

North Lanarkshire Council

Report

Youth, Equalities and Empowerment Committee

approval noting

Ref LMcM/MC

Date 28/10/19

Campsies Centre (Cumbernauld) Ltd. Dissolution and Asset Transfer Update

From Lizanne McMurrich, Head of Communities

Email costellom@northlan.gov.uk **Telephone** 01236 812356

Executive Summary

Following the decision by the former Infrastructure Committee in May 2018 to wind-up the Council's wholly owned company Campsies Centre (Cumbernauld) Ltd (CCCL), this report provides members with an update on the dissolution procedure. A previous report to this committee advised that the balance of cash assets held by the company at that time was c £3.2m and confirmed that the net balance of funds, after the settling of Campsies debts and liabilities, will transfer to the council for subsequent allocation to projects within the boundaries of Cumbernauld and in support of The Plan for North Lanarkshire.

The report summarises the further assessments that have been carried out on projects previously commended by the board of CCCL, and outlines the proposed procedure for considering new projects and allocation by North Lanarkshire Council of the remaining balance to support the delivery of projects.

Recommendations

It is recommended that the Youth, Equalities and Empowerment Committee:

- (1) approve the further projects, as set out in Appendix 1, that have been assessed in line with the criteria used for the Council's Grant Award Scheme funding; and
- (2) approve the criteria and application process for considering further projects brought forward by local community groups to utilise remaining balance of cash assets.

The Plan for North Lanarkshire

Priority Improve North Lanarkshire's resource base

Ambition statement (24) Review and design services around people, communities, and shared resources

1. Background

On 2 May 2018, the former Infrastructure Committee considered the findings of the ALEO service review into the Campsies Centre (Cumbernauld) Ltd which has the purpose of facilitating the redevelopment of Cumbernauld Town Centre. Committee approved the dissolution of CCCL and agreed that the net assets at the time of transfer be earmarked for allocation to projects within the boundaries of Cumbernauld.

Since the decision was taken to dissolve CCCL, council officers have been undertaking the required due diligence in preparation for the winding up of the Company, which will be completed via the process of striking off from the register of companies held by Companies House. This involves the preparation and signing of a formal transfer agreement between the council and the CCCL Board setting out the terms under which the assets and undertaking of CCCL transfer to the council. Thereafter, CCCL enters into a three month non-trading period before submitting the formal application to Companies House for striking off.

2. Report

2.1 Funding Considerations to Date

A list of projects were approved at the Youth, Equalities and Empowerment Committee on 26th August and these projects will progress in due course.

Three projects which were '*still to be assessed*' and have now been assessed in line with the criteria used for the Council's Grant Award Scheme funding and the outcomes from these assessments are detailed in Appendix 1. Notwithstanding the Board's desire that they be delivered, it should be noted that projects may not be progressed following full feasibility assessment and further public consultation required.

2.2 Assessment Approvals Process for Future Projects

Subject to finalisation of the projects listed in Appendix 1, the potential net budget transferring to the council is just over £1m, as summarised in Appendix 2. Whilst monies will require to be retained for settlement of final company costs and liabilities, the balance will be allocated to projects in line with The Plan for North Lanarkshire.

This budget will be held by the Head of Communities to enable future projects/ funding proposals to be considered within the context of the council's wider funding programmes, participatory budgeting proposals and Local Development Programme activity in the Cumbernauld area.

It is recommended that future projects for consideration should come from constituted community groups utilising an agreed application form and be subject to assessment in line with the arrangements and criteria similar to that in place for the Grant Awards Programme and consideration of Local Development Programme Criteria. The maximum amount that can be applied for will be £50,000.

The draft application, criteria, process map and application form are outlined in Appendix 3 of this report.

Capacity Building support will be made available to community groups interested in submitting an application. Following assessment, these projects will be subject to consideration and approval in line with projects approved through the Local Development Programme, i.e. in principle approval should be obtained at Community Matters Locality Partnership meetings through a bespoke and separate report and subsequent formal approval sought through the Youth, Equalities and Empowerment Committee. This process will strengthen oversight and co-ordination of funding allocations and promote the development of potential funding partnerships for specific projects within the boundaries of Cumbernauld.

