

REPORT

To: CORPORATE SERVICES COMMITTEE		Subject: LOCAL CHANGE IN THE POST OFFICE NETWORK	
From: HEAD OF CENTRAL SERVICES			
Date: 15 January 2013	Ref: MS/RM		

1. **Purpose of Report**

To advise of correspondence dated 31 December 2012 from Post Office Limited regarding local changes in the Post Office Network.

2. **Background**

Following the introduction of Post Office Limited's Code of Practice on Public Consultation and Communication with respect to changes in the Post Office Network, as agreed with Consumer Focus, the national body for consumers relates to future changes in the Network from 1 April 2009 and establishes new processes to ensure engagement with local authorities over change in the Post Office Network.

3. **Consideration**

Post Office advise where change is planned, for example in the case of the relocation of a branch, they hope to be able to engage with the local authority proactively, and seeks views on any information that may be relevant. In instances where change occurs that is beyond their control, for example a Sub-Postmaster resigning at short notice, Post Office want to ensure that the local authority are fully informed about the situation and the action they will take to resolve the situation.

4. **Recommendations**

Members are asked to note that Post Office have confirmed that they will consult with the relevant local authority with regard to changes in the Post Office Network locally.

4.0.40-7

Head of Central Services

Members seeking further information on the contents of this report are asked to contact Margaret Shankland on Ext. 2726.