

**NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT  
BOARD – 5<sup>th</sup> June 2018**

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**Council Chambers, Motherwell, 5<sup>th</sup> June 2018 at 1.30pm**

**MINUTE OF THE MEETING OF THE NORTH LANARKSHIRE HEALTH AND SOCIAL CARE  
INTEGRATION JOINT BOARD**

**PRESENT**

**North Lanarkshire Council:** Councillors Kelly and Stubbs

**NHS Lanarkshire:** Dr. A. Osborne (Vice-Chair); P. Campbell; M. Fuller, and M. Morris.

**Board Members:** A. Armstrong, Nurse Director; Dr. A. Cook, Medical Director; A Gordon, Head of Children, Families and Justice Social Work Services, J Hewitt, Chief Accountable Officer and M Moy, Finance Officer (S.95)

**Stakeholder Representatives:** J Watson, Unison (NLC); C McGinty, Unison (NHSL), H Robertson, North Lanarkshire Carers Together, L Seaton, Partnership for Change, J Melville, VANL

**CHAIR**

As previously agreed, Dr Osborne chaired the meeting.

**IN ATTENDANCE**

C Campbell, Chief Executive (NHSL), R Miller, Head of Adult Social Work Services, R McGuffie, Head of Planning, Performance and Quality Assurance, O Watters, Head of Health, C Jack, Operational and Business Manager

**ALSO PRESENT**

Councillor Fisher – Proxy for Councillor Logue

Councillor Watson – Proxy for Councillor Gallacher

**APOLOGIES**

Councillors Gallacher and Logue and Dr Rory Mackenzie

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**DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC.  
(SCOTLAND) ACT 2000**

1. No declarations of interest were advised.

**2. STAFF AWARDS**

Dr Osborne commenced the meeting by formally noting the following nominations and winners of the recent NHS Lanarkshire staff awards;

Nominee for Outstanding Volunteer – Grace Wilkinson, Paediatric Wards 20/22 Wishaw General Hospital

Nominee for Outstanding Quality – Danielle Turner, Occupational Therapist (Community Mental Health Team)

Winner – Outstanding Clinical Individual – Wilma Woods, Clinical Support Worker, Clydesdale (Community Mental Health Team)

Winner – Outstanding Clinical Team – Motherwell Rehab Team

Winner – Chairs Award for Outstanding Clinical Team – CAMHS Intensive Treatment Team

Dr Osborne extended congratulations go to all the winners and nominees.

**3. RETIRAL OF COMMITTEE CLERK**

Dr Osborne made reference to the recent retirement of Margaret Shankland, who had served as IJB committee clerk for a number of years. Dr Osborne extended her thanks and good wishes for the future on behalf of the IJB.

**4. NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – MINUTE**

There was submitted the Minute of meeting of North Lanarkshire Health and Social Care Integration Joint Board held on 27<sup>th</sup> March 2018.

**Decided:** The minute of the meeting of North Lanarkshire Health and Social Care Integration Joint Board held on 27<sup>th</sup> March 2018 be approved and noted subject to amendment to Item 8 Community

Alarms, where Councillor Stubbs asked that the outcome of the vote be noted. The following addition would be added to the approved minute:

‘Councillor Logue, seconded by Dr Osborne, moved that the recommendations contained within the report be approved. Councillor Gallacher, seconded by Councillor Stubbs moved, as an amendment, that the recommendations contained within the report be not approved.

On a vote being taken, 3 Members voted for the amendment and 5 Members voted for the motion which was accordingly declared carried’

## **5. INTEGRATION JOINT BOARD ACTION LOG**

There was submitted the Action Log for North Lanarkshire Health and Social Care Joint Integration Joint Board detailing the actions to be undertaken within the prescribed timescales. All agreed actions were being progressed as agreed.

**Decided:** That the position be noted

## **6. STRATEGIC PLANNING**

### **6.1 Annual Public Health Report**

The Director of Public Health gave a presentation on the annual Public Health Report which is an independent report whose objectives are to: Report on the health of the population in Lanarkshire; Promote and protect the public’s health in Lanarkshire; Look at the future public health and health service challenges that NHS Lanarkshire and its partners will need to plan for; Inform, stimulate discussion, and promote change to improve health in Lanarkshire.

The IJB was asked to support the recommendations made in the accompanying report. In particular:

- a) Consider the section in the Vision for Public Health, Dilemmas and Challenges chapter, focussing on the shifting of the balance of care and the need for additional resource to achieve this.
- b) Consider the actions that are required to address both child poverty and the prevention of adverse childhood experiences (ACEs). It is recommended that the IJB engage with the Community Planning Partnership to agree a joint response to this issue.

- c) Support the efforts to achieve the ambitions of Realistic Medicine (Healthcare).
- d) Develop the established focus on self-management within the Partnership.
- e) Find ways to invest in the prevention agenda in order to address the ambitions of the Christie Commission.
- f) Develop programmes that support individuals to make lifestyle change.

**Decided:** the Director of Public Health was thanked for a comprehensive report and presentation and for setting an ambitious agenda for partnerships in North Lanarkshire. The recommendations contained within the report were approved.

