

Item 4. MINUTE

MEETING:	PERFORMANCE, FINANCE AND AUDIT COMMITTEE
DATE:	TUESDAY 28th MAY 2019
TIME:	1.30PM – 3.30pm
VENUE:	COUNCIL CHAMBERS, CIVIC CENTRE

PRESENT :	<p>North Lanarkshire Council: Councillors P Kelly (Chair), J Linden, M Gallacher</p> <p>NHS Lanarkshire: Dr. A. Osborne, B Moore, and M. Morris.</p> <p>Stakeholder Representatives: H Robertson, North Lanarkshire Carers Together and L Seaton, Partnership for Change , J Watson Trade Union Representative</p> <p>OFFICERS IN ATTENDANCE R McGuffie Interim CO, M Dendy Interim Head of Performance, Planning and Quality Assurance, M Moy Chief Finance Officer, A Cook, Medical Director, M French Interim Head of Adult Social Work, C Jack, Operational & Business Manager (Board Secretary) K Adamson Audit and Risk Manager, J Melville, VANL</p>
APOLOGIES:	Councillor J Logue & Mr P Campbell

1. DECLARATIONS OF INTEREST IN TERMS OF THE ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000

Cllr Gallacher declared an interest by reason of her being Convener of the Council's Audit and Scrutiny panel but advised that none of the items of business on the agenda precluded her participation in the meeting. No other declarations were noted.

2. MINUTES OF THE PREVIOUS MEETING HELD ON 19th FEBRUARY 2019

The minute of the meeting held on Tuesday, 19th February 2019 was approved as an accurate record.

No matters arising were noted.

3. STRATEGIC COMMISSIONING PLAN 2018/19 – OUTTURN REPORT

M Dendy made reference to the out turn report detailing progress against the eight new commissioning intentions agreed for 2018/19 and progress against a further eight commissioning intentions that had been carried forward from the previous year (2017/18). A number of areas due to be completed by March 2019 are ongoing and have been continued to 2019/20. These include:

- Discharge To Assess – commenced in 2018/19 but ongoing in 2019/20
- Integrated Service Review Board – commenced in 2017/18 but ongoing
- Bed Modelling – ongoing – due to be completed in October 2019
- Primary Care – ongoing – due to be completed in September 2019
- Mental Health Strategy – initially due to be completed in October 2018 but extend to September 2019
- H&SCNL Contribution to Children’s Services Plan – due for completion October 2019.
- H&SCNL Contribution to Community Justice Plan - due for completion October 2019.
- Inequalities, Prevention and Anticipatory Care – due to be completed in September 2019
- H&SCNL Contribution to the Plan for North Lanarkshire - due to be completed in September 2019

The committee noted good progress against the intentions. With regards to the mental health strategy, more detail on the workforce and associated resource plans was requested in order for the Integration Joint Board to approve the strategy when it was presented.

Decided: (1) The committee noted the out turn report on the Commissioning Intentions for 2018/19 and (2) noted that a number of intentions due to be completed within 2018/19 were ongoing and would be completed during 2019/20.

4. PERFORMANCE MONITORING

R McGuffie made reference to the Quarter 3 Performance report and highlighted a number of areas of performance activity where targets were not being met. These were as follows;

- Breastfeeding – noted that Breastfeeding rates continue to fall below target despite the renewed focus in this area and recent successes around UNICEF accreditation. The range of activity and effort that was being directed into this area was acknowledged by committee members and it was hoped that continued focus would soon start to have an impact on uptake and sustainability of breastfeeding in North Lanarkshire.
- Delayed Discharge - The number of occupied bed days increased in Q3 and was greater than the same quarter last year. Mr McGuffie reiterated the partnership’s commitment to delivering priority change and improvement programmes around the roll out of integrated locality rehabilitation teams, the new model of home support with additional re-ablement capacity, and the roll out of discharge to assess.
- Unscheduled care – The number of A&E attendances continues to rise and discussion followed on some of the potential contributory factors including questions around a link between A&E attendance and lack of availability/accessibility to GP appointments. R McGuffie advised that local studies had not proved a direct link. Successful models of redirection were noted from other studies and the Rapid Assessment pilot in Monklands would be rolled out to the other A&E areas. It was agreed that separate more detailed reports on delayed discharge and unscheduled care would be scheduled for future meetings.

