

# North Lanarkshire Council Report

## Housing and Regeneration Committee

approval  noting

**Ref** RS/GT/JMcG

**Date** 25/11/20

## Enterprise and Communities – Revenue Monitoring Report (Non-Trading)

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### Executive Summary

This report provides a summary of the financial performance of the Enterprise and Communities Service for the period 1 April 2020 to 21 16 October 2020 (Period 7). The report illustrates the projected outturn as at 31 March 2021, with major outturn variances highlighted and explained as per the Council's approved Financial Regulations.

The overall projected outturn position for the Enterprise and Communities Service is £7.014m overspend, this includes forecast net additional costs as a result of the COVID-19 pandemic of £9.892m as detailed in Appendix 6. Therefore the underlying position of the Service excluding the impact of the pandemic is a forecast underspend of £2.878m. This includes a number of management actions taken by the Service to mitigate against COVID-19 costs including curtailment of non-essential expenditure.

The COVID-19 costs are shown in Appendix 6 and have been included within the Council's overall return to COSLA on the net additional costs as a result of COVID-19.

### Recommendations

It is recommended that Committee:

- (1) Notes the financial position of the 2020/21 Enterprise and Communities revenue budget.

### The Plan for North Lanarkshire

**Priority** Improve economic opportunities and outcomes

**Ambition statement** (25) Ensure intelligent use of data and information to support fully evidence based decision making and future planning

## **1. Background**

- 1.1 The Council's approved Financial Regulations require Executive Directors to remain within their approved budgetary provision, and to report all significant deviations – defined as the higher of £100,000 or 5% - within their budget monitoring reports. Where significant deviations are identified, Executive Directors must provide explanatory commentary, outline the action required to rectify such deviations and where relevant, must also highlight the impact this has on other budget headings.
  - 1.2 Given the extreme circumstances presented by the COVID-19 health crisis and its impact on Council operations, financial planning to support the deficit position is being considered on a corporate basis with Executive Directors expected to do all they can to mitigate cost pressures within their own Service area.
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## **2. Report**

### **2.1 Summary of Financial Position**

- 2.1.1 The Council approved its General Fund Revenue Budget on 24 February 2020, of which £139.724m (17.91%) represented the approved Net Revenue Budget for Enterprise and Communities (Non-Trading) Services. The budget has since been increased due to the removal of the recharge budgets for Catering and Building Cleaning between Enterprise and Communities and Education and Families (£22.374m) and inclusion of a COVID-19 Food Fund budget (£0.177m). These adjustments result in a revised overall Net Revenue Budget of £162.275m. Enterprise and Communities is also responsible for the Council's Trading Account, which is included within a separate budget monitoring report.
- 2.1.2 Enterprise and Communities currently projects an overspend of £7.014m, which includes net additional costs as a result of the COVID-19 pandemic of £9.892m as detailed in Appendix 6. The underlying position of the Service excluding the impact of the pandemic is therefore a forecast underspend of £2.878m. Included within this projected outturn are a number of cost pressures, for example the timing of savings delivery, which are anticipated to be partially offset by management actions across all divisions. Section 2.2 provides commentary on the financial performance of the Service. In addition, Appendices 1 to 5 of this report provide further explanation of the significant budget variations contributing to this outturn position.
- 2.1.3 The 2020/21 Enterprise and Communities budget incorporates £10.128m of savings previously approved by Council on 21 February 2019 and £8.938m of savings (88%) are anticipated to be delivered within the current financial year. Further information regarding particularly challenging savings is noted in paragraph 2.4 below.