Project applications will be considered for both revenue and capital projects and these will be assessed against the approved criteria. Grant Monitoring officers will be appointed by the council to work with groups who have been awarded funding.

Should the need arise, assessed awards will be made by the Executive Director of Enterprise and Communities in accordance with the Council's Scheme of Delegation to Officers (Communities – Clause 11 refers).

3. Equality and Diversity

3.1 Fairer Scotland Duty

The Grant Award Programme assessment process identifies where a project supports an equality need and this is reflected in the scoring methodology.

3.2 Equality Impact Assessment

As above.

4. Implications

4.1 Financial Impact

The net asset transfer position is outlined within Appendix 2.

4.2 HR/Policy/Legislative Impact

There are no issues requiring consideration at this stage.

4.3 Environmental Impact

Members are asked to note that a number of the commended projects will improve the physical environment through the development of public parks.

The assessment of new projects, will include consideration of environmental impacts and the identification of potential ongoing revenue requirements and how these will be resourced.

4.4 Risk Impact

The requirement to identify potential risks associated with a project is clearly set out in the assessment process. Considering funding applications against the criteria will enable the early identification of potential risks and ensure that these are adequately recorded and monitored in the project management and implementation stages as projects are taken forward.

5. Measures of success

- 5.1 Suitably robust governance and oversight arrangements in place to consider and allocate the residual balance of funds transferring from CCCL to the council.
- 5.2 Funding allocated to projects which benefit Cumbernauld while also supporting The Plan for North Lanarkshire and fulfilling the original objectives of CCCL whilst considering wider relevant criteria.
- 5.3 Impact and outcomes delivered by the funded projects meet those as set out in the initial applications and as per assessment recommendations.
- 5.4 Compliance with Following the Public Pound requirements and accountability and transparency of the funding allocation, monitoring and reporting procedures.
- 5.5 Increased number of local community groups involved in the process ensuring a wider approach to community engagement in relation to project design and delivery

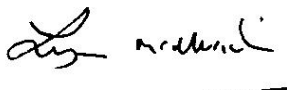
6. Supporting documents

- 6.1 The following documents support this report:

Appendix 1 - Projects Commended for Approval by CCCL Board - Outcome of Assessment

Appendix 2 - Campsies Centre Cumbernauld Ltd – Net Asset Transfer Position (Draft)

Appendix 3 - Draft Project Application Form, criteria and process map



Lizanne McMurrich
Head of Communities

Appendix 1

Projects commended by Campsies Board which are at an advanced stage - Update					
Sponsoring Source and/or Community Organisation	Description	Location	Campsies Funding	Status	Other Sources of Funding
Play Services Locality Partnership	Fort Marmion Play Area	Greenfaulds, Cumbernauld	£ 150,000	At Tendering Stage	

Total: £ 150,000

Projects commended by Campsies Board which have been assessed					
Sponsoring Source and/or Community Organisation	Description	Location	Campsies Funding	Status	Other Sources of Funding
Friends of Cumbernauld House park and Glen	Cumbernauld House Park – Improvements to park area including footpaths, drainage and signage	Cumbernauld	£ 80,000	Project is recommended in principle. Further work is required to consider feasibility of project, deliverability and potential future maintenance burden. This will be carried out following committee approval with relevant council services and community group.	
Friends of Cumbernauld Park	Cumbernauld Community Park – Provision of Allotments	Cumbernauld	£ 250,000	Project is recommended in principle. Further work is required to consider feasibility of project, deliverability and potential future maintenance burden. This will be carried out following committee approval with relevant council services and community group.	
Cumbernauld Poverty Action	Funding to support work in local community by Welfare Rights Officers	Cumbernauld	£ 28,000	Application is recommended in principle. Following the review of advice services which included a competitive grant process in 2017, this organisation was unsuccessful and therefore is not funded by North Lanarkshire Council. The approval of this application is entirely separate from the Council's commissioning process for Advice and Information.	Robertson Trust are match funding approved contribution from Campsie's Fund to support work of Welfare Rights officers

