

Motherwell, 18 October 2017 at 2 pm.

A Meeting of the TRANSFORMATION SUB-COMMITTEE

PRESENT

Councillor Morgan, Convener; Councillor McCulloch, Vice-Convener; Councillors J. Ashraf, Beveridge, Cullen, Farooq, Fisher and Jones.

ALSO PRESENT

M. Scroggie (Unite) and J. Watson (UNISON).

CHAIR

Councillor Morgan (Convener) presided.

IN ATTENDANCE

The Assistant Chief Executive (Infrastructure); Head of Corporate Property, Procurement and Resource Solutions; Head of Revenue and E-Government Solutions; Property Manager (Asset and Estates) (Operational Property and Maintenance); Business Development Co-ordinator, and Committee Officer.

APOLOGIES

Councillors Fotheringham and Larson; C. McGuire (GMB), and M. Quigley (UNISON).

DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000

1. The meeting noted that there were no declarations of interest.

PRESENTATION - GATEWAY REVIEW TEAM – ROLES AND RESPONSIBILITIES

2. The Business Development Co-ordinator provided a presentation to the Sub-Committee outlining the Gateway Review process, summarising the roles and responsibilities, and further advised:-
 - that the process was a series of independent reviews at key stages in a Council programme or project to ensure successful delivery;
 - that the Sub-Committee would appoint three Members to be represented on the Gateway Review Teams;
 - of the Gateway Review approach which would be taken.

The Business Development Co-ordinator then responded to Members' questions.

Thereon it was proposed that Councillors Morgan, Cullen and Beveridge, one Member from the SNP Group, J. Watson (UNISON) and M. Scroggie (Unite) be appointed to the Gateway Review Teams.

Decided:

- (1) that Councillors Morgan, Cullen and Beveridge, with one Member from the SNP Group, J. Watson (UNISON) and M. Scroggie (Unite) be appointed to the Gateway Review Teams, and
- (2) that the presentation be noted.

ASSET MANAGEMENT REVIEW

3. There was submitted a report by the Head of Corporate Property, Procurement and Resource Solutions (1) advising that the review of the Council's strategic asset management practices had been completed, with a copy attached at Appendix 1 to the report; (2) summarising the existing asset management arrangements; (3) reporting that, in February 2017, the former Transformation Committee had approved an outline Business Case which had a recommendation that a review of the Council's strategic asset management processes be undertaken; (4) listing the seven key outcomes on which the review focused; (5) intimating that the review has highlighted a number of areas of duplication of services and also where assets are not being used or operated as effectively as they could be; (6) proposing that a more strategic approach to budget setting and property spend would be realised if the property budgets/running costs were to remain within individual service budget heads, and (7) providing details of the options appraisal and the following three options for consideration (a) Corporate Landlord Approach; (b) Corporate Property Asset Management Model, and (c) Devolved to Services.

Decided:

- (1) that the Corporate Property Asset Management Model be adopted, and
- (2) that a Corporate Cross Service Group be established to deliver the outcomes of asset transformation.

DIGITISING COUNCIL SERVICES

4. There was submitted a report by the Assistant Chief Executive (Infrastructure) proposing that work be undertaken to implement a "place-based transformation" which interlocks significant improvements in the Council's operational and customer facing IT with the modernisation of the ICT infrastructure across communities and the local economy (1) reminding Members that the overarching aim of the digitisation project was to locate North Lanarkshire, its services and its economy at the forefront of digital service delivery to maximise shared benefits for all; (2) detailing the various aspects of the digital vision for North Lanarkshire; (3) highlighting the limitations of the current service delivery arrangements; (4) describing how digitisation would assist the Council to deliver services in the future; (5) summarising the technological changes which would be required; (6) outlining the approach to be taken, including a number of options explored, namely (a) Focus on Four Key Infrastructure Areas; (b) Whole Community Transformation for 20 Key Processes, and (c) Whole Council Transformation, across all Processes; (7) providing details of the implementation plan for the digital transformation programme; (8) detailing the next steps, and (9) attaching, as Appendices to the report, the expanded digital vision, the outcome of an activity analysis survey, and an indicative implementation plan with high level strategic risks.

Decided:

- (1) that the high level strategic risks, and activities which would be put in place to mitigate them, be noted;
- (2) that the progress to the next stage of detailed design be approved;
- (3) that the delivery timescales for the project be clarified at the next meeting of the Sub-Committee;
- (4) that the implementation approach be approved, and
- (5) that the report and the Appendices to the report be noted.