

Motherwell, 23 August 2012 at 10 am.

A Meeting of the CORPORATE SERVICES COMMITTEE

PRESENT

Councillor McAuley, Vice-Convenor; Councillors Chadha, Clinch, A. Coyle, M. Coyle, Grant, Harmon, Irvine, Johnston, Love, Lyle, McKendrick, McLaren, Muir and Nolan.

CHAIR

In the absence of Councillor W. Hogg, Councillor McAuley (Vice-Convenor) presided.

IN ATTENDANCE

The Executive Director of Corporate Services; Head of Central Services; Head of Design and Property Services; Head of Legal Services, and Accountant, Finance and Customer Services.

APOLOGIES

Councillors W. Hogg, Farooq, Higgins, McVey and Sullivan.

DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000

1. No declarations were made.

GENERAL DEBTORS BAD DEBT WRITE-OFF FOR CORPORATE SERVICES IN FINANCIAL YEAR 2011/12

2. There was submitted a report dated 9 August 2012 by the Executive Director of Corporate Services (1) presenting a summary of outstanding debtor accounts which had been deemed uncollectable following all attempts to recover; (2) advising that an analysis of the outstanding balances due to the Service had been conducted and that the sum of £751.91 had been identified as uncollectable; (3) indicating that the Executive Director of Finance and Customer Services, under delegated powers, had written off five balances under £250 in the total sum of £381.91, and (4) seeking approval to write-off a balance over £250 in the total sum of £370.

Decided:

- (1) that it be noted that the Executive Director of Finance and Customer Services, under delegated powers, had written off five balances under £250, in the total sum of £381.91;
- (2) that the write-off of an item over £250 to the value of £370 be approved, and
- (3) that the report be remitted to the Policy and Resources (Finance and Customer Services) Sub-Committee.

2012/13 REVENUE MONITORING REPORT – 1 APRIL TO 20 JULY 2012

3. There was submitted a report dated 23 August 2012 by the Executive Director of Corporate Services detailing, for the period from 1 April to 20 July 2012, expenditure and income against the estimates detailed in the 2012/2013 Corporate Services Budget, including separate details in respect of the four Divisions of that Service.

Decided: that the contents of the report be approved and noted.

2012/13 COMPOSITE CAPITAL PROGRAMME – 1 APRIL TO 22 JUNE 2012

4. There was submitted a report dated 23 August 2012 by the Executive Director of Corporate Services detailing, for the period from 1 April to 22 June 2012, current expenditure against the estimates contained in the 2012/2013 Annual Capital Programme for Design and Property Services Divisions.

Decided: that the contents of the report be noted.

MEASURED TERM CONTRACT FOR METAL DOORS, SCREENS AND BLACKSMITH WORKS 2012/2015

5. There was submitted a report dated 12 July 2012 by the Head of Design and Property Services (1) providing details of tenders received for the Measured Term Contract for Metal Doors, Screens and Blacksmith Works 2012/2015; (2) advising that the most advantageous tender, following evaluation on the basis of 60% price and 40% quality in accordance with the construction procurement manual issued by the Scottish Government, was, after checking, that submitted by Taymore Limited; (3) indicating that the contract period was for three years, estimated at a cost of £250,000.00 per annum, with the option to extend the contract for a further two years, and (4) seeking homologation of the action taken, following consultation with the Convener, in accepting the offer from Taymore Limited.

Decided: that the action taken, following consultation with the Convener, in accepting the offer from Taymore Limited for the Measured Term Contract for Metal Doors, Screens and Blacksmith Works 2012/2015 be homologated.

