

**EXCERPT OF MINUTE OF MEETING OF HOUSING AND SOCIAL WORK SERVICES COMMITTEE
HELD ON 25 APRIL 2013****ECO/GREEN DEAL/NATIONAL RETROFIT (HEEP) PROPOSALS**

22. With reference to paragraph 10 of the Minute of the meeting of this Committee held on 31 January 2013 when, *inter alia*, approval had been given to the development of an Outline Business Case and model for an Energy Partnership Vehicle for North Lanarkshire Council, there was submitted a report dated 25 March 2013 and a revised report, tabled at the meeting with an attached Appendix, by the Head of Housing Services regarding the proposal to develop and consider an outline business case for the support of the formation of an Energy Partnership Vehicle for North Lanarkshire (1) advising that a Working Group had been formed to develop the business case and collate the data necessary to accurately profile the potential for further carbon reduction initiatives across both the corporate stock, and private and social housing; (2) informing that the progress of the development of the Online Business Case would be reported to a future meeting of the Committee, and (3) proposing that (a) as a measure to maintain progress in the interim, housing related energy staff, currently funded by HRA and based within Design and Property Services be realigned within Housing and Social Work Services, and (b) as full consideration would be required for the potential financial, human resources and legal policy and equalities implications associated with the development of an Energy Partnership Vehicle, all of these factors be detailed fully within the next stage associated Online Business Case for the proposed partnership vehicle.

Decided:

- (1) that the progress of the online business case in support of the formation of an Energy Partnership Vehicle for North Lanarkshire be noted;
- (2) that the interim proposal to progress the redeployment of housing related energy staff to be based and managed within Housing and Social Work Services, be approved;
- (3) that the revised report be remitted to the Corporate Services Committee and the Policy and Resources (Human Resources) Sub-Committee for consideration, and
- (4) that otherwise the terms of the report be noted.

To: HOUSING AND SOCIAL WORK SERVICES COMMITTEE	Subject: ECO / GREEN DEAL / NATIONAL RETROFIT (HEEP) PROPOSALS
From: HEAD OF HOUSING SERVICES	
Date: 25 APRIL 2013	Ref: EMCH/DM

1. Purpose of Report / Introduction

The purpose of this report is to update members on the proposal to develop and consider an outline business case for the support of the formation of an Energy Partnership Vehicle for North Lanarkshire.

2. Background

- 2.1. As stated in the January 2013 report to committee, the ECO (Energy Company Obligation) and Green Deal have been developed by the Government and will involve the private sector more in the energy efficiency marketplace.
- 2.2. In addition to the above UK wide schemes, the Scottish Government had previously developed the UHIS (Universal Home Insulation Scheme) in 2010/11. This was recently replaced by a scheme known as the National Retrofit Programme (NRP), within which we are currently progressing a pilot scheme. For the future, the NRP scheme has been renamed by the government as the Home Energy Efficiency Programme (HEEP).

3. Progress

- 3.1. A working group has been formed to develop the business case and collate the data necessary to accurately profile the potential for further carbon reduction initiatives across both corporate stock, private and social housing. The working group involves representatives from Corporate Services, Housing and Social Work Services and Finance and Customer Services, including Corporate Procurement.
- 3.2. Once collated, the information from the identified stakeholders within the group will fully inform options in relation to potential energy based schemes across the council and correspondingly, aid in profiling the future potential funding available to support their development.
- 3.3. It should be noted that the progress of the development of the Outline Business Case will be reported to next committee.
- 3.4. As a measure to maintain progress in the interim, it is proposed to re-align housing related energy personnel, currently funded and based within Property and Design Services, within Housing Property Services with the intent of underpinning current bid management and related deployment and contractor coordination activity.
- 3.5. This proposal has been raised for early consideration through Property and Design Services interim management.

4 Financial / HR / Legal / Policy / Equality Implications

- 4.1 Full consideration will be required of the potential financial / human resources / legal policy and equality implications associated with the development of an EPV and it is proposed that these be detailed fully within the next stage associated outline business case for the proposed partnership vehicle.
- 4.2 HRA funds the staffing costs for the current energy team.
- 4.3 Property and Design Services have been requested to identify the current energy personnel (those funded by Housing and Social Work Services) in relation to a potential redeployment exercise. This is attached at Appendix A.

