

**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT  
BOARD – 12 December 2017**

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**Motherwell, 12 December 2017 at 1 pm.**

**Minute of Special Meeting of the NORTH LANARKSHIRE HEALTH AND SOCIAL CARE  
INTEGRATION JOINT BOARD**

**PRESENT**

**North Lanarkshire Council:** Councillor Kelly (Chair), and Councillors Gallacher, Logue and Stubbs.

**NHS Lanarkshire:** Dr. A. Osborne (Vice-Chair); P. Campbell; M. Fuller, and M. Morris.

**Board Members:** A. Armstrong, Divisional Nurse Director; Dr. A. Cook, Medical Director; J. Hewitt, Chief Accountable Officer, and M. Moy, Finance Officer (S.95).

**Stakeholder Representatives:** C. McGinty, Unison (NHSL); J. Watson, Unison (NLC); H. Robertson, North Lanarkshire Carers Together, and L. Seaton, Partnership for Change.

**ALSO PRESENT**

S. Lyttle – Proxy for K. Moffat.

**CHAIR**

Councillor Kelly (Chair) presided.

**IN ATTENDANCE**

C. Campbell, Chief Executive (NHSL), P. Jukes, Chief Executive (NLC), C. Cunningham, Head of Commissioning and Performance (SLHSCP); R. Miller, Head of Adult Social Work Services, R. McGuffie, Head of Planning, Performance and Quality Assurance; and M. Shankland, Board Clerk.

**APOLOGIES**

Doctors Mackenzie and Smyth.

**DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC.  
(SCOTLAND) ACT 2000**

1. Councillor Gallacher and Councillor Logue declared an interest in Paragraph 2 below by reason of a family member's employment.

**STRATEGIC PLANNING**

The Chair exercised his discretion to vary the order of business as herein after minuted.

The Chair being of the view that the following item of business was urgent and relevant, authorised its consideration to enable the Integration Joint Board to progress the matter timeously.

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**(1) ADDITIONAL PHARMACISTS**

2. There was submitted a report dated 12 December 2017 by the Chief Accountable Officer (1) providing an oversight of the prescribing budget, the operational responsibility for which had been delegated to NHS Lanarkshire; (2) detailing the background relative thereto together with a summary of key issues; (3) advising that (a) for the reasons detailed, a revised approach was being implemented by NHS Lanarkshire to secure the original savings target, which involved the recruitment of additional pharmacists on a permanent basis; (b) that the outcomes of this revised approach would continue to be closely monitored by the Prescribing Quality and Efficiency Programme and the Primary Care Prescribing Management Board; (4) setting out the Prescribing Management Board action, and the revised approach to GP action, to achieve agreed savings targets, and (5) outlining further opportunities which would be explored to secure cost avoidance, efficiency savings and quality improvement.

**Decided:** that the contents of the report be endorsed and noted.

**(2) PALLIATIVE CARE**

3. There was submitted a report dated 22 November 2017 by the Chief Accountable Officer (1) outlining the future proposals for the model of Palliative Care in North Lanarkshire; (2) detailing the background relative thereto together with a summary of key issues; (3) advising that, following a short life working group review on patient hospice provision, the proposed new model offered North Lanarkshire residents with continued local, specialised services at both St. Andrews and Strathcarron Hospices; (4) indicating that, in line with the wishes of the North Lanarkshire population and the national strategic direction, there would be a continued focus on developing services to support people in their own homes or homely settings, together with the considerable expertise of the hospices and existing community staff across health and social care; (5) proposing that nonrecurring costs of £0.840m be allocated as an earmarked reserve from the general fund balance of £4.044m to meet the estimated transitional costs, and (6) outlining, in the Appendix to the report, the report presented to South Lanarkshire Integration Joint Board.

**Decided:**

- (1) that the proposed model of care, as set out on pages 6 and 12 of the report, effective from 1 April 2018 be approved;
- (2) that the implementation be monitored on a monthly basis;
- (3) that a review be conducted within 12 months of implementation for St. Andrews Hospice and Strathcarron Hospice, and
- (4) that the allocation of £0.840m as an earmarked reserve to fund the non-recurring costs associated with the implementation of the Palliative Care Services strategy be approved.