Total: £ 358,000

**Estimated Net Asset Transfer
Campsies**

26/09/2019

	£	
Bank Balance as at 30 August 2019	2,855,672	(1)
Committed expenditure		
Rental Aria Land	1,000	
Estimated Liquidation fees	7,000	
Esatimated DV fees Antonine Centre/Car Park	30,000	
Estimated DV fees Antonine Centre Rental Review	13,000	
Feasibility Study of Cumbernauld Theatre Building	10,845	(residual approved balance)
Total	61,845	(2)
Commended Projects to the Council	1,501,309	(3)
Residual Balance	1,292,518	
(1) - (2) - (3)		

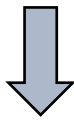
Key Criteria for Funding Applications

To be eligible for consideration from the Campsie's funding potential projects must meet substantial elements of agreed criteria.

- contribute to delivering vision and ambition of the Plan for North Lanarkshire;
- located within the boundaries of Cumbernauld;
- be visible and accessible to communities;
- be generated by community groups with evidence of wider community consultation having taken place;
- improve community safety;
- improve the appearance of an area;
- maximise the use of other sources of funding where possible;
- have wide ranging community support;
- be financially sustainable in the future, minimising ongoing costs;
- tackle poverty or deprivation/support inclusive growth;
- embrace the equalities agenda;
- help empower/build resilient communities;
- support the most disadvantaged communities/communities of interest;
- funding applications must not exceed £50,000;
- community groups agree to co-operate with Grant Monitoring Officers appointed by NLC;
- projects must be submitted for consideration at Community Matters (Locality Partnership) meeting; and
- improve the wellbeing of communities

Campsie Funding Application Process Chart

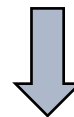
Potential Project considered by Community Group
(Capacity Building Support provided as required)



Application submitted to Community Partnership team and assessed against criteria

Rejected –
Advice Given Re Outcome

Approved against criteria –
Submitted to Locality Partnership for consideration

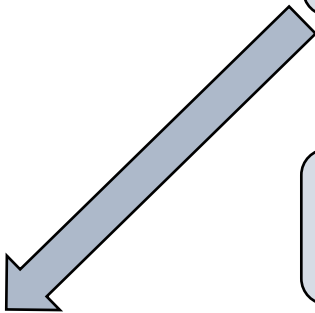
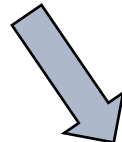
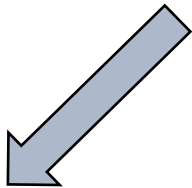


Approved



Recommended for approve to Youth, Equalities and Empower Committee or through Scheme of Delegation

Rejected –
Advice Given Re Outcome



Funding Programme

Application and Criteria Information

Amount approved at Locality Partnership from Campsie's Funding Programme £ Date approved

Project Name

Community Partnership Manager

Name of Group/Body

Contact Name

Address

Telephone Number Mobile Number

E-mail Address

1. Please read the following information carefully. To be eligible for consideration for Campsie's funding all potential projects must meet substantial elements of the following grant criteria.

- Contribute to delivering the vision and ambition of The Plan for North Lanarkshire;
<http://connect/CHttpHandler.ashx?id=44070&p=0>
- Located within the boundaries of Cumbernauld;
- Be visible and accessible to communities;
- Be generated by community groups with evidence of wider community consultation having taken place;
- Improve community safety;
- Improve the appearance of an area;
- Maximise the use of other sources of funding where possible;
- Have wide ranging community support;
- Be financially sustainable in the future, minimising ongoing costs;
- Tackle poverty or deprivation/support inclusive growth;
- Embrace the equalities agenda;
- Help empower/build resilient communities;
- Support the most disadvantaged communities/communities of interest;
- Projects must be submitted for consideration at Community Matters (Locality Partnership) Meeting;
- Improve the wellbeing of communities.

1.1 What can be funded?

Grants may be used for various purposes including employee costs, accommodation costs, administration costs and programme costs. Funding can also be considered for Capital projects, however, there must be minimal ongoing maintenance costs in relation to these.