## **7. GOVERNANCE & POLICY**

### **7.1 GMS Contract Draft PCIP**

The Medical Director gave a short presentation to accompany the report that had been submitted outlining the new contract for General Medicine Services in NHS Scotland (NGMS) which was introduced in April 2018. Part of the contractual agreement is a Memorandum of Understanding between Integration Authorities, Health Boards, Scottish Government and Scottish GP Committee of the BMA that requires each area to produce a Primary Care Improvement Plan (PCIP) setting out the planned actions towards NGMS contract implementation for the period 2018-2021 by July 2018.

The IJB were asked to approve the PCIP as circulated recognising that further minor refinement may take place as it progresses through the stages of the governance process prior to submission to Scottish Government in July 2018.

**Decided:** The IJB approved the PCIP

## **7.2 GENERAL DATA PROTECTION REGULATIONS (GDPR) & PUBLIC RECORDS (SCOTLAND)**

### **ACT**

A report was submitted which provided the IJB with an overview of the challenges and implications of the new General Data Protection Regulations, as well as the implementation of the Public Records (Scotland) Act.

The IJB were asked to approve; 1. Actions set out within the report, 2. Note the requirement to comply with the GDPR and Public Records (Scotland) Act guidance and 3. Approve the arrangements for appointment of a Data Protection Officer (DPO)

Decided: that the recommendations contained within the report be approved and noted.

## **7.3 STRATEGIC COMMISSIONING PLAN**

There was submitted a report dated 5 June 2018 by the Head of Planning, Performance, and Quality Assurance that set out the 2018/19 public facing Strategic Commissioning Plan, 'Achieving Integration', setting out the partnership's key deliverables for 2018/19.

For the 2018/19 year, two documents have been produced as follows:

- Commissioning Plan Summary
- Public Facing Strategic Commissioning Plan for 2018/19, titled 'Achieving Integration'

**Decided:** The IJB approved the 2018/19 public facing Strategic Commissioning Plan, titled 'Achieving Integration'

## **7.4 INTERMEDIATE CARE**

There was submitted a report dated 16 May 2018 by the Head of Planning, Performance and Quality Assurance seeking approval for a new model of Intermediate Care as outlined in the Appendix (section 5) of the report. The IJB was asked to monitor the delivery of the approach and satisfy due diligence in governance by asking the fora (noted in section 3.1.2) to implement the model in a timely manner. The IJB was asked to note that the Social Work Intermediate Care facility at Monklands House be deemed surplus to requirements by October 2018 and that associated operational matters are dealt with in a timely

and sensitive manner; a review of Muirpark Social Work Intermediate Care Home be undertaken in 2018/19 to ascertain the potential for expanding its service model in line with the proposed model and, where appropriate, any future recommendations be brought back for approval; Seek future assurance through the PPA Committee that Long Term Conditions and Frailty teams in Localities are appropriately sized against the additional requirements for providing in-reach for assessment, rehabilitation and discharge planning to sites within their boundaries, in line with the outcomes to be achieved and safety; Request that a suitable workforce plan be created by September 2018 from partners to identify the future requirements for Consultant, Nursing, Social Work and AHP input; request that an appropriate programme of training and development be created for ward staff on active reablement and rehabilitation to support a change in culture by September 2018; note that a future report on the local provision of respite and adult support and protection placements will be developed in 2018/19 and will be incorporated within the partnership's upcoming Market Facilitation Plan.

**Decided:** That the recommendations be approved with the detail of the implementation plan being remitted to the Social Work Committee. That a Letter of Direction be issued to NLC.

Councillor Stubbs asked that it be noted that whilst he agreed in principle with the overall model, he was unable to support the recommendations without full knowledge of the implementation plan.

#### **7.5 NEW MODEL OF HOME SUPPORT: IMPLEMENTATION PLAN**

There was submitted a report dated 5 June 2018 by the Manager Adults (Frailty and Long Term Conditions) seeking approval of the Home Support Implementation Plan. Specifically, the IJB was asked to; 1. Approve the Implementation Plan, 2. Note when update reports and papers come to the Performance, Finance and Audit Committee, 3. Send appropriate directions to North Lanarkshire Council.

**Decided:** That the recommendations contained within the report be approved and noted. That a Letter of Direction be issued to NLC.

## **7.6 HEALTH AND SOCIAL CARE ACADEMY**

There was submitted a report dated 2 May 2018 by the Director of Nursing, Head Of Communication And Digital Learning, North Lanarkshire Council and Continuous Improvement Officer, North Lanarkshire Council noting progress in the establishment of a Health and Social Care Academy based at Coltness High School; noting the intention to hold a recruitment fare in partnership with New College Lanarkshire targeting those completing a range of health and social care programmes and noting the technical development of the portal and associated costs of £20,000 from reserves.

The Chair commended progress to date as a excellent example of partnership working.

