

**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (PERFORMANCE, FINANCE AND AUDIT) – 10 January 2018**

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**Motherwell, 10 January 2018 at 10.30 am.**

**Minute of Meeting of the NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (PERFORMANCE, FINANCE AND AUDIT) COMMITTEE**

**PRESENT**

**North Lanarkshire Council:** Councillors Gallacher, Logue and Stubbs

**NHS Lanarkshire:** P. Campbell and M. Fuller

**IN ATTENDANCE**

The Chief Accountable Officer; Interim Associate Nurse Director; Head of Planning Performance and Quality Assurance; Performance Manager, and Committee Clerk.

**APOLOGIES**

Councillor Kelly, Dr. Osborne and M. Morris.

**APPOINTMENT OF CHAIR AND VICE CHAIR**

1. The Chief Accountable Officer invited nominations for the appointment of a Chair and a Vice-Chair.

Councillor Stubbs, seconded by M. Fuller, moved that Dr. A. Osborne be appointed Chair.

Councillor Logue, seconded by P. Campbell moved that Councillor Stubbs be appointed Vice-Chair.

**Decided:** that it be agreed that Dr. A. Osborne be appointed Chair and that Councillor Stubbs be appointed Vice-Chair.

**CHAIR**

In the absence of Dr. Osborne, Councillor Stubbs assumed the Chair.

**DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000**

2. Councillor Gallacher declared an interest by reason of her being Convener of the Council's Audit and Scrutiny Panel and advised that none of the items of business precluded her from participating in the meeting.

**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (FINANCE AND AUDIT) SUB-COMMITTEE – MINUTE**

3. There was submitted the Minute of the meeting of North Lanarkshire Health and Social Care Integration Joint Board (Finance and Audit) Sub-Committee held on 14 November 2017.

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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (PERFORMANCE, FINANCE AND AUDIT) – 10 January 2018**

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**Decided:** that the Minute of the meeting of North Lanarkshire Health and Social Care Integration Joint Board (Finance and Audit) Sub-Committee held on 14 November 2017 be approved and noted.

**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (PERFORMANCE, SCRUTINY AND ASSURANCE) SUB-COMMITTEE – MINUTE**

4. There was submitted the Minute of the meeting of North Lanarkshire Health and Social Care Integration Joint Board (Performance, Scrutiny and Assurance) Sub-Committee held on 14 November 2017.

**Decided:** that the Minute of the meeting of North Lanarkshire Health and Social Care Integration Joint Board (Performance, Scrutiny and Assurance) Sub-Committee held on 14 November 2017 be approved and noted.

**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (PERFORMANCE, FINANCE AND AUDIT) COMMITTEE – TERMS OF REFERENCE**

5. There was submitted a report dated 10 January 2018 by the Chief Accountable Officer (1) outlining the Terms of Reference and revised membership for the Performance, Finance and Audit Committee which were approved by the Integration Joint Board on 12 December 2017, as contained within the Appendix to the report; (2) detailing the background relative thereto, (3) referring to the Minute of the meeting of the Integration Joint Board, at the aforementioned meeting, when it was agreed that the Performance, Scrutiny and Assurance Sub-Committee and the Finance and Audit Sub-Committee be merged to form the Performance, Finance and Audit Committee (PFA).

Thereon, the Clerk advised that having invited expressions of interest from stakeholder representatives, North Lanarkshire Carers Together, Partnership for Change and Voluntary Action North Lanarkshire had confirmed their willingness to be Members of the Committee.

**Decided:**

(1) that it be agreed that North Lanarkshire Carers Together, Partnership for Change, and Voluntary Action North Lanarkshire be appointed stakeholder representatives on the Committee, and

(2) that the contents of the report be otherwise noted.

**FINANCIAL MONITORING REPORT 2017/2018**

6. There was submitted a report dated 3 January 2018 by the Chief Accountable Officer (1) providing a summary of the financial position of the Health and Social Care Partnership for the period from 1 April to 3 November 2017 (Health Care Services) and 8 December 2017 (Social Work and Housing Services); (2) detailing the background relative thereto; (3) advising (a) that there was an underspend of £1.493m on Health Care Services, and (b) that there was an overspend of £0.382m on Social Care Services; (4) explaining the reasons for major variances, and (5) setting out, in the appendices to the report, the Health and Social Care Partnership budget, hosted services led by North Lanarkshire Council and also South Lanarkshire Council, the additional NHS Lanarkshire in-year funding and the Integration Joint Board's Reserves position statement.

