

AGENDA

- (1) Declarations of Interest in terms of the Ethical Standards in Public Life Etc. (Scotland) Act 2000

MONITORING

- (2) Revenue Budget Monitoring Reports 2015/16
 - (a) Finance and Customer Services (pages 7-11)
Submit report dated 2 November 2015 by the Head of Financial Services providing a comparison of actual expenditure and income for the year from 1 April to 16 October 2015 for Finance and Customer Services (including Miscellaneous Services) against the budget and providing explanations of the most significant variances (copy herewith)
 - (b) Council Summary (pages 12-19)
Submit report dated 13 November 2015 by the Head of Financial Services providing a comparison of actual expenditure and income for the year from 1 April to 16 October 2015 for the Council's General Fund Account and the Housing Revenue Account against the budget and providing explanations of the most significant variances (copy herewith)
- (3) Capital Budget Monitoring Reports 2015/16
 - (a) Finance and Customer Services Capital Programme 2015/16 (page 20)
Submit report dated 2 November 2015 by the Executive Director of Finance and Customer Services providing a summary of the financial performance of the Finance and Customer Services Capital Programme for the period from 1 April to 16 October 2015 (copy herewith)
 - (b) Composite Capital Programme 2015/16 (pages 21-24)
Submit report dated 25 November 2015 by the Executive Director of Finance and Customer Services providing an update on the movement in resources and expenditure budgets for the Composite Capital Programme for the period from 1 April to 16 October 2015, together with the projected year end outturn position and resultant variances (copy herewith)
- (4) Treasury Management Monitoring Report – 1 July to 30 September 2015 (pages 25-30)
Submit report dated 28 October 2015 by the Head of Financial Services advising on the quarterly activity of the Council's Loans and Investment Portfolios from 1 July to 30 September 2015 (copy herewith)
- (5) Finance and Customer Services Service Plan Performance Report – Six Monthly Exceptions Report – 1 April to 30 September 2015 (pages 31-38)
Submit report dated 30 October 2015 by the Executive Director of Finance and Customer Services advising of Service Plan performance results for the first six months of 2015/16 (copy herewith)

- (6) **Payment of Local Taxation and Benefit Update (pages 39-41)**
Submit report dated 4 November 2015 by the Head of Revenue Services providing an update on the payment performance of Council Tax and Non-Domestic Rates and the administration of Housing Benefit and Council Tax Reduction Scheme (copy herewith)

FINANCIAL

- (7) **Annual Review of Financial Regulations (pages 42-47)**
Submit report dated 29 October 2015 by the Head of Financial Services notifying Members of arrangements for amending the Council's Financial Regulations (copy herewith)
- (8) **"Strengthening the Incentive to Save": A Consultation on Pensions Tax Relief (pages 48-52)**
Submit report dated 15 November 2015 by the Head of Revenue Services setting out the response to the HM Treasury consultation paper on Pensions Tax Relief (copy herewith)

OPERATIONAL

- (9) **Audit Scotland Report – Housing Benefits Performance Audit – Outcome of Risk Assessment (pages 53-56)**
Submit report dated 12 November 2015 by the Head of Revenue Services summarising the findings of the work undertaken by Audit Scotland during September and October 2015 on the Council's benefits service, conducted as part of their periodic review on benefits performance (copy herewith)
- (10) **Scottish Welfare Fund – First Six Months Report and Progress Update (pages 57-59)**
Submit report dated 13 November 2015 by the Head of E-Government and Service Development providing a performance update for Scottish Welfare Fund activity for the first six months of 2015/16, together with an update on the progress of the regulatory framework and funding of the Scheme going forward (copy herewith)
- (11) **Update on Implementation of the ICT Strategy – ICT Transformation Programme (pages 60-63)**
Submit report dated 29 October 2015 by the Head of E-Government and Service Development providing an update on the ICT Transformation Programme (copy herewith)
- (12) **Customer Services Report (pages 64-70)**
Submit report dated 16 November 2015 by the Head of E-Government and Service Development providing an update on the work currently under way to deliver the objectives of the Customer Services Strategy (copy herewith)

CONTRACTS

- (13) Install High Level Cabling, Wireless Access Points, Network Cabinets and UPS (pages 71-73)
Submit report dated 16 November 2015 by the Head of E-Government and Service Development requesting that Committee homologate the action taken to use the Scottish Procurement Network Enablement Services Framework to source a supplier for two lots to install High Level Cabling, Wireless Access Points, Uninterrupted Power Supplies (UPS) and Network Cabinets across 23 secondary schools and 61 corporate locations and seeking approval to award the contract (copy herewith)
- (14) Contracts Accepted Under Financial Limits – 10 September to 18 November 2015 (pages 74-75)
Submit report dated 5 November 2015 by the Head of Democratic and Legal Services advising of a contract accepted by the Executive Director of Corporate Services in accordance with Contract Standing Orders (copy herewith)