EXTENSION TO MEASURED TERM CONTRACT – STORAGE FANS AND ELECTRICAL HEATING MAINTENANCE

6. With reference to paragraph 5 of the Minute of the special meeting of the former Policy and Resources (Property) Sub-Committee held on 15 June 2009, when it was agreed that the tender for the Measured Term Contract for the Maintenance of Storage and Fan Convector Heaters 2009/2012 received from Electricaire Limited, Bellshill in the indicative sum of £59,700, for a three year period commencing on 1 July 2009, with an option to extend for a further period of two years be accepted, there was submitted a report dated 10 July 2012 by the Head of Design and Property Services (1) proposing that, as Electricaire Limited had performed entirely satisfactory, the contract be extended for a further period of two years; (2) confirming Electricaire Limited has indicated their willingness to undertake a further two years work at the current rates and conditions with the appropriate annual indexed uplift, and (3) indicating that these rates were considered good value for money.

Decided: that the contract with Electricaire Limited for Storage Fans and Electric Heating Maintenance 2009/2012 be extended for a further period of two years.

MINUTES OF SUB-COMMITTEES

(1) CORPORATE SERVICES (LICENSING) SUB-COMMITTEE

7. There were submitted the Minutes of the meetings and special meetings of the Corporate Services (Licensing) Sub-Committee held on 13, 26 and 27 June, 4, 5, 24 and 25 July and 6 August 2012.

Decided: that the Minutes of the meetings and special meetings of the Corporate Services (Licensing) Sub-Committee held on 13, 26 and 27 June, 4, 5, 24 and 25 July and 6 August 2012 be approved and noted.

(2) CORPORATE SERVICES (PUBLIC PROCESSIONS) SUB-COMMITTEE

8. There were submitted the Minutes of the meetings of the Corporate Services (Public Processions) Sub-Committee held on 21 June, 18 July and 14 August 2012.

Decided: that the Minutes of the meetings of the Corporate Services (Public Processions) Sub-Committee held on 21 June, 18 July and 14 August 2012 be approved and noted.

(3) CIVIC FUNCTIONS GROUP

9. There was submitted the Minute of the meeting of the Civic Functions Group held on 9 August 2012.

Decided: that the Minute of the meeting of the Civic Functions Group held on 9 August 2012 be approved and noted.

APOLOGIES (SCOTLAND) BILL

10. There was submitted a report dated 15 August 2012 by the Head of Legal Services (1) seeking approval of the Council's response to the consultation on the Apologies (Scotland) Bill, which had been issued for comment as a proposed Private Members Bill by Margaret Mitchell, MSP; (2) detailing the background relative thereto; (3) setting out proposals for consideration, and (4) providing a summary of the Council's response, as contained within the Appendix to the report.

Decided: that the Head of Legal Services be authorised to forward the response, on behalf of the Council, as contained within the Appendix to the report, to the consultation on the Apologies (Scotland) Bill.

LICENSING OF TAXI CARS

11. There was submitted a report (docketed) dated 30 July 2012 by the Head of Legal Services (1) presenting a number of issues for consultation in relation to the regulation of taxi cars, viz:-

- (a) areas of operation;
- (b) vehicle specification – wheelchair accessible vehicles, and
- (c) vehicle specification – age limits, and

(2) seeking authority to enter into consultation with the taxi trade.

Decided: that the Head of Legal Services be authorised to enter into consultation with the taxi trade in relation to the regulation of taxi cars.

APPOINTMENTS TO PRISON VISITING COMMITTEES

- C** 12. There was submitted a report dated 15 August 2012 by the Head of Central Services (1) advising that a letter had been received from Mr. Charles Heberton tendering his resignation as a member of the Prison Visiting Committee for HMP Addiewell; (2) indicating (a) that as a result of this resignation and due to an outstanding vacancy on Addiewell Visiting Committee, there now remains in that Committee two vacancies to be filled by the Council, and (b) that there remains, also, an outstanding vacancy at HMP Barlinnie Visiting Committee to be filled by the Council; (3) confirming that, subsequently, an expression of interest in becoming a member of the Prison Visiting Committee for both Addiewell and Barlinnie had been received from Ms. Rees Gallacher, an experienced member of the Prison Visiting Committee for HMP Shotts, and (4) recommending that the Committee agree Ms. Gallacher be appointed to the vacancy on the Prison Visiting Committees for HMP Addiewell and Barlinnie and recommend accordingly to the Council.

