

## MINUTE

<b>MEETING:</b>	<b>INTEGRATION JOINT BOARD</b>
<b>DATE:</b>	<b>TUESDAY, 26<sup>th</sup> MARCH 2019</b>
<b>TIME:</b>	<b>1.30PM</b>
<b>VENUE:</b>	<b>COUNCIL CHAMBERS, CIVIC CENTRE</b>

<b>PRESENT :</b>	<p><b>North Lanarkshire Council:</b> Councillors Kelly (Chair) , Logue, Gallacher and Linden</p> <p><b>NHS Lanarkshire:</b> Dr. A. Osborne (Vice-Chair), Mr B Moore, Mr C Campbell (proxy for Mrs M. Morris).</p> <p><b>Stakeholder Representatives:</b> Mr H Robertson, North Lanarkshire Carers Together, Mr J Watson, Unison Mrs L Seaton, Partnership for Change, Ms M Halliday, VANL</p> <p><b>Board Members:</b> Mr R McGuffie, Interim Chief Accountable Officer, Miss M Moy, Finance Officer (S.95), Mrs A Armstrong, Nurse Director, Mrs A Gordon, Chief Social Work Officer</p> <p><b>IN ATTENDANCE</b>        Mrs M Dendy, Interim Head of Performance, Planning and Quality Assurance, Ms M French, Interim Head of Adult Services (Social Work), Dr A Cook, Medical Director, Mr O Watters, Interim Head of Health and Mrs C Jack, IJB Board Secretary.</p> <p>Trudi Marshall, Associate Director of Nursing, Yvonne Allan, Partnership for Change, Craig Cunningham, Head Of Planning &amp; Performance, South Lanarkshire Health &amp; Social Care Partnership &amp; Marianne Hayward, Health &amp; Social Care Manager, South Lanarkshire Health &amp; Social Care Partnership for Item 7 Palliative care.</p>
<b>Apologies:</b>	Mrs C McGinty – Unison Health, Dr T Smyth, GP Representative, Dr R McKenzie, Consultant/Medical Representative, Mrs M Morris, Non-

	Executive Director NHSL, Mr Phil Campbell, Non -Executive Director NHSL, Cllr Alan Stubbs, Mr Des Murray, Chief Executive NLC.
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**1. DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000**

No declarations of interest were noted.

**2. MINUTES OF PREVIOUS MEETING**

The minute of the IJB meeting held on 22nd January 2019 was accepted as an accurate record.

**4. ACTION LOG**

The action log was noted as having all the agreed actions progressed within the agreed timescale except those items awaiting receipt of external guidance.

**5. MENTAL HEALTH STRATEGY**

Mrs Armstrong, Nurse Director, Health & Social Care North Lanarkshire, made reference to the report which gave a brief update on progress with the development of the mental health and wellbeing strategy for Lanarkshire. The first draft of the strategy was attached to the report and would, following IJB approval, be shared more widely with key stakeholders. Discussion followed on the development of the strategy with agreement that the first draft was robust enough to be used as a base for further engagement. It was suggested that the strategy also include reference to previous improvements and progress against the previous mental health strategy. Mrs Armstrong asked that any suggestions for further engagement opportunities with any particular groups and forums be noted to her for inclusion in the consultation period.

Decided: The IJB noted the first draft of the mental health & wellbeing strategy and agreed that a period of consultation would take place over April and May 2019. The final strategy would be presented to the IJB in summer 2019 with an implementation plan

**6. STRATEGIC COMMISSIONING FRAMEWORK**

Ms Morag Dendy made reference to the report that set out the Commissioning Framework for 2019 to 2022. The Commissioning Framework sets out the partnership's supporting pillars which underpin the ten year strategy and annual Strategic Commissioning Plans. The framework covers six key areas, as follows;

- Engagement Plan
- Market Facilitation Plan
- Finance Plan
- Workforce Plan
- Performance Plan
- Integration Scheme

Decided: (1) The IJB approved the Commissioning framework for 2019- 2022.