- MSK Physiotherapy – The committee noted that physiotherapy, hosted by South Lanarkshire, continue to struggle to meet the 12 week target for first appointments mainly due to issues in recruitment.
- SLT Paediatrics – performance had improved slightly from previous quarter with similar recruitment issues as other AHP services.
- Smoking Cessation – It was noted that whilst the overall prevalence of smoking had decreased nationally, the remaining smokers were those with long term smoking habits mainly in deprived communities and therefore were proving more challenging to address. Discussion followed on the aims of North Lanarkshire Council to work towards Smoke Free NL and it was agreed that it would be useful to have an update on that plan at a future meeting.

Decided: (1) The committee noted the contents of the report and the action highlighted for those areas where further action was required in order to meet the agreed target

5. CHILDREN & ADOLESCENT MENTAL HEALTH SERVICES –(CAMHS) DEEP DIVE REPORT

R McGuffie and Dr Cook made reference to the summary report on the outcomes of the ‘Deep Dive’ exercise into the CAMHS services that had recently been concluded. The committee welcomed the report and its proposed actions and the following points were noted ;

- A timeline for completion of all the actions was requested along with a summary implementation plan.
- Update requested on roll out of national programme to provide access to Counselling services in schools
- Acknowledgment of the importance of early interventions and of the wider public health agenda and therefore the need for Committee members and Officers to ensure that this is reinforced and supported in other planning forums.

Decided: The committee noted the contents of the report and supported the actions outlined.

6. CAMHS & PSYCHOLOGICAL THERAPIES

R McGuffie made reference to the report that highlighted actions being taken to address the issues affecting the performance and achievement of the National Referral to Treatment (RTT) target for Adult Psychological Therapy services and CAMHS i.e.; to have 90% of those referred commencing treatment within 18 weeks .

Decided: (1) The PF&A committee noted the contents of the NHS Lanarkshire Annual Operational Plan (AOP) template and the agreed trajectories for both CAMHS and Psychological Therapies RTTs and the associated action plans.

7. INTEGRATION REVIEW

R McGuffie gave a brief verbal update on progress with the Review of Integration that had been commissioned by the Chief Executives of NLC and NHSL. It was noted that the review had now been completed and the report drafted. This would be made available at the next IJB meeting on 12th June 2019.

Decided: The committee noted the brief update pending further discussion at the next IJB meeting.

8. COMMUNITY CAPACITY BUILDING - End of Year Report

J Melville made reference to the End of Year report on Third sector activities commissioned by the IJB and gave a brief overview of the range of activities which ranged from;

- promotion and support to people to do more walking;
- good neighbourliness (Compassionate Communities);

- cooking classes aimed at optimising health for those affected by specific health conditions including - but not exclusively - pre-diabetes and mental health issues;
- peer support for those affected by addiction;
- Befriending; community engagement; work with Kinship Carers (Willow to Oaks);
- work with those assessed as not entitled to an individual SDS budget at this time;
- Promotion of MLE to volunteers and carers across the county.

The chair, on behalf of the committee, commended the report which highlighted not just the range of activities and positive feedback received from service users but also the vital contribution of the third sector to the achievement of the IJB's objectives. Discussion followed on how outcomes and experiences of services users from these local initiatives could be better linked to achievement of national targets to demonstrate value for money and cost effectiveness. Better long term financial planning was seen as a key area to enable a sustained approach to planning and maintaining services.

