

## NORTH LANARKSHIRE COUNCIL REPORT

<b>To:</b> POLICY & RESOURCES (FINANCE AND CUSTOMER SERVICES) SUB-COMMITTEE	<b>Subject:</b> INSTALL HIGH LEVEL CABLING, WIRELESS ACCESS POINTS, NETWORK CABINETS AND UPS.
<b>From:</b> HEAD OF E-GOVERNMENT & SERVICE DEVELOPMENT	
<b>Date:</b> 16 NOVEMBER 2015	<b>Ref:</b> IMcK/TD

### 1. Purpose of the Report

- 1.1 The purpose of the report is to request that committee homologate the action taken to use the Scottish Procurement Network Enablement Services framework to source a supplier for 2 lots to install high level cabling, wireless access points, Uninterrupted Power Supplies (UPS) and network cabinets across 23 secondary schools and 61 corporate locations at an estimated cost of £450,000, and seeking approval to award the contract.

### 2. Background

- 2.1 North Lanarkshire Council is currently undertaking a major ICT Transformation Programme. Part of this Programme is the implementation of wireless infrastructure across secondary school and corporate sites aimed at helping the council achieve one of its strategic aims of flexible and mobile working. Also, planning is well underway to replace all secondary school local area network (LAN) equipment.
- 2.2 To meet business requirements in relation to flexible & mobile working it is recognised that a modern effective wireless and LAN solution is required across both corporate and school sites.
- 2.3 In phase 1 of the ICT Transformation Programme, 23 secondary schools and 61 corporate sites are included in the implementation of a new wireless infrastructure while 23 secondary schools will have the existing (end of life) LAN hardware replaced.

### 3. Current Position

- 3.1 There are a small number of wireless services in place across schools and corporate sites which are nearing end of life and are no longer fit for purpose.
- 3.2 A review of this technology was undertaken to determine the most cost effective way forward.
- 3.3 As part of the planning phase to prepare secondary schools for the deployment of new LAN hardware, there is a requirement to upgrade 2 network cabinets at each secondary school and to deploy a UPS for each new cabinet.
- 3.4 In addition to the above, to complete the rollout of wireless infrastructure into 23 secondary schools and 61 corporate sites requires the installation of up to 1,750 high level data points and up to 1,850 wireless access points.
- 3.5 Following consultation with the Convener of Policy and Resources (Finance and Customer Services), the Head of E-Government and Service Development used the Scottish Procurement Network Enablement Services framework to undertake a mini competition of ICT suppliers to deliver these standard products and services without the need to complete a full OJEU procurement process.
- 3.6 Budget exists within the ICT Transformation Programme to meet the costs of this implementation.

#### 4. Tender Evaluation

4.1 A mini competition was undertaken using the Scottish Procurement Network Enablement Services framework.

This procurement was divided into 2 lots as per the work outlined in paras 3.3 and 3.4 above:

- Lot 1: Installation services for Network Cabinets and UPS.
- Lot 2: Installation services for High Level Cabling and Wireless Access Points.

Of the 8 companies on this framework, 4 enquiries were received resulting in 2 formal bids.

The results of the evaluation of the two suppliers bids received are shown in the tables below.

Lot 1: Installation Services for Cabinets and UPS

Tenderer Name	Weighted Price Score (60%)	Weighted Qualitative Score (40%)	Total Tender Score	Final Rank
Capita IT Services Ltd	60	40	100	1
Hutchinson Networks	58.3	32.3	90.6	2

Lot 2: Installation Services for High Level Cabling and Wireless Access Points

Tenderer Name	Weighted Price Score (60%)	Weighted Qualitative Score (40%)	Total Tender Score	Final Rank
Capita IT Services Ltd	60	40	100	1
Hutchinson Networks	-1.9	33.4	31.5	2

**Note:** The estimated cost of £450,000 was based on previous procurements for smaller amounts of cabling installation services. Significant economies of scale have been realised in undertaking this larger exercise across both schools and corporate sites.

The financial bids received are shown in the table below.

Tenderer Name	Price After Evaluation	Price Score	Weighted Price Score (60%)
<b>Lot 1</b>			
Capita IT Services Ltd	£92,016.39	100	60
Hutchinson Networks	£94,620.32	97.2	58.3
<b>Lot 2</b>			
Capita IT Services Ltd	£145,495.59	100	60
Hutchinson Networks	£295,614.27	-3.2	-1.9

#### 5. Financial Considerations

It is proposed that both Lot 1 (92,016.39) and Lot 2 (145,495.59) are awarded to Capita IT Services Ltd following the completion of the procurement process. The costs are contained within the overall ICT Transformation Programme budget.

## 6. **Recommendations**

### 6.1 It is recommended that the Committee

- homologate the action taken by the Head of E-Government and Service Development, following consultation with the Convener, to use the Scottish Procurement Network Enablement Services framework to secure a suitable supplier to install high level cabling, wireless access points, UPS and network cabinets across 23 secondary schools and 61 corporate sites; and
- Agree to award both Lot 1: £92,016.39 and Lot 2: £145,495.59 to Capita IT Services Ltd to be funded from the ICT Transformation programme budget.



### **Head of E-Government & Service Development**

*Members seeking further information on the contents of this report are asked to contact Irene McKelvey, on tel. 01698 520449*