Recommendations**

It is recommended that committee:

- (i) approve the re-tendering of the Measured Term Contracts as detailed within this report and the attached appendix.



**Head of Corporate Property & Procurement**

Members seeking further information on the contents of this report are asked to John Gordon, Head of Corporate Property and Procurement on Telephone Number 01698 302225

**Re-tendering of Measured Term Contracts**

Service, Maintenance and Repair of Storage Fan Heaters

Inspection and repair of Lighting Conductors

Fire Alarm Testing

Metal Doors and Blacksmiths

Temporary Heating Appliances

Bitmac Repairs

Flat Roofing Repairs

Asbestos Laboratory Services

Asbestos Removal

Inspection and repair of Roof Anchors

Water Quality Control

Maintenance of Swimming Pool plant rooms

Floor Coverings