

**NORTH LANARKSHIRE COUNCIL
COMMITTEE REPORT**

To: CORPORATE SERVICES COMMITTEE		Subject: MEMBERS TRAINING AND DEVELOPMENT 2011/12
From: EXECUTIVE DIRECTOR OF CORPORATE SERVICES		
Date: 12 MAY 2010	Ref: JOH/BN	

1. Purpose of the Report

- 1.1 The purpose of this report is to update the Committee on arrangements made in respect of Members training and development.

2. Background

- 1.1 It has previously been agreed that the members training and development programme runs on a fixed calendar of dates included in the Council diary.
- 1.2 Following consultation with Elected Members the content of the 2011/12 members training programme has been prepared. The arrangement for 7 April 2011 was put in place following discussion with the Convener.

3. Members Training and Development Programme 2011/12

- 3.1 The planned Members Training and Development Programme for 2011/12 is attached as Appendix 1 which would take the programme up to the Council elections in May 2012.
- 3.2 It is proposed that as required arrangements for additional sessions and/or changes be made in the light of circumstances and in consultation with the Convener.

4. Personal Development Plans

- 4.1 The Corporate Services Committee on 30 October 2009 approved the introduction of appropriate arrangements to give all members the opportunity to take part in a training needs assessment and have a personal development plan.
- 4.2 Audit Scotland are monitoring the take up of personal development plans by elected members
- 4.3 It is proposed that arrangements be made to conduct personal development plan interviews in the coming months.

5. Recommendations

- 5.1 It recommended that the Committee approves the
- (a) Members Training and Development Programme for 2011/12 and
 - (b) proposed arrangements for Personal Development Plans for Elected Members


Executive Director of Corporate Services

Members Training Programme 2011/12

Day/Date	Time	Session	Facilitator	Location
2011				
Thursday 7 April	10 am	Council appointments to Outside Organisations	Head of Legal Services	Training Room
Tuesday 24 May	2 pm	Housing and Social Work Services – Current Issues	Executive Director of Housing and Social Work	Training Room
Thursday 23 June	2 pm	Learning and Leisure Services - Current Issues	Executive Director of Learning and Leisure	Training Room
Tuesday 5 July	10 am	Single Outcome Agreement	Chief Executive	Training Room
Thursday 11 August	10 am	Important Changes to Councillors Code of Conduct	Executive Director of Corporate Services	Training Room
Tuesday 13 September	2 pm	Planning – Local Plans	Head of Planning and Development	Training Room
Thursday 6 October	10 am	Practical Explanations of Officer Statutory Roles	Executive Director of Corporate Services	Training Room
Tuesday 8 November	2 pm	Community Planning Partnerships	To be advised	Training Room
Thursday 8 December	10 am	Best Value 2	Jennifer Lees Senior Corporate Development Officer	Training Room
2012				
Thursday 12 January	10 am	Current Issues for Local Government	Improvement Service Chief Executive (invited)	Training Room
Thursday 8 February	10 am	Finance and Customer Services – Current Issues	Executive Director of Finance and Customer Services	Training Room
Tuesday 13 March	2 pm	Environmental Services – Current Issues	Executive Director of Environmental Services	Training Room
April		Negotiation Skills	To be advised	Training Room