### **2.2 Analysis of Significant Variations**

- 2.2.1 In response to the COVID-19 pandemic the Service is forecasting additional burdens of £9.892m across the mobilisation and recovery phases. An element of the Scottish Government's Food Fund has been allocated to the service (£0.177m) which has reduced the projected overspend to £9.715m.
- 2.2.2 The most significant COVID-19 financial impact for Enterprise and Communities is linked to significant under-recoveries of income associated with the Scottish Government's lockdown restrictions. These total £4.812m and include reduced Planning and Building Standards income, reduced school meal income following the

closures of schools (only partially offset by reduced costs), reduced income for North Lanarkshire Industries (partially offset by reduced material costs), reduced special uplift/scrap, letting, rental, parking income and other roads income. There continues to be risks associated with demand for some of these services as evolution of the COVID-19 health crisis continues into the winter months which will require to be monitored throughout the remainder of the financial year.

2.2.3 The Service anticipates a number of increased costs, the most significant of which are as follows:

- Supplier relief for Roads and Property partners (£1.276m), however it is projected that these will be fully offset by reduced road and property repairs given the significant lockdown period. Financial support was provided to key partners in line with Scottish Government guidance to support their cash flow, protect employment and ensure key strategic partners could continue to deliver services following the end of COVID-19 restrictions;
- Increased cleaning supplies to ensure appropriate hygiene measures are in place across the Council's estate (£1.241m);
- Increased staffing requirements (£1.685m) within areas such as fleet (to support social distancing measures for the waste collection service), additional cleaning hours within schools, staffing implications for providing community hubs throughout lockdown and over the summer holiday period (cleaning and catering) and supports provided at temporary accommodation units;
- Additional fleet costs to continue to ensure social distancing measures for waste collection (£0.467m);
- Increased tonnage for household waste collections (£0.507m)
- Delays in staff savings (£0.342m) directly as a result of COVID-19 response;
- Additional asset management costs including security costs and social distancing measures (£0.619m);
- Additional General Fund costs associated with the use of HRA staff to support the community assistance helpline (£0.211m).

2.2.4 These costs have been partially offset by anticipated grant income from the Coronavirus Job Retention Scheme (£0.746m), reduced food costs for school meals (£0.801m) and reduced NLI material costs (£0.373m).

2.2.5 Further management action to freeze vacancies across the service has resulted in a projected additional employee cost saving (net of overtime requirements and turnover) of £1.693m.

2.2.6 The Service continues to monitor income levels and demand for services, including in areas such as school catering and household waste as the COVID-19 crisis progresses and the impact it has on the behaviours of the public. The impacts of COVID-19 present an ongoing financial risk to the service that will evolve over time.

2.2.8 Payments to other bodies are detailed in Appendix 3. This expenditure category accounts for £16.987m of the annual budget and it has a projected minor underspend of £0.031m.

## **2.3 Earmarked and One-off Resources**

2.3.1 Enterprise and Communities Non-Trading were given approval to earmark £5.108m of resources. In 2020/21 it is anticipated that £2.466m of these reserve balances will be utilised with £0.046m no longer required and the remaining funding required for the original purpose in future years. Appendix 4 details the individual Earmarked Reserves. These earmarked reserves will continue to be kept under review and

prioritised as the Council considers options to manage the anticipated in-year deficit position.

## **2.4 2019/20 Budget Savings**

2.4.1 The Service uses a variety of information, records and processes to monitor achievement of its approved budget savings of £10.128m. As at Period 6 £8.938m (88%) of its approved savings are forecast to be achieved during the year.

2.4.2 The main reasons for the partial achievement of the savings are lower than anticipated school meal catering income (£0.443m); timing and process delays of staff restructures (£0.218m); delays in implementing efficiencies within school and building cleaning services (£0.216m) and reduced demand for special uplift and trade waste (£0.157m).

2.4.3 The Service plans to address the £1.190m savings gap in 2020/21 by implementing management action in a number of areas. This includes only undertaking essential expenditure across all divisions and ongoing vacancy management in relation to filling posts. Appendix 5 provides further commentary regarding these challenging savings and the actions taken to address the budget gaps that arose.

## **2.5 Management Actions**

2.5.1 The Service are taking a range of corrective management actions to ensure it maintained a balanced budget position where possible and mitigates the costs of COVID 19 whilst delivering key operational targets.