Decided: (1) The committee noted the contents of the End of Year Report

9. COMMUNITY CAPACITY BUILDING AND CARER SUPPORT REVIEW – FINDINGS

M Dendy made reference to the report which highlighted the findings of a review that had been commissioned to consider how stakeholders felt that the CCB&CS had been performing in terms of the following areas;

- Community Engagement and Participation
- Strategic Planning
- Focus on Outcomes
- Leadership and Relationships
- Governance
- Use of Resources
- Performance Management
- Reporting Impact

The scope of the review was outlined in the report and a summary of the key findings and associated action plans were highlighted.

Decided; The committee noted the report & associated action plans being taken forward.

10. FINANCIAL MONITORING REPORT 2019/2020

M Moy made reference to the Financial Monitoring Report 2018/19 provided, which summarised the financial position of Health & Social Care North Lanarkshire for the period from 1 April 2018 to 31 March 2019 (Health Care Services) and 31 March 2019 (Social Work and Housing Services).

The financial position as at March 2019 was a net underspend of £2.966m and is summarised as follows:

- an underspend of £5.035m on health care services
- an overspend of £2.069m on social care and housing services

Details of the variances were provided in the appendix to the report.

Decided: (1) The committee noted the contents of the report; (2) Noted that the provisional year-end outturn is a net underspend of £2.966m, of which £0.398m will be retained by the partner in line with the agreed accounting policy for the Housing Revenue Account; (3) Noted that, in order to achieve financial balance across the health and social care partnership, as part of the year-end process, a draw down from the contingency reserve will be required to meet the increase in social care costs associated with demographic changes and an increasing population of older people; (4)

Noted the movement on the IJB reserves as set out at section 9.6; (5) Noted that the IJB will be asked to endorse the hosted services agreement detailed at paragraph 7.7.12 in respect of 2018/2019; and (6) Noted that the IJB Financial Plan for 2019/2020 is being reviewed to take account of the year-end outturn.

11. RESERVES STRATEGY

Marie Moy made reference to the report that provided an overview of the projected reserves position for 2019/2020 taking into consideration the financial planning assumptions for 2019/2020 which were summarised in the attached appendix. Miss Moy asked the PFA to consider the reserves position prior to seeking IJB approval, as appropriate, on 12 June 2019.

Concerns were expressed about the overall reserves position in terms of sustainable longer term financial planning and an apparent over dependency on reserves to support recurring budgets. Mr McGuffie advised that he would be reviewing ongoing areas of work funded from reserves in more detail over the next few weeks, linking with Operational and Professional leads.

Decided: (1) The Committee noted the net movement in reserves (2) That the draw down from the contingency reserve of £2.467m was noted prior to approval by the IJB on 12 June 2019; (3) That the transfer of funding of £0.977m from ear-marked reserves to the contingency fund was noted prior to approval by the IJB on 12 June 2019; (4) That requests to create ring-fenced and ear-marked reserves were considered prior to approval by the IJB on 12 June 2019; (5) That the implications of the reserves proposals were considered as set out in the recommendations at section 3.1.5.

12. ANNUAL GOVERNANCE STATEMENT

K Adamson made reference to the report that provided an outline of the draft annual governance statement for 2018/2019.

The draft annual governance statement relates to the IJB's vision for the area and provides an assessment of the effectiveness of the IJB's governance arrangements in supporting the planned outcomes. Mr Adamson advised that consideration of the draft annual governance statement will ensure the IJB meets the requirements of best practice and the good governance framework. The annual governance statement will be included in the unaudited annual accounts being presented to the Integration Joint Board 12th June 2019. The annual governance statement will require to be signed by the Chair of the IJB and the Interim Chief Officer following consideration and approval of the External Auditor's report to the members of the IJB.

Decided: (1) The content of the report was noted (2) that the further evidence required to inform the proposed annual governance statement for 2018/2019 was noted; and (3) the draft annual governance statement for 2018/2019 was noted in advance of the unaudited annual accounts being presented to the Integration Joint Board 12th June 2019.

13. RISK REGISTER

R McGuffie made reference to the report that highlighted that there had been no new or closed risks during the reporting period

Decided: The Committee approved the report.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday, 27th August 2019 at 1.30pm in the Council Chambers, Civic Centre.

