

Minute of Westerwood Community Council

Initial Meeting 8th January 2018

In Attendance

Catherine Johnstone NLC
Clare Louise McDonald NLC
Councillor Allan Masterson
Anne Clark
Bill Crosson
Yeun May Ip
William Kenneth
Tom Law
Fraser Morrison
Martin Stone
Grant Wallace

Apologies – Tony Williams, Tom Fisher (councillor)

Proceedings

Initial Business was to elect office bearers. Results were as follows....

Position	Candidate	Proposer	Seconded	Agreed by	Note
Chair	Tom Law	Bill Crosson	Fraser Morrison	All agreed	
Vice Chair	Bill Crosson	Tom Law	W Kenneth	All agreed	
Treasurer	Fraser Morrison	Bill Crosson	Anne Clark	All agreed	
Secretary (temp)	Bill Crosson	Tom Law	Anne Clark	All Agreed	*

*Anne will assist until a permanent Secretary can be appointed

Tom Law assumed the Chair at this point.

1. Adoption of Model Constitution

After a brief discussion, the Model Constitution for Community Councils, as presented by North Lanarkshire Council (NLC), was proposed as the basis for operation for this Community Council (CC). Proposed by : T.Law, Seconded : W.Kenneth, Agreed by : All

2. No Additional Members for co-option to the CC were proposed at this stage.

3. Standing Orders

The Model Standing Orders as, submitted by NLC, were agreed for Adoption.
Proposed by : T.Law, Seconded : W.Kenneth, Agreed by : All

4. Council Members are required to complete and return the appropriate documentation record to NLC by the due date.

5. Council Meeting Dates

It was proposed that the appropriate meeting date to carry out CC duties and activities would be the first Tuesday in every month (where appropriate and numbers permit), with the exception of July and August (potentially January?) when no meetings will be held because of holiday commitments. This would meet the requirement to hold a minimum of 6 meetings

per annum plus an AGM. The proposed date of the AGM will be discussed and agreed at the next CC meeting.

Initial meeting dates were proposed for dates until December. Further dates to be added as required.

Venue(s) are still to be identified but initial approach would be made to NLC to investigate the use of St Andrews primary (Anne Clark).

Subsequent information suggests St Andrews will not be available for the required dates and times because of local issues and an alternative venue must be found.

It is now proposed that meetings will be held on the first Thursday of the month but this is subject to discussion at the next CC meeting.

A venue at Muirfield Community Centre, in Cumbernauld Town Centre, is currently being evaluated and is the likely venue for the first Community Council meeting. Provisional arrangements have been made for the 8th February and 8th March at that location and efforts are being made to confirm locations and dates for future meetings. Final details will be announced as soon as is possible. Meetings will start at 8.00 p.m. (Council Members to arrive at 7.30 p.m. to set up venue) with a closing time of 9.30 p.m..

6. The purpose of the Community Council is to “ascertain, co-ordinate and express to the local authority, the views of the community it represents, in relation to those matters for which the Authority is responsible”. To this end, the matter which the CC, as a result of daily involvement and participation in discussion within the community, identifies as of primary importance is the proposed building of more houses in the Westerwood area. Two current sites are under discussion and planning permission has been applied for. A substantial number of objections to these applications has been lodged on a number of grounds. These include damage to the local environment, pressure on already over used infrastructure, absence of amenities and safety considerations based on inappropriate and inadequate site access implications for the proposed locations. Because of this, this issue will be the initial area of activity for the CC. Other issues will be raised as the CC becomes more acquainted with local priorities and identifies other topics for investigation.
- At this stage the plan for the CC is to gather more information about the community view. A local meeting will be arranged to allow residents to express their views.
 - Leaflets will be prepared to advise residents of the location and time of the meeting.
 - A printer will be identified and arrangements will be made to distribute leaflets to every household in the Westerwood area.
 - In addition to advising of the meeting, the flyer will ask for e-mail contact details for every residence in the Westerwood area and permission to use these details as the primary route for local dissemination of information. **An assurance will be made that contact details will not be sold or used for purposes other than CC business or contact.** (Martin will set up contact list.)
 - Other sources of information dissemination will be identified including notices in local shops and press contact.
Target leaflet out by 20th January.
 - Delay the meeting planned for 16th
 - Look for volunteers to distribute leaflets.
 - Get copy of electoral roll if possible

7. AOCB No other business at this time so the meeting was closed.



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