**Decided:** that the contents of the report be noted.

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**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (PERFORMANCE, FINANCE AND AUDIT) – 10 January 2018**

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**UNDERSTANDING PROGRESS UNDER INTEGRATION**

7. There was submitted a report dated 3 January 2018 by the Head of Planning, Performance and Quality Assurance (1) providing an update on work to develop a plan for sharing progress updates on integration with the Ministerial Strategic Group for Health and Community Care (MSG); (2) advising (a) that in January 2017, the Scottish Government had invited each Integration Authority to set improvement objectives for 2017/18 against each of the following indicators; viz

- unplanned admissions
- occupied bed days for unscheduled care
- A & E performance
- delayed discharges
- end of life care
- the balance of spend across institutional and community services, and

(b) that Members will recall improvement objectives being set for each of the six indicators for North Lanarkshire with progress updates having been reported to the Integration Joint Board and its former Sub-Committee (Performance, Scrutiny and Assurance); (3) detailing a summary of key issues, and (4) setting out, in the Appendix to the report, the MSG objectives, guidance and format together with a summary of objectives for adults and children.

**Decided:** that the contents of the report be noted.

**STRATEGIC COMMISSIONING PLAN**

8. There was submitted a report dated 3 January 2018 by the Chief Accountable Officer (1) setting out progress against the Strategic Commissioning Plan; (2) advising that, in March 2017, the Integration Joint Board approved the Strategic Commissioning Plan, "achieving integration", which set out the commissioning intentions for 2017/18 and the supporting pillars of the commissioning framework, and (3) detailing, within the Appendix to the report, progress of the implementation of the ten commissioning intentions.

**Decided:**

- (1) that the contents of the report be noted, and
- (2) that further updates be submitted to this Committee.

**HEALTHCARE IMPROVEMENT SCOTLAND/HEALTHCARE ENVIRONMENT INSPECTORATE**

9. There was submitted a report dated 3 January 2018 by the Director of Nursing (1) advising of a recent inspection of Udston Hospital by HealthCare Improvement Scotland (HIS) and HealthCare Environment Inspectorate (HEI), and (2) setting out, in the Appendix to the report, a copy of the Inspection Report and associated action plan.

**Decided:** that the report be noted.

**TARGET AND INDICATORS IN HEALTH AND SOCIAL CARE IN SCOTLAND; A REVIEW**

10. There was submitted a report dated 3 January 2018 by the Head of Planning, Performance and Quality Assurance (1) providing an update on the recently published report by Professor
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Sir Harry Burns, entitled "targets and indicators in Health and Social Care in Scotland: A Review", as contained within the Appendix to the report; (2) advising (a) that the National Review of Targets and Indicators for Health and Social Care came about following a commitment by the Scottish Government to ensure that its approach to targets would be outcome based to give the best possible care according to need, and (b) that Professor Sir Harry Burns was asked to lead the review and look at how targets and indicators for Health and Social Care align with the Government's strategy for the future of NHS and Social Care Services and also support the best use of public resources; (3) setting out the findings of the review which included seven conclusions, and (4) recommending a move to a system of indicators and targets which allows improvements across a whole system of care to be tracked.

**Decided:** that the contents of the report be approved and noted.

**RISK MANAGEMENT**

11. With reference to paragraph 14 of the Minute of the meeting of the former Performance, Scrutiny and Assurance Sub-Committee held on 14 November 2017, when an update on the Risk Register for the Health and Social Care Partnership was noted, there was submitted a report dated 3 January 2018 by the Chief Accountable Officer (1) providing a further update on the Risk Register for the Health and Social Care Partnership; (2) indicating that, following a development session with Board Members, the Risk Register had been created outlining ten key current risks around strategic planning and finance for the Board; (3) detailing the background relative thereto, and (4) outlining, in the Appendix to the report, the ten risks identified.

Arising thereon, it was agreed that Home Support be added to the Risk Register.

**Decided:**

- (1) that Home Support be added to the Risk Register, and
- (2) that the contents of the report be otherwise noted.