**Decided:** That details of progress be noted.

## **8. PERFORMANCE AND FINANCE**

### **8.1 NL GP SUSTAINABILITY**

There was submitted a report dated 4 May 2018 from the Medical Director setting out the current situation regarding GP practices in North Lanarkshire and the sustainability issues that have been raised. The report described mitigating actions that have so far succeeded in avoiding the need for NHS Lanarkshire to take over direct management of any practices. The IJB was asked to note the content of the report and support the development of a revised pan-Lanarkshire approach to address the issues of GP sustainability.

**Decided:** The report was noted and recommendations around a revised Pan Lanarkshire approach was supported.

### **8.2 FINANCIAL MONITORING REPORT**

There was submitted a report dated 5 June 2018 from the Chief Financial Officer providing a summary of the financial position of Health and Social Care North Lanarkshire for the period from 1 April 2017 to 31 March 2018 (Health Care Services) and 31 March 2018 (Social Work and Housing Services). The IJB was asked to note the contents of the report; Note the offer of additional funding of £0.600m from NHS Lanarkshire, on a one-off basis, to address the increase in prescribing costs as a result of the market short supply factors; Note that the final year-end outturn of a surplus of £7.102m; and Note the movement on the IJB reserves of a net increase of £10.738m.

**Decided:** The report was noted and recommendations around a revised Pan Lanarkshire approach was supported.

### **8.3 IJB RESERVES STRATEGY 2018/2019**

There was submitted a report dated 5<sup>th</sup> June 2018 from the Chief Financial Officer providing an update on the position with the North Lanarkshire Integration Joint Board. The IJB was asked to approve the following recommendations; that the net movement in reserves of £10.738m is noted; that the continuation of the ear-marked reserves from 2017/2018 totalling £3.234m as detailed in section 6 are noted; that the transfer of funding for committed expenditure in 2017/2018 totalling £5.160m to reflect year-end accounting transactions as detailed at section 7 is noted; that the transfer of £0.276m to ring-fenced reserves as detailed at section 8 is noted; that the transfer of £1.999m to ear-marked reserves which has already been approved and as detailed at section 9 is noted; that the transfer of £3.140m to ear-marked reserves as detailed at section 10 is approved; and that the transfer of £4.391m to the general fund as detailed at section 11 is approved.

**Decided:** That the recommendations contained within the report be approved.

### **8.4 UNAUDITED ACCOUNTS**

There was tabled a report dated 5 June 2018 from the Chief Financial Officer setting out the audit process for audited accounts. IJB members were asked to forward any comments to the Chief Financial Officer out with the meeting.

**Decided:** that the IJB delegate approval to Chair and Vice Chair in order to meet the agreed timescale.

### **8.5 FINANCIAL PLAN 2018/2019-SAVINGS UPDATE**

There was submitted a report dated 5 June 2018 from the Chief Accountable Officer providing details of the 2018/2019 savings identified to address the funding gap of £1.745m in line with the 2018/2019 Financial Plan. The IJB was asked to agree the following recommendation: that the proposed savings across health care services of £1.745m for the financial year 2018/2019 outlined in the appendix is approved.

**Decided:** that the savings plan for 2018/19 be approved

#### **8.6 ANNUAL PERFORMANCE REVIEW**

There was submitted a report dated 5 June 2018 from the Head of Planning, Performance and Quality Assurance outlining the requirement for the IJB to produce an annual performance report by 31<sup>st</sup> July 2018. A draft version of the Annual Report was attached as an appendix.

The IJB was asked to agree the following recommendations; approve the contents of the draft report and its appendix; delegate authority to the Chief Officer for final publication of the Annual Report 2017/18 prior to the statutory deadline of 31 July 2018.

**Decision:** that the recommendations outlined in the report be approved.

#### **8.7 PERFORMANCE UPDATE –QUARTER 4 (JANUARY-MARCH 2018)**

There was submitted a report dated 5 June 2018 from the Head of Planning, Performance and Quality Assurance providing an update to the Board on the areas for improvement which have been identified as part of the Chief Executive Quarterly Performance Review for the period 1 January to 31<sup>st</sup> March 2018 (Quarter 4). The Board was asked to note the contents of the report and its appendix.

**Decision-** that the report be noted

#### **8.8 RISK MANAGEMENT**

There was submitted a report dated 5 June 2018 from the Head of Planning, Performance and Quality Assurance noting the updated Risk Register.

**Decision:** the updated Risk register was approved.

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**9. NORTH LANARKSHIRE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD  
(PERFORMANCE, FINANCE AND AUDIT COMMITTEE) MINUTE**

There was submitted the Minute of the meeting of North Lanarkshire Health and Social Care Integration Joint Board (Performance, Finance and Audit) Committee held on 7 March 2018

**Decided:** That the minute of the North Lanarkshire Health and Social Care Integration Joint Board (Performance, Finance and Audit) Committee held on 7 March 2018 be approved and noted.

**10. NHS LANARKSHIRE FAMILY NURSE PARTNERSHIP (FNP) – ANNUAL REPORT**

The annual report of the Family Nurse Partnership was noted.

**11. DATE OF NEXT MEETING**

Tuesday 4<sup>th</sup> September 2018 at 1.30pm, Council Chambers, Civic Centre, Motherwell.