

## REPORT

To: CORPORATE SERVICES COMMITTEE	Subject: CONFERENCES	
From: EXECUTIVE DIRECTOR OF CORPORATE SERVICES		
Date: 12 June 2012	Ref: CLM/EH	

**1. Purpose of Report/Introduction**

The purpose of this report is to advise the Committee of invitations received in respect of Member attendance at conferences.

**2. Background**

Since the last meeting of the Corporate Services Committee one invitation, coming under the remit of this Committee, has been received for a representative to attend conferences, as detailed in the attached Appendix.

**3. Recommendation**

That consideration be given to the conference invitation received.

  
**Executive Director of Corporate Services**

**CORPORATE SERVICES COMMITTEE OF 21 JUNE 2012**

**Invitations Received to Attend Conferences**

1. Implementing the Public Record Scotland Act (PRSA) – Edinburgh – 19 September 2012  
Consider invitation from Capita Conferences