**7. PALLIATIVE CARE**

Mr Craig Cunningham and Mrs Marian Hayward attended the meeting to provide an update on progress with the Palliative Care strategy that had previously been agreed by North & South Lanarkshire IJBs. The report highlighted that the Palliative Care strategy had proposed a reduction in the number of Hospice beds, with the reduced number focused within the Lanarkshire Boundary area to create an integrated and consistent model. However, the North IJB had agreed to commission additional services within Strathcarron Hospice in recognition of the high quality

service that the hospice had delivered in the Cumbernauld and Kilsyth area over a number of years. A review of the Strathcarron contract was planned for July 2019 and it was proposed that this be delayed until December 2019 to allow the planned community exercise in Cumbernauld and Kilsyth to take place. The community exercise would aim to support more individuals to be cared for in the community setting, bringing together the considerable expertise of the hospices and existing community staff across health and social care.

Decided: (1) That the Integrated Joint Board noted the progress reflected in the report (2) the IJB agreed to delay the planned contract review at Strathcarron Hospice from July 2019 to December 2019 (3) Agreed that funding for Strathcarron Hospice in 2018/19 revert back to the previous level of £0.552m (plus inflation) (4) Approved a one-year contract with Strathcarron Hospice, in line with procurement advice, for 2019/20 at the re-instated level of funding for 2018/19 (5) Approved the transfer of £0.298m from the contingency reserve to increase the palliative care earmarked reserve from £0.840m to £1.138m for both 2018/2019 and 2019/2020 (6) Noted that £0.552m plus inflation will be drawn down from the palliative care earmarked reserve in 2018/2019

## **8. FINANCIAL MONITORING REPORT**

M Moy made reference to the report which provided a summary of the financial position of Health and Social Care North Lanarkshire (H&SCNL) for the period from 1 April 2018 to 28<sup>th</sup> February 2019 (Health Care Services) and 1<sup>st</sup> February 2019 (Social Work and Housing Services). The financial position as at November/December 2018 was noted as a net underspend of £2.137m and was summarised as follows:

- ◆ an underspend of £4.270m on health care services
- ◆ an overspend of £2.133m on social care services

Further detail on the budget variance, by care service, was set out in the appendix. Miss Moy attributed the over spend position within social care services on increased demand for Home Support services, Care Home costs and increased demand for the Equipment & Adaptations service. It was noted that a budget recovery plan had been put in place.

Decided: (1) that the contents of the report be noted, (2) that, as part of the year-end process, a draw down from the contingency reserve will be required in order to achieve financial balance across the health and social care partnership; and (3) Note the proposals to establish ring-fenced and ear-marked reserves as part of the year-end process and (4) note that the financial position will continue to be closely monitored.

## **9. FINANCIAL PLAN**

M Moy made reference to her report that provided an update on the implications of the 2019/2020 grant settlement for each partner and outlined the IJB's indicative Financial Plan for 2019/2020 including details of the budget pressures facing each partner, the key financial assumptions and key risks. Miss Moy advised on the indicative 2019/2020 contributions from each partner and proposed an approach to address the funding gap including savings and efficiency plans. Concerns were expressed around the proposed savings plans with particular reference to access to the community alarm service and the proposal to close East Stewart facility in Coatbridge.

Decided (1) The contents of the report and the cost pressures identified by North Lanarkshire Council (NLC) and NHS Lanarkshire (NHSL) were noted. (2) the offers of the financial contributions from NLC and NHSL to the IJB for the financial year 2019/2020 were accepted (3) the overall IJB

Financial Plan for 2019/2020 (as set out in section 10 of the report) was accepted (4) the proposed allocation of £2.560m of the projected contingency reserve to address in part the funding gap of £7.323m was approved (5) the requirement to consider the sufficiency of reserves and to take action to manage future volatility was noted and (6) the IJB recognised that further local work is needed to develop planning and risk arrangements on the set aside services; (7) the IJB endorsed the implementation of a programme to identify future savings in consultation with both partners as highlighted at paragraph 6.4.4; and noted the requirement to vary the directions to each partner in respect of the financial year 2019/2020 which was the subject of a separate report to the IJB.