1.2 What can't be funded?

Grants are not made for: -

- Activities that commenced prior to the application being made;
- Items of equipment of a personal nature,
- Repairs/improvements to premises not owned by or leased to the organisation applying and for any type of political campaigning

1.3 The maximum grant under consideration within this programme is £50,000

1.4 What type of organisation are you?

Limited Company Company Registration Number

Registered Charity Charity Registration Number

Other Please give details

1.5 Has your organisation received any type of funding from North Lanarkshire Council in the past three years?

Yes If yes, please give details

No

1.6 Who is the main contact for this application?

Someone familiar with the organisation, the application and the project who will be able to answer questions

First Name

Last Name

Position in organisation

Building and street

Town

Postcode

Email address

Phone Number

1.7 Who is the second contact?

Someone we can contact if the main contact is unavailable.

First Name

Last Name

Position in organisation

Building and street

Town

Postcode

Email address

Phone Number

Section 2 - About your application

2.0 Which areas of Cumbernauld will your project cover?

Please define the local community or communities who will benefit from the funding here.

2.1 Describe how your project contributes to the Plan for North Lanarkshire

<http://connect/CHttpHandler.ashx?id=44070&p=0> and the themes below. You don't need to complete every box – only the most relevant priorities.

- Will your project help Improve economic opportunities and outcomes?
- Will your project support all children and young people to realise their full potential?
- Will the project improve the health and wellbeing of our communities?
- Will your project enhance participation, capacity and empowerment across our communities?
- Will your project Improve North Lanarkshire's resource base?

Describe your project's activities. Targets should be expressed as an amount and timescales should be specific. This section will be used for the evaluation and monitoring of successful projects.

Proposed activity 1		Numbers targeted (Please enter a number)	
		Children (under 12)	
		Young People (12-25)	
		Adults (26-50)	
		Older people (50+)	
Date to be completed by	Groups targeted (Please indicate if your project will deal specifically with any of the following groups by ticking the relevant boxes)		
	Disabled people and people with long-term conditions		
	Black and minority ethnic people		
	Lesbian, gay, bisexual and transgender people		
	People with a specific religious belief (or beliefs)		
	People of a specific gender (e.g. single sex activities)		
Proposed activity 2		Numbers targeted (Please enter a number)	
		Children (under 12)	
		Young People (12-25)	
		Adults (26-50)	
		Older people (50+)	
Date to be completed by	Groups targeted (Please indicate if your project will deal specifically with any of the following groups by ticking the relevant boxes)		
	Disabled people and people with long-term conditions		
	Black and minority ethnic people		
	Lesbian, gay, bisexual and transgender people		
	People with a specific religious belief (or beliefs)		
	People of a specific gender (e.g. single sex activities)		
Proposed activity 3		Numbers targeted (Please enter a number)	
		Children (under 12)	
		Young People (12-25)	
		Adults (26-50)	
		Older people (50+)	
Date to be completed by	Groups targeted (Please indicate if your project will deal specifically with any of the following groups by ticking the relevant boxes)		
	Disabled people and people with long-term conditions		
	Black and minority ethnic people		
	Lesbian, gay, bisexual and transgender people		
	People with a specific religious belief (or beliefs)		
	People of a specific gender (e.g. single sex activities)		
Proposed activity 4		Numbers targeted (Please enter a number)	
		Children (under 12)	
		Young People (12-25)	
		Adults (26-50)	
		Older people (50+)	

Date to be completed by	Groups targeted (Please indicate if your project will deal specifically with any of the following groups by ticking the relevant boxes)	
	Disabled people and people with long-term conditions	
	Black and minority ethnic people	
	Lesbian, gay, bisexual and transgender people	
	People with a specific religious belief (or beliefs)	
	People of a specific gender (e.g. single sex activities)	

Proposed activity 5	Numbers targeted (Please enter a number)
	Children (under 12)
	Young People (12-25)
	Adults (26-50)
	Older people (50+)

Date to be completed by	Groups targeted (Please indicate if your project will deal specifically with any of the following groups by ticking the relevant boxes)
	Disabled people and people with long-term conditions
	Black and minority ethnic people
	Lesbian, gay, bisexual and transgender people
	People with a specific religious belief (or beliefs)
	People of a specific gender (e.g. single sex activities)

Proposed activity 6	Numbers targeted (Please enter a number)
	Children (under 12)
	Young People (12-25)
	Adults (26-50)
	Older people (50+)

Date to be completed by	Groups targeted (Please indicate if your project will deal specifically with any of the following groups by ticking the relevant boxes)
	Disabled people and people with long-term conditions
	Black and minority ethnic people
	Lesbian, gay, bisexual and transgender people
	People with a specific religious belief (or beliefs)
	People of a specific gender (e.g. single sex activities)

Section 3

3.0 Why your organisation is best placed to deliver the project?

Describe the specific skills, abilities or expertise your organisation brings to the project's planning and success.