## **2.6 Change Management**

2.6.1 The Service are forecasting to use £3.135m of the Council's Change Management Fund largely to support voluntary severance costs / buy outs costs. These costs are not included in the Service outturn position as stated in section 2.1.2.

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## **3. Equality and Diversity**

### **3.1 Fairer Scotland Duty**

There are no actions required per the Fairer Scotland duties included in this report.

### **3.2 Equality Impact Assessment**

There are no specific Equality Impact Assessments required per the content of this report.

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## **4. Implications**

### **4.1 Financial Impact**

4.1.1 The Service plans to address identified financial burdens through taking a range of corrective management action. The Council will be required to consider further measures to ensure the Council operates within the available budget in 2020/21.

### **4.2 HR/Policy/Legislative Impact**

4.2.1 There are no HR/Policy/Legislative impacts linked to the content of this report.

### **4.3 Environmental Impact**

4.3.1 There are no specific environmental impacts linked to the content of this report.

#### **4.4 Risk Impact**

- 4.4.1 All activities undertaken by the Council are subject to risk, and in acknowledging the Council's approved Risk Management Strategy, Services manage these as part of their overall corporate and service planning processes. The current economic climate, in particular, has the potential to impact upon the Council's ability to provide quality services within approved budget levels.
- 4.4.2 Reflecting the risk analysis matrix included within the Risk Management Strategy, the Service have been advised of a potential contractor claim linked to the quality of recycling materials currently being processed. This position will continue to be monitored and actioned in accordance with finance/legal advice.
- 4.4.3 To reduce financial risks this report was prepared by service based Financial Solutions personnel in consultation with budget managers, in accordance with the Financial Regulations.
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#### **5. Measures of success**

- 5.1 The Service continue to operate within approved budget resources.
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#### **6. Supporting documents**

Appendix 1	Objective Analysis
Appendix 2	Subjective Analysis
Appendix 3	Payments to Other Bodies Analysis
Appendix 4	Status of Earmarked Resources
Appendix 5	Challenging Savings
Appendix 6	COVID 19 Costs



**Robert Steenson**  
**Executive Director (Enterprise & Communities)**

Enterprise & Communities  
Revenue Budget Monitoring Report - Objective Analysis  
1st April 2020 - 16th October 2020 (PERIOD 7)