#### **10. LETTERS OF DIRECTION**

M Moy made reference to her short report seeking the approval of the IJB for the issue of the directions to each partner for 2019/2020.

Decided: (1) Approved the issue of the directions to North Lanarkshire Council for the financial year 2019/2020. (2) Approved the issue of the directions to Lanarkshire Health Board for the financial year 2019/2020 attached at appendix 2.

#### **9. PERFORMANCE REPORT**

R McGuffie made reference to the report which provided an update on the areas for improvement which have been identified as part of the Chief Executive Quarterly Performance Review for the period 1 July to 30 September 2018 (Quarter 3).

Discussion followed on a number of areas highlighted within the report including;

1. Unscheduled care – the potential impact of availability of GP appointments was raised by IJB members and it was agreed that an update on GP availability in North Lanarkshire would be provided to a future meeting of the Performance, Finance & Audit Committee
2. Children & Adolescent Mental Health Services – an improved position in relation to recruitment was noted. More detail on referral activity was requested and it was agreed that a more detailed report would be made available at the next Performance, Finance & Audit Committee.
3. Breastfeeding – noted the wide range of activities that were being undertaken to maintain a high level of awareness and focus in order to address the poor uptake of breast-feeding in the most deprived communities.
4. Physiotherapy – issues around availability of workforce were noted as having an adverse impact on performance.

Decided (1) That the report be noted.

#### **10. UNDERSTANDING PROGRESS UNDER INTEGRATION – IMPROVEMENT OBJECTIVE**

Mr McGuffie made reference to the report which sought the IJB's approval for a range of improvement objectives set out against the six priorities of the 'Understanding Progress Under Integration' work stream led by the Ministerial Strategic Group for Health and Community Care. The report set out the broad framework, which was to provide quarterly progress updates to the Ministerial Strategic Group for Health & Community Care covering six agreed priorities that supported the ambitions set out in the Scottish Government's Health and Social Care Delivery Plan.

The local improvements proposed were as follows.

- i) To maintain a 0% change in emergency admissions, based on 2017/18 baseline
- ii) To reduce Unscheduled Bed Days across all specialties by 10%, based on 2016/17 baseline
- iii) To reduce rate of growth in A&E Attendances to 2%, based on 2017/18 baseline
- iv) To reduce delayed discharge bed days by 5%, based on 2017/18 baseline
- v) To increase the percentage of the last 6 months of life spent in community settings by 3.4 percentage points, based on 2015/16 baseline
- vi) To maintain a 0% change in the percentage of people aged 65+ supported and unsupported at home, based on 2015/16 baseline.

Decided; (1) that the contents of the report be noted and approved for sharing with the Scottish Government.

#### **11. STRATEGIC COMMISSIONING PLAN 2019/20**

Ms Morag Dendy made reference to the report that set out the proposed 2019/20 public facing Strategic Commissioning Plan, "Achieving Integration" which sets out the partnership's key Deliverables for 2019/20 and noted that the final version will be published on the Health and Social Care Partnership website.

Decided : (1) the IJB approved the narrative for the 2019/20 public facing Strategic Commissioning Plan, titled "Achieving Integration", as set out in appendix 1; (2) Noted that the document is currently with graphic design and once finalised, will be published on the Health and Social Care Partnership website

#### **12. RISK REGISTER**

R McGuffie made reference to the risk management report and advised that one new risk around Brexit had been identified and added to the Risk Register since the last update at the January IJB meeting.

Decided: That the report be noted and the risk register approved.

#### **13. RISK ITEMS ARISING DURING MEETING**

No new risk items were noted during the course of the meeting.

#### **14. CLOSE OF BUSINESS**

The date of the next meeting was noted as Wednesday, 12<sup>th</sup> June 2019 at 1.30pm in the Council Chambers, Civic Centre, Motherwell.