

# North Lanarkshire Council

## Report

### Environment and Transportation Committee

approval  noting

Ref NP/JW/LB

Date 15/04/20

### Contract Award for Supply & Delivery of Bin Housings

**From** Nicole Paterson, Head of Environmental Assets

**Email** [Patersonn@northlan.gov.uk](mailto:Patersonn@northlan.gov.uk) **Telephone** 01236 632655

#### Executive Summary

Committee is asked to note the actions taken by the Executive Director of Enterprise and Communities to approve the award of a call-off contract (the 'Contract') for the purchase of 240L & 360L bin housings.

The Contract is for a period of approximately 26 months commencing 7<sup>th</sup> February 2020 ending 31<sup>st</sup> March 2022.

The value of the contract is to a maximum of £1,500,000.

#### Recommendations

The Committee is asked to note that in accordance with the delegated authority given to the Executive Director of Enterprise and Communities, the contract has been awarded to Wybone Ltd.

#### The Plan for North Lanarkshire

Priority Improve North Lanarkshire's resource base

Ambition statement (17) Ensure we keep our environment clean, safe, and attractive

(21) Continue to identify and access opportunities to leverage additional resources to support our ambitions

## **1. Background**

- 1.1 At a special meeting of North Lanarkshire Council (21/02/2019) approval was given to undertake a review of current litter bin infrastructure with efforts concentrated to rationalise the number of litter bins and to install sensors to provide real time information, where appropriate.
- 1.2 Procurement Route: Mini-competition via Scotland Excel Framework Agreement for the Supply and Delivery of Recycle & Refuse Containers (Ref: 01/17) Lot 5 Urban Waste.

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## **2. Report**

- 2.1 A user intelligence group (the 'UIG') of technical and procurement representatives was formed to review technical specifications, discuss trading processes, market conditions and trends, ways to maximise community benefits and sustainability and to agree the procurement strategy that would deliver maximum benefit for the Council.
- 2.2 The procurement procedure adopted was conducted using Public Contracts Scotland quick quote facility to invite those suppliers who had been awarded onto the framework and aforementioned lot.
- 2.3 Based on the criteria and scoring methodology set out in the procurement documents, an evaluation of the tender responses was completed by members of the UIG. Price and quality aspects were scored simultaneously.
- 2.4 The contract was awarded to the Tenderer who submitted the most economically advantageous tender. The tender submitted by Wybone Ltd represented the most economically advantageous tender.
- 2.5 Appendix 1 confirms the scoring achieved by each Tenderer, further details of the procurement procedure is provided in Appendix 2.
- 2.6 Officers from Environmental Assets will be responsible for managing the Contract which will be undertaken in accordance with the Councils agreed approach to Contract and Supplier Management.

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## **3. Equality and Diversity**

- 3.1 **Fairer Scotland Duty**  
The report is not about a key strategic decision and not subject to the Fairer Scotland Duty.
- 3.2 **Equality Impact Assessment**  
An Equality Impact Assessment is not required.

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## **4. Implications**

### **4.1 Financial Impact**

The maximum value of the contract is £1,500,000 and there is no option to extend.

The approved budget is £800,000. Additional funds may be approved depending on the success of the initial rationalisation attempt.

#### Savings

The Contract will deliver the savings noted in following committee report <https://mars.northlanarkshire.gov.uk/egenda/images/att90540.pdf> - summarised from the report as a reduction in 3.5 FTE which was to be met from existing vacancies.

#### Price Stability

Contract pricing is fixed for the duration of the Contract.

### **4.2 HR/Policy/Legislative Impact**

#### Community Benefits

The Council is committed to maximising the delivery of community benefits. Scotland Excel will be monitoring the community benefits that suppliers committed during the inception of this framework.

As the installation is being undertaken by the Council there is a possibility that some short term seasonal positions arise.

#### Fair Work Practices

The successful Tenderer has also demonstrated commitment to Fair Work practices.

#### Equalities

The procurement procedure excludes any Tenderer where a complaint had been upheld after investigation by the Equality and Human Rights commission or its predecessors and a failure to take remedial action.

### **4.3 Environmental Impact**

The aim of the rationalisation process is to reduce littering throughout North Lanarkshire.

### **4.4 Risk Impact**

All activities undertaken by the Council are subject to risk, and in acknowledging the Council's approved Risk Management Strategy (September 2012), services manage these as part of their overall corporate and service planning process.

All risks associated with this project will be tracked, managed and where practicable mitigated.

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## **5. Measures of success**

The Contract will deliver the following outcomes;

- 5.1 the appointment of a Supplier who has the experience and capability to deliver a high quality product within an acceptable timeframe;
- 5.2 the procurement procedure was compliant with the procurement legislation and internal procedures;

- 5.3 that best value is both demonstrable and achieved;
- 5.4 that there is an increase in use of the new litter bins provided and local areas appear cleaner, safer and more attractive. Additionally with the introduction of the new bins there will be a reduction in the total number of bins available on the network, however with the removal of the 60 litre capacity small pole mounted bins and the 110 litre free standing bins the overall capacity of the bins available on the network will increase with the introduction of the new 240/360 litre bins.

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## 6. Supporting documents

<b>The plan for North Lanarkshire</b>	Improve economic opportunities and outcomes, and to improve North Lanarkshire's resource base.  Ensure we keep our environment clean, safe and attractive.
<b>Appendix 1</b>	Summary of Evaluation Process
<b>Appendix 2</b>	Summary of Procurement Procedure
<b>Appendix 3</b>	SME status and location of all Tenderers

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**Nicole Paterson**  
**Head of Environmental Assets**

## Appendix 1 – Summary of Evaluation Process

<b>Tenderer Name</b>	<b>Final Tender Score</b>	<b>Final Rank</b>	<b>Recommended for Contract Award (Yes/No)</b>
Wybone Ltd	100%	1	Yes

## Appendix 2 – Summary of Procurement Process

Contract Title	Supply and Delivery of 240L & 360L Bin Housings
Contract start date	7 <sup>th</sup> February 2020
Initial Contract Period	26 months Expires 31 <sup>st</sup> March 2022.
Contract Extension option	None
Total contract value including extension option	£1,500,000 (maximum value)
Governing UK Procurement Regulation	The Public Contracts (Scotland) Regulations 2015
Procurement procedure adopted	Call-off contract from Scotland Excel Framework Agreement for the Supply and Delivery of Recycle & Refuse Containers (Ref: 01/17) Lot 5 Urban Waste.
Interest List – number of organisations that downloaded the procurement documents from the procurement portal	5
Number of tenders received	1
Number of non-compliant tenders	0
Number of compliant tenders	1
Number of recommended providers	1
Basis of contract award	Most Economically Advantageous Tender (MEAT) Price 80% Quality 20%
Evaluation Team	Lewis Blakeway – Procurement Lead John Whittaker – Quality William Thomson – Quality Gillian McCrudden - Price Tracy Gray – Price

### Appendix 3 – SME status and location of all Tenderers

Name of Tenderer	Size of Tendering Organisation (Micro, Small, Medium or Large)	Location (Local Authority/Council Area)
Wybone Ltd	Medium	England