**(3) INTEGRATED SOUNDING BOARD REVIEW – TIME LINE AND GOVERNANCE**

4. The Chair advised that this item of business had been withdrawn.
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**(4) INTERMEDIATE CARE REVIEW AND TRANSFER PROPOSALS**

5. There was submitted a report dated 4 December 2017 by the Chief Accountable Officer (1) seeking approval to transfer ownership of the intermediate care facility at Grennele Road, Chryston to North Lanarkshire Council's Housing Revenue Account; (2) detailing the background relative thereto; (3) advising (a) that a pan-Lanarkshire bed modelling steering group had been initiated during April 2016, with a view to reviewing the future hospital and community bed requirements and actions required to facilitate change, and (b) that within Phase 1 of this programme, a number of aspirations were agreed, including reviews of intermediate care, social work intermediate care and cottage hospitals and that within North Lanarkshire, all three reviews would be undertaken in one single process, with the aim of creating a single service model, commencing in December 2017; (4) indicating (a) that a new social work intermediate care facility had been built at the aforementioned location with the Care Inspectorate registration recently granted, and (b) that it had become clear that the new facility, which remains vacant, could be put to better use; (5) referring to (a) the Integrated Service Review Board report, approved by this Board in November 2017, which sets a direction of travel towards a model of "discharge to assess" which supports the early discharge of individuals back to their own home where more accurate assessment can take place and (b) the Council's Local Housing Strategy which identifies the need for additional amenity housing suitable for older people, and (6) further advising that the requirement for amenity housing was particularly acute in the Moodiesburn/Chryston area and therefore the bungalows that had been built at Grennele Road could potentially help to meet this need, subject to some minor alterations.

**Decided:**

- (1) that the future direction of "discharge to assess" which had been agreed as part of the outputs of the integrated service review board be noted;
- (2) that the review of the intermediate care be noted and that an interim report be submitted to the next meeting of this board, and
- (3) that the Health and Social Care Partnership, in collaboration with colleagues in North Lanarkshire Council's Infrastructure and Enterprise and Housing Services, identify the key steps to support the transfer and change of use of Grennele Road to maximise the benefits to older people within the Community via the provision of amenity housing.

**(5) SCOTTISH PUBLIC SERVICES OMBUDSMAN – COMPLAINTS HANDLING PROCEDURE**

6. There was submitted a letter by the Scottish Public Services Ombudsman (1) expressing gratitude and receipt of the Integration Joint Board's Complaints Handling Procedure together with the statement of compliance and self assessment of compliance, and (2) advising that, having assessed the Board's Complaints Handling Procedure against the requirements of the Scottish Government and associated public authorities model, North Lanarkshire Integration Joint Board had been assessed as "fully compliant with the requirements of the Scottish Government and associated public authorities model complaints handling procedure".

**Decided:** that the position be noted.

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**GOVERNANCE AND POLICY**

**(1) STANDING ORDERS**

7. There was submitted a report dated 12 December 2017 by the Chief Accountable Officer (1) seeking approval of the Health and Social Care Integration Joint Board's Standing Orders, which set out the governance for proceedings and business of the Integration Joint Board, as contained within the Appendix to the report; (2) advising (a) that the Public Bodies (Joint Working) (Integrated Joint Board) (Scotland) Order 2014 (as amended), provides that an Integration Joint Board must make standing orders to regulate its procedure and business both at meetings of the Board and its Committees, and (b) that much of what is required to be in the Standing Orders is prescribed in the aforementioned Order and brings together the main rules of the procedures of the Board into a single document.

**Decided:** that the Health and Social Care Integration Joint Board's Standing Orders be approved and noted.

**(2) TERMS OF REFERENCE**

8. With reference to Paragraph 8 of the Minute of the meeting of this Board held on 13 September 2016, when the Integration Joint Board Committee arrangements were agreed, there was submitted a report dated 30 November 2017 by the Chief Accountable Officer (1) setting out the revised Terms of Reference for the Health and Social Care Integration Joint Board and its Committee, as contained within the appendices to the report; (2) indicating that the Performance, Finance and Audit Committee established amalgamates the two previously approved Sub-Committees.

**Decided:** that the revised Terms of Reference for the Health and Social Care Integration Joint Board and its Committee be approved and noted.

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