

<b>To:</b> ENVIRONMENTAL SERVICES COMMITTEE	<b>Subject:</b> WASTE SOLUTIONS: SERVICE PROVISION TO REGISTERED CHARITIES
<b>From:</b> HEAD OF REGULATORY SERVICES & WASTE SOLUTIONS	
<b>Date:</b> 16 AUGUST 2016	<b>Ref:</b> AMP/AMK/T MCG

#### 1. Purpose of Report/Introduction

- 1.1. The purpose of this report is to update Committee of the current arrangements in place for the provision of waste collection and disposal services to commercial and charitable sector facilities, and seeks approval of a common policy to apply in such situations.

#### 2. Background

- 2.1. North Lanarkshire Council provides a waste and recycling service to non domestic premises as a statutory duty.
- 2.2. Non Domestic premises include, but are not limited to the following types of premises:
- 2.2.1 Internal Council Offices, buildings and Depots;
  - 2.2.2 NLC Educational premises;
  - 2.2.3 NLC Partnership premises;
  - 2.2.4 Commercial Offices, shops and factories;
  - 2.2.5 Properties with charitable status, e.g.
    - 2.2.5.1 Charity shops;
    - 2.2.5.2 Community groups; and
    - 2.2.5.3 Places of worship and associated halls.
- 2.3. Revision of the Environmental Protection Act, 1990, carried out in 2012, permitted Authorities to apply charges appropriate to the cost of the service for both collection and disposal of the material from organisations with charitable status.
- 2.4. The existing arrangements for charitable organisations provide that the equivalent of a 360L container is uplifted once per week free of charge. Any additional bins or services over and above this limit are charged at the appropriate non domestic rate. It is estimated that this subsidy to charitable premises costs the Council approximately £93,000 per annum.

2.5 In addition to service provision from individual premises, North Lanarkshire Council has permitted bona fide charities access to their Household Waste Recycling Centres (HWRC), to dispose of unwanted materials. As part of this arrangement, it is incumbent upon the charities to ensure that recyclable materials are deposited into the appropriate skips at each site to minimise disposal costs to the Council. It is estimated that this waste stream is in the order of 200 tonnes per annum, at a cost to Council of £19,600 in disposal charges.

2.6 In accordance with the Duty of Care Regulations 2014, all non domestic properties, including charities, are required to complete a Duty of Care documentation, to ensure that they have the appropriate disposal arrangements in place for all waste streams.

Failure to comply with this requirement may attract financial penalties from Scottish Environment Protection Agency (SEPA), being the appropriate regulatory body.

2.7 In accordance with requirements of the Waste (Scotland) Regulations 2012, 2014 and 2016, all non domestic properties, including charities are required to ensure that the appropriate recyclable fractions of their waste stream are presented and collected for recycling.

Failure to comply with this requirement may attract financial penalties from SEPA.

### **3. Proposals/Considerations**

3.1. To ensure correct recording and checking of charities status for all appropriate service requests, Waste Solutions will maintain a record of the appropriate Charity Registration number for each location where a Waste Service is provided.

3.2. Council is requested to reaffirm the current arrangements for the provision of a collection and disposal service equivalent to 1 x 360Lt waste per week free of charge with all additional services being charged at the appropriate non domestic rate. This allocation will be applied primarily to the residual waste stream therefore giving most financial benefit to the charity.

3.3. Confirmation of this proposal will result in all charities now being treated in a fair and consistent manner, and will result in the withdrawal of certain current arrangements, where some premises historically received free services to promote overall recycling. In addition, following the introduction of the kerbside domestic glass collection service, some existing recycling banks may be removed and replaced by a dedicated premise collection for their trade waste element only.

3.4. Revised charges for provision of waste and recycling services:

3.4.1. Cardboard: £12.60 (1100Lt);

3.4.2. Co- Mingled: £3.51 (240Lt);

3.4.3. Glass: £4.73 (240Lt);

3.4.4. Food: £1.96 (140Lt); and

3.4.5. Residual Waste: £6.90 (360Lt).

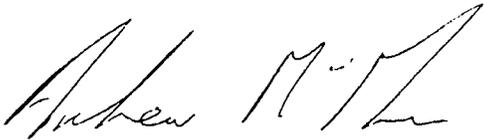
### **4. Financial and Corporate Considerations**

4.1. As indicated in paragraphs 2.4 and 2.5 above the Council will continue to incur an estimated cost of £112k per annum as a result of maintaining this subsidy.

4.2. This cost is currently met from existing revenue budget provision, and the impact of the change is unlikely to have an adverse impact.

## 5. Recommendations

5.1. The Committee are asked to note the contents of this report and approve the cost mechanism for all charity collections and disposals as outlined in Section 3 above.

A handwritten signature in black ink, appearing to read 'Andrew McPherson', written in a cursive style.

**Andrew McPherson**  
**Head of Regulatory Services & Waste Solutions**

Local Government Access to Information Act: for further information about this report please contact Henry Morgan, Waste Solutions Business Manager on 01698 506235.