Decided: that it be agreed that Ms. Rees Gallacher be appointed to the vacancy on the Prison Visiting Committees for HMP Addiewell and HMP Barlinnie and recommend accordingly to the Council

REGISTRATION SERVICE PERFORMANCE INDICATORS – EVENTS REGISTERED IN 2011

13. There was submitted a report dated 9 August 2012 by the Head of Central Services (1) advising of events registered in each registration district in Scotland in 2011, as contained within the Appendix to the report, and (2) providing details thereon.

Decided: that the report be noted.

TOWN TWINNING

(1) EUROPEAN YOUTH FORUM SEPTEMBER 2012 - BRON, FRANCE

14. There was submitted a report dated 30 July 2012 by the Head of Central Services (1) advising of correspondence received from the Council's Learning and Leisure Services advising that six pupils and a dance development officer would be travelling to Bron, France during September 2012; (2) detailing the background relative thereto; (3) indicating that each community within the Lyon urban conurbation, together with Bron's four twin towns were invited to send a troupe of dancers to a parade which takes several hours to make its way through the city streets, bringing together theatre professions and community participants, and (4) further advising that each of Bron's twin towns had been invited, also, to support this invitation through attendance by, or a representative of, the Civic Head and recommending acceptance of that invitation.

Decided:

- (1) that assistance in terms of Council policy be awarded to the six pupils and the dance development officer to participate in the European Youth Forum during September 2012, and
(2) that otherwise the contents of the report be approved and noted.

(2) CUMBERNAULD AND KILSYTH RAMBLERS

15. There was submitted a report dated 30 July 2012 by the Head of Central Services advising of correspondence received from the Secretary, Cumbernauld and Kilsyth Ramblers advising of a twinning visit to Bron, France during September 2012 and seeking assistance in this respect.

Decided: that assistance in terms of Council policy be awarded to Cumbernauld and Kilsyth Ramblers in respect of a twinning visit to Bron, France during September 2012.

(3) STEPPS/LES MARCHES TWINNING ASSOCIATION

16. There was submitted a report dated 3 August 2012 by the Head of Central Services (1) advising of correspondence received from Stepps/Les Marches Twinning Association advising that 2012 will be the 10th anniversary of the official twinning link between Stepps and Les Marches; (2) detailing the background relative thereto; (3) indicating that there has been regular activity between Stepps and Les Marches and the twinning association have been invited to celebrate the official 10th anniversary during the weekend of 21-24 September 2012, and (4) further advising that an invitation had been extended to the Council to be formally represented at the ceremony to recognise the links on Saturday, 22 September 2012 and recommending acceptance of that invitation.

Decided:

- (1) that assistance in terms of Council policy be awarded to Stepps/Les Marches Twinning Association in respect of the 10th anniversary twinning links, and
- (2) that otherwise the contents of the report be approved and noted.

(4) KILSYTH TOWN TWINNING ASSOCIATION

17. There was submitted a report dated 31 July 2012 by the Head of Central Services advising of correspondence received from the Chairperson, Kilsyth Town Twinning Association advising of a twinning visit to Meulan, France during October 2012 and seeking assistance in this respect

Decided: that assistance in terms of Council policy be awarded to Kilsyth Town Twinning Association in respect of a twinning visit to Meulan, France, during October 2012.

(5) SCHWEINFURT TWINNING ASSOCIATION

18. There was submitted a report dated 31 July 2012 by the Head of Central Services advising of correspondence received from the Chairman, Schweinfurt Twinning Association advising of a twinning visit from Schweinfurt, Germany during September 2012 and seeking assistance in this respect.

Decided: that assistance be awarded to Schweinfurt Twinning Association in respect of the twinning visit from Schweinfurt, Germany during 2012.