DIVISION OF SERVICE (1)	BUDGET TO DATE (2)	ACTUAL TO DATE (3)	YEAR TO DATE VARIANCE (4)	ANNUAL BUDGET (5)	PROJECTED OUTTURN (6)	PROJECTED OUTTURN VARIANCE (7)	% (8)	PERIOD MOVEMENT (9)	ANALYSIS (10)
ENVIRONMENTAL ASSETS	£ 18,844,688	£ 18,490,006	£ 354,682 FAV	£ 43,695,912	£ 44,235,091	£ (539,179) ADV	-1.2%	732,214	Additional COVID-19 related costs including supplier relief for APS, additional hygiene measures and loss of income. Other overspends include utilities, based on previous year's spend, and additional work on fleet. These are partially offset by underspends in employee costs due to vacancies, and a saving in grass cutting services no longer required.
REGULATORY SERVICES AND WASTE SOLUTIONS	15,025,688	17,269,385	(2,243,696) ADV	29,114,099	31,774,897	(2,660,798) ADV	-9.1%	(1,234,414)	Additional COVID-19 related costs in relation to overtime and additional fleet costs to maintain waste collection services and social distancing measures throughout lockdown and into the recovery phase; additional costs associated with the reopening of HWRC sites; increased waste disposal costs as a result of increased tonnage through household waste collection streams and under-recoveries of income associated with special uplifts, scrap, and building standards. These are partially offset by staff vacancies across the division.
ASSETS & PROCUREMENT	17,846,506	19,339,867	(1,493,361) ADV	28,070,448	30,853,219	(2,782,771) ADV	-9.9%	41,056	Additional COVID-19 related costs in the provision of catering and cleaning for the community hub programme, additional cleaning to support the reopening of schools, the additional costs of hygiene measures for staff, additional property costs for security and adaptations. There has been reduced uptake across both free and paid meal uptake since reopening of schools this will continue to be monitored  The division also has COVID-19 related delays in the achievement of savings linked to school crossing patrollers, school cleaning and asset management.  Costs have been partially offset by vacancies across the service.
PLANNING & REGENERATION	2,221,111	2,173,301	47,810 FAV	7,238,512	7,737,868	(499,356) ADV	-6.9%	(5,836)	Anticipated reduction in planning fee income as a result of COVID-19, partially offset by vacancies.
COMMUNITIES	20,608,365	20,511,163	97,202 FAV	42,615,258	42,518,177	97,081 FAV	0.2%	34,389	Vacancy saving and underspend on period poverty spend this financial year.
HOUSING SOLUTIONS	2,256,842	2,441,268	(184,426) ADV	4,213,885	4,741,250	(527,365) ADV	-12.5%	105,159	Additional costs associated with the COVID-19 Community Assistance helpline, additional cleaning requirements for temporary accommodation and homeless arrangements. These are partially offset by recovery from the Coronavirus Job Retention Scheme.
DIRECTORATE & SUPPORT	788,916	817,074	(28,157) ADV	1,795,143	1,718,323	76,820 FAV	4.3%	59,248	Furlough bonus income partly offset by minor variances
HOUSING PROPERTY & PROJECTS	2,562,400	2,720,029	(157,628) ADV	5,531,945	5,710,063	(178,118) ADV	-3.2%	(68,341)	Overspends associated with supplier relief arrangements for Mears which have been partially offset by reduced costs within repairs over the lockdown period.
NET EXPENDITURE	80,154,517	83,762,092	(3,607,575) ADV	162,275,202	169,288,888	(7,013,686) ADV	-4.3%	(336,525)	

Enterprise & Communities  
Revenue Budget Monitoring Report - Subjective Analysis  
1st April 2020 - 16th October 2020 (PERIOD 7)

