

NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – 7 February 2018

Motherwell, 7 February 2018 at 10 am.

Minute of Meeting of the NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD

PRESENT

North Lanarkshire Council: Councillors Gallacher, Logue and Stubbs.

NHS Lanarkshire: Dr. A. Osborne (Vice-Chair); P. Campbell; M. Fuller, and M. Morris.

Board Members: A. Armstrong, Divisional Nurse Director; Dr. A. Cook, Medical Director; R. Mackenzie, Chief of Medical Services; A. Gordon, Head of Children, Families and Justice Social Work Services (Chief Social Work Officer); J. Hewitt, Chief Accountable Officer, and M. Moy, Finance Officer (S.95).

Stakeholder Representatives: C. McGinty, Unison (NHSL); J. Watson, Unison (NLC); H. Robertson, North Lanarkshire Carers Together, and L. Seaton, Partnership for Change.

CHAIR

In the absence of Councillor Kelly (Chair), Dr. Osborne presided.

IN ATTENDANCE

C. Campbell, Chief Executive (NHSL); P. Jukes, Chief Executive (NLC); R. Miller, Head of Adult Social Work Services; R. McGuffie, Head of Planning, Performance and Quality Assurance; O. Watters, Head of Health; C. Jack, Operations Manager, and M. Shankland, Board Clerk.

ALSO PRESENT

S. Lyttle – Proxy for K. Moffat.

APOLOGIES

Councillor Kelly and K. Moffat – Board Members.

DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000

1. Councillor Gallacher declared an interest by reason of her being Convener of the Council's Audit and Scrutiny Panel and advised that none of the items of business precluded her from participating in the meeting.

H. Robertson declared an interest in paragraph 10 below by reason of him being Vice-Chair of North Lanarkshire Carers Together.

The Chair exercised her discretion to vary the order of business as hereinafter minuted.

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NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – MINUTES

2. There were submitted the Minutes of the meetings of North Lanarkshire Health and Social Care Integration Joint Board held on 23 November and 12 December 2017.

Decided: that the Minutes of the meetings of North Lanarkshire Health and Social Care Integration Joint Board held on 23 November and 12 December 2017 be approved and noted.

NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (PERFORMANCE, FINANCE AND AUDIT) COMMITTEE – MINUTE

3. There was submitted the Minute of the meeting of North Lanarkshire Health and Social Care Integration Joint Board (Performance, Finance and Audit) Committee held on 10 January 2018 (1) for ratification of the appointment of Chair and Vice-Chair of that Committee, and (2) for approval and noting.

Decided:

- (1) that the appointment of Dr. Osborne as Chair and Councillor Stubbs as Vice-Chair of the Performance, Finance and Audit Committee, be ratified, and
- (2) that the Minute of the meeting of North Lanarkshire Health and Social Care Integration Joint Board (Performance, Finance and Audit) Committee held on 10 January 2018 be approved and noted.

NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD ACTION LOG

4. There was submitted the Action Log for North Lanarkshire Health and Social Care Integration Joint Board detailing the actions to be undertaken within the prescribed timescales.

Arising thereon, in respect of Action Log item number 1, the Chief Accountable Officer advised that the Home Support report, included separately at agenda item number 8 had been withdrawn and would be presented to a future meeting of this Board.

Decided: that the position be noted.

GENERAL MEDICAL SERVICES CONTRACT 2018

5. With reference to paragraph 12 of the Minute of the meeting of this Board held on 23 November 2017, when a presentation on the new General Medical Services (GMS) Contract was noted, there was submitted a report dated 24 January 2018 by the Medical Director (1) advising (a) that following a poll of GPs in Scotland, the Scottish Government Committee of the BMA had agreed to accept the contract on 18 January 2018, and (b) that the new contractual arrangements would commence on 1 April 2018 and was scheduled to cover a three year period to 31 March 2021; (2) indicating (a) that the implementation of the new GMS Contract in Lanarkshire would require a collaborative partnership between the NHS Lanarkshire Board and the two Health and Social Care Partnerships with South Lanarkshire taking the lead role as the host for Primary Care services, as contained within the Appendix to the report, and (b) that a crucial milestone would be the development and agreement of a Primary Care Improvement Plan by 1 July 2018 setting out the proposed developments over the first phase of the contract and would require to be agreed by all parties including the GP Sub-Committee
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of the Area Medical Committee and the Local Medical Committee; (3) outlining (a) in Appendix 2 of the report, the proposed governance arrangements for the development of the Primary Care Improvement Plan and the implementation of the new contract, and (b) in Appendix 3 of the report, details of a Communication Plan, developed to ensure a strategic planned and managed approach to communication around the Primary Care and Medical Health Transformation Programme is taken, ensuring effective results in support of the process and outcomes, and (4) further advising that information relating to the new contract was available at:-

<http://www.gov.scot.Topics/Health/Services/Primary-Care/GP-Contract>

Decided: that the proposed governance arrangements for implementation of the new GMS contract be approved and noted.

