

**Motherwell, 27 October 2011 at 10 am.**

A Meeting of the **CORPORATE SERVICES COMMITTEE**

**PRESENT**

Councillor Hogg, Convener; Councillor McAuley, Vice-Convener; Councillors Carrigan, Chadha, Grant, Harmon, McElroy, Martin, Nolan and Sullivan.

**CHAIR**

Councillor Hogg (Convener) presided.

**IN ATTENDANCE**

The Executive Director of Corporate Services; Head of Central Services; Head of Legal Services, and Senior Accountant, Finance and Customer Services.

**APOLOGIES**

Councillors Homer, S. Love, Stewart and Welsh.

**DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000**

1. No declarations were made.

**PERFORMANCE PORTFOLIO 2010/11 – PERFORMANCE INDICATOR RESULTS**

2. There was submitted a report dated 5 October 2011 by the Executive Director of Corporate Services (1) providing an overview of the Services' performance for the financial year 2010/11, and (2) outlining performance relating to indicators contained within the Services' performance portfolios.

**Decided:** that the report be noted.

**SERVICE PLAN PERFORMANCE REPORT 2011/12 QUARTER 1**

3. There was submitted a report dated 5 October 2011 by the Executive Director of Corporate Services (1) providing details of performance for the first quarter of the financial year 2011/12, and (2) outlining performance relating to indicators contained within the performance portfolio.

**Decided:** that the report be noted.

**2011/2012 REVENUE MONITORING REPORT – 1 APRIL TO 16 SEPTEMBER 2011**

4. There was submitted a report dated 27 October 2011 by the Executive Director of Corporate Services detailing, for the period from 1 April to 16 September 2011, expenditure and income against the estimates detailed in the 2011/12 Corporate Services Budget, including separate details in respect of the four Divisions of that Service.

**Decided:** that the contents of the report be approved and noted.

**2011/2012 COMPOSITE CAPITAL PROGRAMME – 1 APRIL TO 16 SEPTEMBER 2011**

5. There was submitted a report dated 27 October 2011 by the Executive Director of Corporate Services detailing, for the period from 1 April to 16 September 2011, current expenditure against the estimates contained in the 2011/12 Annual Capital Programme for Design and Property Services and Central Services Divisions.

**Decided:** that the contents of the report be noted.

**MINUTES OF SUB-COMMITTEES**

**(1) CORPORATE SERVICES (LICENSING) SUB-COMMITTEE**

6. There were submitted the Minutes of the meetings and special meetings of the Corporate Services (Licensing) Sub-Committee held on 27 July, 17 August, 7, 27 and 28 September 2011.

**Decided:** that the Minutes of the meetings and special meetings of the Corporate Services (Licensing) Sub-Committee held 27 July, 17 August, 7, 27 and 28 September 2011 be approved and noted.

**(2) CORPORATE SERVICES (PUBLIC PROCESSIONS) SUB-COMMITTEE**

7. There were submitted the Minutes of the meetings of the Corporate Services (Public Processions) Sub-Committee held on 9 and 27 September 2011.

**Decided:** that the Minutes of the meetings of the Corporate Services (Public Processions) Sub-Committee held on 9 and 27 September 2011 be approved and noted.

**(3) CIVIC FUNCTIONS GROUP**

8. There was submitted the Minute of the meeting of the Civic Functions Group held on 13 October 2011.

**Decided:** that the Minute of the meeting of the Civic Functions Group held on 13 October 2011 be approved and noted.

**CIVIC GOVERNMENT (SCOTLAND) ACT 1982, AS AMENDED BY THE CRIMINAL JUSTICE (LICENSING) (SCOTLAND) ACT 2010 – RESOLUTION TO UPDATE/AMEND SECOND HAND DEALER'S LICENCES, PUBLIC ENTERTAINMENT LICENCES**

9. **C** With reference to paragraph 9 of the Minute of the meeting of this Committee held on 10 February 2011, when it was agreed that the Head of Legal Services be authorised to (1) make a resolution under the Civic Government (Scotland) Act 1982, as amended by the Criminal Justice (Licensing) (Scotland) Act 2010, as contained within the Appendix to that report, to update/amend Second Hand Dealer's Licences and Public Entertainment Licences, and (2) undertake the statutory procedures in response to the resolution, including an advertisement in the local press, there was submitted a report (docketed) dated 4 October 2011 by the Head of Legal Services (a) advising that, having undertaken the statutory procedures, no representations had been received; (b) seeking authority to pass the resolution, without modification, as contained within the Appendix to the report, and (c) indicating that the legislation stipulates that, once passed, the resolution will come into effect only after a period of nine months, thereby effective from August 2012.

**Decided:** that the Head of Legal Services be authorised to (1) make the resolution without modification, as contained within the Appendix to the report, and (2) advertise the making of the resolution in the local press.

**AREA/REGISTRATION SERVICE PERFORMANCE REPORT 2010/11**

10. There was submitted a report dated 18 October 2011 by the Head of Central Services (1) advising of the preparation and publication of the Annual Area/Registration Services' Performance Report for the financial year 2010/11, and (2) providing details thereon.

**Decided:** that the contents of the report be noted.

**NORTH LANARKSHIRE COUNCIL QUADRENNIAL ELECTIONS FOR COMMUNITY COUNCILS**

11. With reference to paragraph 14 of the Minute of the meeting of this Committee held on 12 May 2011, when it was agreed that the Community Council members stand down on 4 October 2011 to facilitate the quadrennial elections, there was submitted a report dated 5 October 2011 by the Head of Central Services advising of the outcome of the recent quadrennial elections for Community Councils in North Lanarkshire.

**Decided:** that the position be noted.

**LOCAL PUBLIC HOLIDAYS 2012 FOR FACTORIES AND BUSINESSES**

12. There was submitted a report dated 14 October 2011 by the Head of Central Services seeking determination of local public holidays for factories and businesses 2012.

**Decided:** that the following dates be determined as local public holidays in North Lanarkshire for 2012 for factories and businesses, viz:-

Monday, 2 and Tuesday, 3 January 2012  
Monday, 9 April 2012  
Monday, 7 May 2012  
Monday, 4 June 2012  
Monday, 16 July 2012  
Monday, 24 September 2012  
Tuesday, 25 and Wednesday, 26 December 2012

**CONFERENCES**

13. There was submitted a report dated 19 October 2011 by the Head of Central Services (1) advising of invitations received in respect of Member attendance at conferences, and (2) seeking that consideration be given to the invitations.

**Decided:**

- (1) that attendance at the following conference be homologated:-

<b>Conference</b>	<b>Venue</b>	<b>Date</b>	<b>Attendance</b>
Tackling Disorder and Delivering Safer Communities	Carlisle	14-16 October 2011	Councillor Hogg

and

- (2) that otherwise no attendance be authorised.