CATEGORY (1)	BUDGET TO DATE (2)	ACTUAL TO DATE (3)	YEAR TO DATE VARIANCE (4)	ANNUAL BUDGET (5)	PROJECTED OUTTURN (6)	PROJECTED OUTTURN VARIANCE (7)	% (8)	PERIOD MOVEMENT (9)	ANALYSIS (10)
	£	£	£	£	£	£	%		
EMPLOYEE COSTS	46,520,748	47,402,610	(881,862) ADV	92,946,494	93,417,657	(471,163) ADV	-0.5%	(390,699)	Additional COVID-19 related costs associated with overtime, additional hours and delays in achievement of staffing related savings. These are partially offset by vacancy savings.
PROPERTY COSTS	12,150,709	13,039,042	(888,333) ADV	29,395,592	32,134,624	(2,739,032) ADV	-9.3%	(1,060,809)	Additional COVID-19 related costs associated with cleaning supplies, security and changing building arrangements and increased waste disposal costs for household collection routes. In addition, there are non-COVID-19 related costs linked to delayed asset management savings, increased utility costs and service charges.
SUPPLIES & SERVICES	16,595,670	17,580,723	(985,052) ADV	32,855,537	32,154,131	701,407 FAV	2.1%	593,193	Reduced food costs in schools linked to the COVID-19 closures partially offset by additional contractor costs to support COVID-19 response and recovery in areas such as waste collection / fleet, additional lease costs and additional costs linked to temporary accommodation.
TRANSPORT & PLANT	5,082,727	4,755,642	327,085 FAV	12,549,310	12,048,433	500,877 FAV	4.0%	(149,173)	Reduced expenditure in areas such as fuel and fleet repairs and maintenance linked to the COVID-19 lockdown. These have been partially offset by overspend in external hires to continue to support social distancing measures in waste collection.
ADMINISTRATION COSTS	977,858	1,133,105	(155,247) ADV	5,166,787	5,300,577	(133,790) ADV	-2.6%	(427,788)	Increased consultancy costs within Design and Procurement partially offset by over-recovery of design fee income
PAYMENTS TO OTHER BODIES (See Overleaf Appendix 3)	6,506,383	6,398,627	107,756 FAV	16,986,649	16,955,674	30,975 FAV	0.2%	(95,037)	Reduced roads contractor costs as a result of lower activity during the COVID-19 lockdown (this will be offset by reduced income efficiency rebate income).
TRANSFER PAYMENTS	0	0	0	0	0	0	0.0%	0	Balanced budget
CAPITAL FINANCING COSTS	5,849,445	5,790,489	58,956 FAV	30,530,192	30,530,192	0	0.0%	0	Balanced budget
REVENUE FINANCING COSTS	1,661	0	1,661 FAV	10,293	7,205	3,088 FAV	30.0%	0	Minor Variance
OTHER EXPENDITURE	1,535,356	1,499,273	36,083 FAV	6,838,984	6,620,238	218,746 FAV	3.2%	52,859	Reduced expenditure linked to the Council's agreement to curtail non-essential expenditure as well as savings in relation to Modern Apprentice budgets
<b>TOTAL EXPENDITURE</b>	<b>95,220,557</b>	<b>97,599,510</b>	<b>(2,378,953) ADV</b>	<b>227,279,838</b>	<b>229,168,731</b>	<b>(1,888,893) ADV</b>	<b>-0.8%</b>	<b>(1,477,456)</b>	
<b>INCOME</b>	<b>15,066,040</b>	<b>13,837,417</b>	<b>(1,228,623) ADV</b>	<b>65,004,636</b>	<b>59,879,842</b>	<b>(5,124,794) ADV</b>	<b>-7.9%</b>	<b>1,140,929</b>	Significant COVID-19 related under-recovery of income in areas such as school meals, planning fees, building control fees, North Lanarkshire Industries, special uplifts, scrap, land rentals and parking. A number of income streams under-recoveries are offset by reduced costs highlighted above including fleet recharges.
<b>NET EXPENDITURE</b>	<b>80,154,517</b>	<b>83,762,092</b>	<b>(3,607,575) ADV</b>	<b>162,275,202</b>	<b>169,288,888</b>	<b>(7,013,686) ADV</b>	<b>-4.3%</b>	<b>(336,525)</b>	

Enterprise & Communities  
Revenue Budget Monitoring Report - Payments to Other Bodies Analysis  
1st April 2020 - 16th October 2020 (PERIOD 7)

DESCRIPTION (1)	BUDGET TO DATE (2)	ACTUAL TO DATE (3)	YEAR TO DATE VARIANCE (4)	ANNUAL BUDGET (5)	0 OUTTURN (6)	0 VARIANCE (7)	% (8)	PERIOD MOVEMENT (9)	TYPICAL AREA OF EXPENDITURE/ANALYSIS OF VARIATIONS (10)
	£	£	£	£	£	£	%		
Public Analyst Fees	117,944	125,244	(7,300) ADV	235,886	235,886	0	0.0%	0	Balanced Budget
OLA's General	0	0	0	235,830	235,830	0	0.0%	0	Balanced Budget
APS Roads Contractor	3,751,559	3,751,558	0 FAV	9,096,338	8,921,338	175,000 FAV	1.9%	0	Offset by reduced income efficiency rebate due to volume of works
Private Roads Contractor	404,221	265,838	138,384 FAV	828,813	896,860	(68,047) ADV	-8.2%	(73,803)	Minor variance
Medical Fees	65,887	69,921	(4,034) ADV	110,031	113,712	(3,681) ADV	-3.3%	(2,741)	Minor variance
Agency Fees	1,213	135	1,078 FAV	211,291	225,092	(13,801) ADV	-6.5%	(4,144)	Minor variance
Support Fees	430,605	412,439	18,166 FAV	1,115,560	1,139,853	(24,293) ADV	-2.2%	(6,975)	Minor variance
Grants to Organisations	869,875	885,747	(15,872) ADV	1,383,172	1,383,172	0	0.0%	(34,669)	Balanced Budget
Other	703,819	726,486	(22,667) ADV	3,307,822	3,342,025	(34,203) ADV	-1.0%	27,295	Minor variance
Private Sector Grants	161,259	161,259	(0) ADV	461,906	461,906	0	0.0%	0	Balanced Budget
<b>TOTAL EXPENDITURE</b>	<b>6,506,383</b>	<b>6,398,627</b>	<b>107,756 FAV</b>	<b>16,986,649</b>	<b>16,955,674</b>	<b>30,975 FAV</b>	<b>0.2%</b>	<b>(95,037)</b>	