INTEGRATED SERVICE REVIEW BOARD (IRSB) IMPLEMENTATION PLAN

6. With reference to paragraph 10 of the Minute of the meeting of this Board held on 23 November 2017, when it was agreed that a further report be submitted to this Board on a vision for a revised model of health and social care delivery, there was submitted a report dated 7 February 2018 by the Chief Accountable Officer (1) advising (a) that a significant amount of work had taken place to develop a Programme Plan for 2018/19, as contained within Appendix 1 of the report, which separated the outputs of the review paper into three phases for implementation, and (b) that a further report detailing structural changes was scheduled to be presented to the March meeting of this Board, together with a financial plan, and (2) indicating (a) that there was a requirement to maintain current service delivery throughout the Change Programme by identifying a Change Programme Team, on fixed term contracts initially for 24 months, with a review after 12 months to monitor effectiveness, and (b) that job descriptions were currently being reviewed with an anticipated budget within £250,000 for 2018/19.

Decided:

- (1) that the Programme Plan for the implementation of the Integrated Service Review Board report, as contained within Appendix 1 of the report, be approved;
- (2) that a further report detailing structural changes be presented to the March meeting of this Board, together with a financial plan, and
- (3) that authority be delegated to the Chief Accountable Officer to progress the Change Programme Support Team, with immediate effect, in the sum not exceeding £250,000 from the IJB reserves for 2018/19.

STRATEGIC COMMISSIONING PLAN

7. There was submitted a report dated 23 January 2018 by the Chief Accountable Officer (1) setting out progress against the Strategic Commissioning Plan; (2) advising that, in March 2017, the Integration Joint Board had published the Strategic Commissioning Plan, "Achieving Integration", which set out the commissioning intentions for 2017/18 and the supporting pillars of the commissioning framework, and (3) detailing, within the Appendix to the report, progress of the implementation of the 10 commissioning intentions.

Decided:

- (1) that the contents of the report be noted, and
 - (2) that further updates be submitted to this Board.
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HOME SUPPORT

8. With reference to paragraph 4 above, the Chair reiterated that this item of business had been withdrawn.

EXPANSION OF FAMILY NURSE PARTNERSHIP

9. With reference to paragraph 3 of the Minute of the meeting of the Finance and Audit Sub-Committee held on 1 December 2016, when a report on the Family Nurse Partnership was noted, there was submitted a report dated 29 January 2018 by the Nurse Director (1) advising that, in line with the requirements of the Family Nurse Partnership licence in Scotland, and, as discussed with the Scottish Government Programme lead, agreement had been reached to resource an additional one wte Supervisor and five wte Family Nurses upfront enabling them to participate in the National Education Programme commencing on 5 February 2018, and confirmed in the letter appended to the report; (2) detailing the background relative thereto together with a summary of key issues, (3) indicating that the first phase of the expansion plan commenced in April 2017, and (4) setting out the implications for the second phase of the expansion.

Decided: that the contents of the report be approved and noted.

CARERS GUIDANCE

10. With reference to paragraph 4 of the Minute of the meeting of the Finance and Audit Sub-Committee held on 14 November 2017 when an update of the Carers (Scotland) Act 2016 was noted, there was submitted a report dated 7 February 2018 by the Chief Accountable Officer (1) setting out the development of the Carers Act and eligibility criteria in North Lanarkshire; (2) advising (a) that the Carers Act would come into effect on 1 April 2018, with work ongoing in preparation for its implementation, and (b) that part of the difficulty in concluding had been the piecemeal publication of statutory guidance around how the Act should be implemented and a delay in identifying the financial resources to be provided by the Scottish Government; (3) indicating that the Scottish Government issued further guidance to authorities during December 2017 and that the additional funding available in North Lanarkshire to deliver support and services would be enhanced, on top of the existing commitments previously agreed through the Health and Social Care Partnership, in the sum of (approximately) £1.3m, and (4) outlining, in the Appendix to the report, the work undertaken to date in relation to preparing for the implementation of the legislation, (a) describing engagement which had been undertaken and continues to take place with stakeholders, and (b) explaining the process which is underway to commission services for carers in line with Council Standing Orders and the need for further time to allow this process to conclude.

Decided: that the contents of the report be noted.

GREENLEA ROAD, CHRYSTON

11. With reference to paragraph 5 of the Minute of the meeting of this Board held on 12 December 2017, when it was agreed that the Health and Social Care Partnership, in collaboration with colleagues in the Council's Infrastructure and Enterprise and Housing Services identify the key steps to support the transfer and change of use of Greenlea Road, Chryston to maximise the benefits to older people within the community via the provision of amenity housing, there was submitted a report dated 24 January 2018 by the Chief Accountable Officer advising of the decision of the Policy and Resources Committee and Social Work Sub-Committee to approve the transfer of the development at
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Gartlea Road, Chryston to the Housing Revenue Account for use as mainstream amenity housing for older people.

