

REPORT

To: ENVIRONMENTAL SERVICES COMMITTEE		Subject: FLEET TRACKER SYSTEM PROCUREMENT TENDER
From: ACTING EXECUTIVE DIRECTOR OF REGENERATION & ENVIRONMENTAL SERVICES		
Date: 26 th April 2016	Ref: KW/GJ/JS	

1. INTRODUCTION

- 1.1 The purpose of this report is to advise committee of the action taken following consultation with the Executive Director of Corporate Services and the Convener of Environmental Services to undertake a tender process to procure, supply, install, commission and maintain a vehicle tracking system for the council fleet.

2. BACKGROUND

- 2.1 The council currently has a fleet tracking system in one hundred and eighty three (183) vehicles, and after consultation with the services the intention is to increase the current number to four hundred vehicles (400) in total. The trackers improve visibility of fleet utilisation and it would therefore be beneficial to install in light vehicles such as small vans/cars as well as the heavy vehicles that they are currently installed in.
- 2.2 It has been identified that the tracker system can be procured through the European Journal (OJEU) Public Contract Scotland Open Procedure to supply, install, commission and maintain a vehicle tracking system.
- 2.3 After consultation with procurement it was agreed that an OJEU Public Contract Scotland tender would be conducted to ensure best value.

3. FINANCIAL IMPLICATIONS

- 3.1 The council currently has one hundred and eighty three (183) vehicles with tracker devices. The cost of these devices is currently recharged to service users' revenue budgets. The initial set up cost is £180 per vehicle. If the appointed contractor is the same as the existing provider then this will be for additional vehicles only however if a new supplier is appointed then this will be for all the vehicles. In addition there are running costs of £120 per vehicle per annum. Additional running costs for the new vehicles will be £26,040 per year. The following user departments; Waste Management and Land Management will have to fund any increased costs and they have already been made aware of this. The additional costs for installing trackers in the pool cars will increase the recharge rate for pool cars by approximately £0.03 per mile.
- 3.2 The total value of the contract for 400 vehicles is estimated to be £312,000 over 5 years.

Department	Current vehicles	Current cost per year (£)	Additional Vehicles	Additional set up cost in year one only (£)	Additional Annual Running Cost for new vehicles (£)	Total Additional Cost (£)
Waste Management	86	10,320	10	17,280	1,200	18,480
Land Management	18	2,160	77	17,100	9,240	26,340
Pool Cars	52	6,240	130	32,760	15,600	48,360
Others	27	3,240	0	4,860	0	0
GRAND TOTAL	183	21,960	217	72,000	26,040	93,270

4. RECOMMENDATION

4.1 The committee are asked to note the decision taken by the Executive Director of Corporate Services and the Convener of Environmental Services, to proceed with the procurement tender exercise.



KENNETH WILSON

ACTING EXECUTIVE DIRECTOR OF REGENERATION & ENVIRONMENTAL SERVICES

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