**Enterprise & Communities**  
 Status of Earmarked Resources  
 1 April 2020 - 16 October 2020  
 Period 7

Description of Earmarked Resource	Total Earmarked Reserve £000	2020/21							Reserves No Longer Required in 20/21	Reserves Required for 2021/22 Onwards	Commentary regards usage
		Initial 20/21 Allocation	Adjustments in Year	20/21 Approved Reserve Total	Spend To Date	Projected Spend, 2020/21					
						Value	%				
<b>Service Specific Earmarked Reserves:</b>											
Rapid rehousing	435	435	0	435	57	181		254	738	Temporary staffing	
Dilapidations	619	311	0	311	156	156		155	463	Costs associated with leased in property disinvestment	
Enterprise Contract	106	106	0	106	0	106		0	0	Set up costs for the Enterprise contract	
Waste Restructure	136	136	0	136	73	136		0	0	Staff costs	
Private Sector Grants	462	462	0	462	146	462		0	0	Funding for grant commitments in place	
Business Gateway Contract & Mgmt	1,510	0	0	0	0	0	0.00%	0	1,510	Business gateway contract	
Local Development Plan	299	200	0	200	0	200		0	99	Set up costs to produce the LDP	
Growth Team Staff costs	96	96	0	96	90	88	91.29%	8	0	Running costs of Growth Team	
VDLF Staff Costs	19	19	0	19	0	19	100.00%	0	0	Staff costs unable to be capitalised	
City Deal	777	777	0	777	272	739	95.11%	38	0	Running costs of City Deal Team & PMO	
Working Matters Successor Programme	10	10	0	10	10	10	100.00%	0	0	Match funding for DWP backed employability projects	
ESF Match funding - Pipeline	540	270	0	270	61	270	100.00%	0	270	Match funding for ESF projects	
VANL - Funding for Shopmobility	100	100	0	100	10	100	100.00%	0	0	Funding for Shopmobility Service	
<b>Total</b>	<b>5,108</b>	<b>2,921</b>	<b>0</b>	<b>2,921</b>	<b>876</b>	<b>2,466</b>		<b>455</b>	<b>3,080</b>		

Enterprise and Communities  
Revenue Budget Monitoring Report - Challenging Savings  
1st April 2020 - 16th October 2020 (PERIOD 7)