Decided: that the contents of the report be approved and noted.

PUBLICATION FOR NOTING

AUDIT SCOTLAND – SELF DIRECTED SUPPORT – 2017 PROGRESS REPORT

12. There was submitted a report dated 7 February 2018 by the Chief Accountable Officer outlining Audit Scotland's 2017 progress report on Self Directed Support, as contained within the Appendix to the report.

Decided: that the contents of the report be noted.

PERFORMANCE AND FINANCE

FINANCIAL MONITORING REPORT 2017/18

13. There was submitted a report dated 7 February 2018 by the Chief Accountable Officer (1) providing a summary of the financial position of the North Lanarkshire Health and Social Care Partnership for the period from 1 April to 31 December 2017 (Health Care Services) and 1 April 2017 to 5 January 2018 (Social Work and Housing Services); (2) detailing the background relative thereto; (3) advising that there was an underspend of (a) £1.719m on Health Care Services, and (b) £1.308m on Social Care Services; (4) explaining the reasons for major variances, and (5) setting out, in the Appendices to the report, the Health and Social Care Partnership budget, hosted services led by North Lanarkshire Council and also South Lanarkshire Council, the additional NHS Lanarkshire in-year funding and this Board's reserves position statement.

Decided: that the contents of the report be approved and noted.

PERFORMANCE UPDATE – QUARTER 2 (JULY-SEPTEMBER 2017)

14. There was submitted a report dated 7 February 2018 by the Head of Planning, Performance and Quality Assurance (1) providing an update on areas for improvement which had been identified as part of the Chief Executive Quarterly Performance Review for the period from 1 July to 30 September 2017; (2) indicating (a) that the Chief Accountable Officer held quarterly performance review meetings with the Chief Executive of NHS Lanarkshire and also North Lanarkshire Council, and (b) that these meetings were supported by a Chief Executive Performance Framework consisting of over 100 performance measures from across both Health and Social Work systems, including relevant targets and trajectories; (3) detailing the background relative thereto, and (4) setting out, within the Appendix to the report, areas requiring improvement together with corrective actions identified.

Decided: that the contents of the report be noted.

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RISK MANAGEMENT STRATEGY

15. There was submitted a report dated 23 January 2018 by the Chief Accountable Officer (1) seeking approval of the Risk Management Strategy, as contained within the Appendix to the report; (2) detailing the background relative thereto together with a summary of key issues, and (3) indicating that there may be a further review of the Risk Management Strategy during 2018/19 as part of planned work between risk leads in North Lanarkshire Council, South Lanarkshire Council and NHS Lanarkshire to ensure as consistent an approach to risk management as possible.

Decided: that the Risk Management Strategy, as contained within the Appendix to the report, be approved and noted.

RISK MANAGEMENT

16. With reference to paragraph 15 of the Minute of the meeting of this Board held on 23 November 2017, when an update on the Risk Register for the Health and Social Care Partnership was noted, there was submitted a report dated 23 January 2018 by the Chief Accountable Officer (1) providing a further update on the Risk Register for the Health and Social Care Partnership; (2) indicating that following a development session with Board Members, the Risk Register had been created outlining ten key current risks around strategic planning and finance for the Board; (3) detailing the background relative thereto, and (4) outlining, in the Appendix to the report, the ten risks identified.

Following discussion, it was agreed that a further report be submitted to this Board on the availability of GPs.

Decided:

- (1) that a further report be submitted to this Board on the availability of GPs, and
- (2) that the contents of the report be otherwise noted.

COMMUNITY ALARM ELIGIBILITY SURVEY – MAIN THEMES INTERIM REPORT

17. There was submitted a report dated 7 February 2018 by the Head of Children, Family and Justice Social Work Services (1) advising of the outcome of a survey undertaken regarding the eligibility criteria to access the Community Alarm Services, (2) detailing the background relative thereto together with a summary of key issues, and (3) outlining the scope of the Service.

Decided: that the contents of the report be noted.

REMIT FROM THE SOCIAL WORK SUB-COMMITTEE HELD ON 30 JANUARY 2018 – CHIEF SOCIAL WORK OFFICER ANNUAL REPORT

18. With reference to paragraph 3 of the Minute of the meeting of the Social Work Sub-Committee held on 30 January 2018 when that Sub-Committee had considered a report dated 30 January 2018 by the Head of Children, Family and Justice Social Work Services and agreed (1) that the Chief Social Work Officer Annual Report be approved, and (2) that the report be remitted to the Integration Joint Board and to the Policy and Resources Committee for information, there was submitted said report.

Decided: that the report be presented to the Performance, Finance and Audit Committee for consideration.