5 Recommendations

It is recommended that the Committee:

- (i) Note the terms of the report for the progression of an outline business case in support of the formation of Energy Partnership Vehicle for North Lanarkshire.
- (ii) Agree the interim proposal to progress the redeployment of housing related energy personnel to be based and managed within Housing and Social Work Services.
- (iii) Remit this report to the Corporate Services Committee and Policy and Resources (Human Resources) Sub Committee for consideration.


Elaine McHugh
Head of Housing Services
25 March 2013

For further information about this report please contact Des Murray, Property Services manager on 01698 332081

Housing Services - Eco/Green Deal/National Retrofit (HEEP) Proposals**Summary of posts to transfer from Corporate Property & Design Services to Housing Services Property Services**

Post	Grade	FTE	Budgeted Salary (top of scale)
Property Officer	NLC10	1	£33,813
Unit Controller	NLC8	1	£26,502
Senior Energy Assessor	NLC8	1	£26,502
Energy Assessor	NLC6	3	£59,877
Clerical Assistant	NLC4	1	£17,529
Totals		7	£164,223
Oncosts (26%)			£42,698
			£206,921

**EXCERPT OF MINUTE OF MEETING OF POLICY AND RESOURCES (HUMAN RESOURCES)
SUB-COMMITTEE HELD ON 21 MAY 2013**

HOUSING AND SOCIAL WORK SERVICES COMMITTEE – 25 APRIL 2013

(3) ECO/GREEN DEAL/NATIONAL RETROFIT (HEEP) PROPOSALS

**(a) REMIT FROM HOUSING AND SOCIAL WORK SERVICES COMMITTEE HELD ON 25 APRIL
2013**

8. With reference to paragraph 22 of the Minute of the meeting of the Housing and Social Work Services Committee held on 25 April 2013, there was submitted a report (docketed as relative to the meeting of that Committee) dated 25 March 2013 by the Head of Housing Services proposing, for the reasons detailed therein, that housing related energy posts, currently funded by HRA and based within Design and Property Services, Corporate Services, be realigned to Housing and Social Work Services.

Decided: that the proposal to progress the redeployment of housing related energy posts to be based and managed within Housing and Social Work Services, be noted.

To: POLICY AND RESOURCES (HR) SUB-COMMITTEE	Subject: ECO / GREEN DEAL / NATIONAL RETROFIT (HEEP) PROPOSALS
From: HEAD OF HOUSING AND SOCIAL WORK RESOURCES	
Date: 21 MAY 2013	Ref: RP/AB

1. Purpose of Report / Introduction

The purpose of this report is to advise Committee of the final detail of the posts which are to transfer from Property and Design Services to Housing and Social Work Services.

2. Background

2.1. At the Housing and Social Work Committee of 25 April 2013, it was agreed that as a measure to maintain progress in the interim, it is proposed to re-align housing related energy personnel, currently funded and based within Property and Design Services, within Housing Property Services, with the intent of underpinning current bid management and related deployment and contractor co-ordination activity.

2.2 At the time of Committee, discussion between Property and Design Services and Housing and Social Work Services were nearing completion and Committee were advised that 7 posts would transfer.

2.3 It has subsequently been agreed that one of the posts, the Clerical Assistant Post, needs to remain within Property and Design Services, where the postholder has a wider role than supporting the energy personnel being transferred.

2.4 The remaining 6 posts subject to transfer are shown in Appendix 1.

3. Recommendation

3.1. It is recommended that 6 posts as detailed in Appendix 1 are transferred from Property and Design Services to Housing and Social Work Services.



Ronnie Paul
Head of Housing and
Social Work Resources

For further information about this report please contact Ronnie Paul, tel: 01698 332023.

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Senior Energy Assessor	NLC8	1	£26,502
Energy Assessor	NLC6	3	£59,877
Totals		6	£146,694
Oncosts (26%)			£38,140
			£184,834