Appendix 5

Reference / Descriptions	APPROVED SAVINGS			Reason for Savings Gap	REPLACEMENT SAVING / FUNDING		Revised Savings Gap	Any additional information	
	Target Value	Value Deliverable	Saving Gap		Description	Value			
	£000	£000	£000			£000	£000		
<b>Base Budget Adjustments</b>									
EC37	Review of staffing within Business Intelligence and Strategic Resourcing team	50	24	26	Delays in identifying 1 post - will be considered as part of a Council wide review of support services	Reduced non essential spend	26	0	
EC29	Staffing restructure within the Enterprise team	50	40	10	Delays in VRS process.	Vacancy savings	10	0	
EC10 (Part 1)	Asset Management Rationalisation/Office Dis-investment.	295	267	28	Rates charges will apply to Kings House until it is demolished (September 2020)	Reduce repairs spend	28	0	
EC09	Introduce charges for Duty of Care	40	33	7	Reduction in applicable trade waste customers	Vacancy savings	7	0	
EC06	Centralisation of Waste Service	136	118	18	Delays in VRS process.	Vacancy savings	18	0	
EC02	Restructure of Built Environment	15	11	4	Delays in VRS process.	Minor expenditure savings	4	0	
<b>Savings 2020/21</b>									
EC08A	Increase charging for Special Uplift to £35.	150	0	150	Lower demand for the Service since recovery process has commenced (1m distancing rules / impact of price	Vacancy savings	150	0	
EC11B	Reduction of lunchtime School Crossing patrollers SCP (Autumn 2020)	248	124	124	Impact of COVID / Delays in VRS process.	Vacancy savings	124	0	
EC12C	Full Cost Recovery for School Meals in Year 1	1,400	957	443	Delay in savings due to school closure and price increase delayed to Oct 2020. This is in addition to the decreased demand level which is being reported in the mgmt accounts & continues to be monitored.	Vacancy savings	443	0	
EC13	Efficiencies in school cleaning service	122	0	122	Delays in implementing changes as key staff involved in COVID 19 activities	Vacancy savings	122	0	
EC40	Greenspace Service Provision	72	36	36	Delays in VRS process.	Vacancy savings	36	0	
	Review of catering/building cleaning service to schools	95	0	95	Delays to changes due to Impact of COVID	Vacancy savings	95	0	
EC39	Support to school estate via Community Learning and Development (CLD)	316	188	128	Delays in VRS process.	Vacancy savings	128	0	
<b>Totals</b>		<b>2,988</b>	<b>1,798</b>	<b>1,190</b>			<b>1,190</b>	<b>0</b>	

**NORTH LANARKSHIRE COUNCIL**  
**FORECAST COVID19 COSTS 2020/21**

AREA	BUDGET £'000	PROJECTED OUTTURN £'000	PROJECTED OUTTURN VARIANCE £'000	PERIOD MOVEMENT £'000	COMMENT
<b>Service Specific</b>					
Mobilisation Costs	-	3,450	3,450	-	Staffing costs primarily in relation to fleet overtime for bus drivers to allow social distancing on the waste collection routes, staffing costs at the hubs and in relation to temporary accommodation units and Cemeteries overtime (£3m), Fleet for social distancing measures (£0.337m), Building costs (£0.532m), additional cleaning supplies (£.0748m)
Lost Income	-	4,812	4,812	-	Reduced income (£4.812m) including school meals (£1.394m) Planning and Building Standards (£0.884m), roads income (£0.469m), school let income (£0.265m), special uplifts (£0.150m), Scrap metal (£0.126m) parking fines (£0.112m) and rental income (£0.096m).
Recovery Costs	-	1,564	1,564	-	Cost of reopening HWRC sites (£0.286m) Additional waste disposal costs (£0.500m) and enhanced cleaning (£0.156m) Supporting vulnerable communities (£0.320m) and test and protect (£0.198m)
Reduced Costs	-	1,924	1,924	-	Reduced food costs due to school closures (£0.801m) and NLI Materials (£0.373m) - both linked to reduced income and income from Coronavirus Job Retention Scheme (£0.712m).
Other	-	1,814	1,814	-	Other costs include supplier relief (£1.276m), Delays in building cleaning (£0.218m) and school crossing patrol savings (£0.124m) and lease extension costs due to delayed vehicle delivery (£0.103m).
<b>Service Specific Total</b>	-	<b>9,716</b>	<b>9,716</b>	-	
<b>Project Costs</b>					
Food Fund	177	177	0	-	£0.177m in relation to vulnerable groups.
Business Grants	-	-	-	-	
Other	-	-	-	-	
<b>Project Costs Total</b>	<b>177</b>	<b>177</b>	<b>0</b>	-	
<b>TOTAL ADDITIONAL COST</b>	<b>177</b>	<b>9,893</b>	<b>9,716</b>	-	