3.1 Will you partner with other organisation(s) to deliver the project?

Yes

No

Describe other agencies or organisations that you will work with to deliver the overall project.

3.2 Are you applying for property costs?

 Yes No

If yes, choose your organisation's property arrangement

 Owned Leased Rented

Section 4 - Equalities Statement

North Lanarkshire Council is committed to fair treatment and equal access to all our services, and in order to ensure this, it needs to know who will specifically benefit from the activities provided by your organisation, what these benefits will be and how your organisation will measure this. The Council also needs to have an idea of how many Cumbernauld residents will benefit as a result of your organisation's activities.

Please provide details of:

(a) The number of people in your organisation

(b) The estimated number of local people who will benefit from the activities funded through this application. If the focus of the activity does not benefit individuals directly, please give details of beneficiaries e.g. the targeted groups.

(c) Can you advise what consultation has taken place locally to ensure that wider views are being taken into account as part of this funding application

Section 5 - Purpose of Funding

Please supply below details of:

a) Total cost of project £

b) Campsie's funding applied for £

c) Is there a Shortfall in funding £

d) How will a shortfall of the overall project be funded?

e) Please provide supporting evidence of additional funds which will ensure full delivery of the project in the event of a shortfall (copy of approval letter to be attached to this form)

f) Please describe in detail the project you wish funded and tell us how it will benefit the community

g) If not, what will the funding improve for residents

h) Who will deliver the work/project

Section 6 Details of Proposed expenditure (Please add other lines as necessary)

TOTAL COST OF PROJECT £

Works (if the funding is to undertake works, either to a building or other structure, please describe these works and indicate costs).

£

TOTAL EXPENDITURE £

6.1 Declaration

Signatories

THIS APPLICATION MUST BE SIGNED BY TWO OFFICE BEARERS OR PERSONS RECOGNISED AS REPRESENTATIVES OF THE ORGANISATION

On behalf of name of organisation

On behalf of
Name of organisation

We confirm that the information contained in this application and any accompanying attachments are accurate

Signature

Name

Position

Date

Signature

Name

Position

Date

Bank Mandate for Payment by BACS

NORTH LANARKSHIRE COUNCIL USE ONLY

(a) Name of Organisation

(b) Name of Bank Account

(c) Address

(d) Post Code

(e) Sort Code

(f) Bank Account Number

(g) Account Roll Number

6.2 Data protection and confidentiality

Part, or all, of the information you give us will be held on computer. It will be used for the administration of the application forms and grants. We may provide copies of the information to individuals or services within the Council and partner organisations that are helping us assess applications or monitor grants. Also all applications are dealt with in an open, public committee setting which the media and general public as well as Councillors can attend. It is possible that information supplied in support of your application may need to be provided to the committee. If this condition is likely to place your organisation in a particularly sensitive position then please discuss this with Council Officers at the time of applying for funding. Your signature on this form is treated as confirmation that North Lanarkshire Council may use the information you have supplied to us under the terms of the Data Protection Act 1998.

North Lanarkshire Council may share information with other grant funders and partner agencies to help prevent fraudulent applications and co-ordinate the process of complementary applications.

6.3 Please enclose the following documents

- Copy of your organisations constitution or articles of association etc
- Copy of the past two bank statements
- Copy of your most recent verified accounts
- Copy of your two most recent minutes
- Copy of your most recent AGM minutes

6.4 Certification

Date approved at Locality Partnership

Amount Approved

£

Application Approved

Application Refused

Community Partnership Manager's Signature

Date

Date passed to Finance to process payment