

Motherwell, 17 May 2018 at 2 pm.

A Meeting of the **APPOINTMENTS SUB-COMMITTEE**

PRESENT

Councillor Logue, Convener; Councillor Kelly, Vice-Convener; Councillors, Gallacher, T. Johnston, McKendrick, H. McVey, Stocks and Stubbs.

ALSO PRESENT

Head of Business, Organisational and People Solutions and Democratic Services Manager.

CHAIR

Councillor Logue (Convener) presided.

IN ATTENDANCE

The Head of Business, Organisational and People Solutions and Democratic Services Manager.

ALSO IN ATTENDANCE

D. Mundell, Independent External Adviser.

Prior to consideration of the business before the Sub-Committee the Leader informed the Members that at the previous meeting of the Sub-Committee held on 4 April 2018 the Provost had attended as a substitute for Councillor Kelly, as per the terms of the decision of the Council held on 29 March 2018. Following advice from Officers it was considered that as this meeting was the first time Members had considered candidate applications it would be appropriate for Councillor Kelly to return to the Sub-Committee and that the Provost would no longer play a part in this recruitment process.

Following some discussion regarding the principle of this action the Sub-Committee agreed that Councillor Kelly return to the Sub-Committee and that the Provost would have no further role in the recruitment of the Chief Executive.

DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000

1. There were no declarations of interest.

It was agreed in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the public be excluded from the meeting for the following item on the grounds that the business involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 7A of the Act.

POST OF CHIEF EXECUTIVE

2. With reference to paragraph 2 of the Minute of the meeting of this Sub-Committee held on 4 April 2018 when the recruitment arrangements for the post of Chief Executive were approved, there were submitted copies of the list of applicants and application forms received in respect of the post and there was tabled a list of applicants and application forms for those candidates considered not to have met the minimum criteria for further consideration. Consideration was also given to the format of the

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longleet interviews to take place on 31 May 2018 and information was provided to the Sub-Committee regarding the entire recruitment process including the structure of the Assessment Centre to take place on 8 June 2018 and the final interviews to be conducted by this Sub-Committee on 14 June 2018.

Decided:

- (1) that the list of candidates to progress to longleet interviews to take place on 31 May 2018 be applicant numbers 1, 2, 3, 4 and 5;
- (2) that it be noted that candidate 2 would not be available for attendance at the longleet interviews however due to their previous attendance before the Sub-Committee for a similar post the Sub-Committee agreed that in this case, the candidate could proceed direct to the Assessment Centre;
- (3) that following the longleet interviews on 31 May 2018, should any candidates be considered unsuitable they could be removed from continuing in the process any further, and
- (4) that the Sub-Committee would consider the questions to be asked at the longleet interviews on 31 May 2018 and, should any amendments be required, provide these to the Democratic Services Manager by the date to be provided.