

List of Committee Reports' Recommendations and Decisions Made Under Delegated Authority

Name Of Committee	POLICY AND STRATEGY COMMITTEE
Committee Date	11 JUNE 2020

A meeting, via virtual video conference, was held at 2pm on Thursday, 11 June 2020 to consider the reports submitted to the Committee.

In Attendance: Chief Executive; Executive Director (Enterprise and Communities); Head of Legal and Democratic Solutions; Head of Financial Solutions; Head of Business Solutions; Head of Communities; Media and Campaigns Manager, and Democratic Services Manager.

The Chief Executive considered each report in turn, following oral summation by the respective officer, and in cognisance of any comments received from elected members. In accordance with his delegated authority, the Chief Executive decided upon each report as detailed below.

Reports & Recommendations

(A letter "C" after the report title indicates that the decision is a C Paragraph in accordance with Standing Order 22)

	<u>Report Title</u>	<u>Officer</u>	<u>Report Recommendations</u>	<u>Decision Taken Under Delegated Authority</u>
1	Appointment of Director to Routes to Work Limited	Head of Communities	Approve the appointment of Professor Christopher M Moore as a Category B Director to the Board of Directors of Routes to Work Limited.	Approved as per the report.
2	Equality and Diversity in Employment – Policy Amendment "C"	Head of Communities	(1) Approve the revisions to the Council's Equality and Diversity in Employment Policy, as set out in Section 2 of the report and in Appendix 1 to the report, and (2) Approve the implementation of mandatory training for all newly	Approved as per the report.

			appointed employees on their responsibilities under the Equality Act 2010 and the Public Sector Equality Duties.	
3	Towards a Fairer North Lanarkshire – Tackling Poverty Strategy	Head of Communities	<p>(1) Approve “Towards a Fairer North Lanarkshire - Tackling Poverty Strategy” and its associated Action Plan, as set out in the Appendix to the report, and</p> <p>(2) Note the establishment of a short term working group to examine the effect of COVID-19 on those in North Lanarkshire already experiencing poverty and inequality as well as those who are likely to fall into poverty as a result of the economic and social impact of COVID-19.</p>	<p>Approved as per the report, with addition of a 3rd recommendation:</p> <p>“Agree (a) that a short term Member/Officer Working Group be established, and that the Elected Member representation comprise two Members from the Labour Group; two Members from the SNP Group; one Member from the Conservative Group, and one Independent Member, and (b) that the meetings of the working group be held virtually.”</p>
4	Information Governance Policy Framework	Head of Business Solutions	Approve the revised Information Governance Policy Framework and associated policies, as outlined in the report.	Approved as per the report.
5	Community Service Hub and Web Development	Head of Business Solutions and Head of Strategic Communication	<p>(1) Approve the proposed changes to customer service delivery, across all service areas, to be introduced via the Customer Services Hub approach;</p> <p>(2) Endorse the principle of “Digital First” as the preferred delivery model for all customer transactions</p>	Approved as per the report.

			<p>identified as being suitable and in-scope;</p> <p>(3) Approve that responsibility for the Customer Service Hub, incorporating increased website functionality and communications, and providing a single contact point for all Council service areas, would sit within Corporate Communications;</p> <p>(4) Authorise the Head of Strategic Communication to progress these developments in line with the approved DigitalNL Transformation Programme and existing responsibilities contained in the Council's Scheme of Delegation;</p> <p>(5) Approve the Customer Service Hub operating model and indicative establishment structure, recognising that there might be a requirement for further revisions in line with the COVID -19 Recovery Plan, and</p> <p>(6) Note that the new website incorporating enhanced functionality and increased self-serve capability in Waste Services would be launched in August 2020.</p>	
6	Approval to Commence Procurement	Head of Business (Housing Property and Projects)	<p>Approve the commencement of new procurement exercises for the following contracts:</p> <ul style="list-style-type: none"> Asbestos Survey Measured Term Contract; 	Approved as per the report.

			<ul style="list-style-type: none"> • Risk Assessments and Monitoring/Sampling of Water Quality Measured Term Contract; • Electrical Upgrade and Rewiring Measured Term Contract, and • Gas, Electrical and Other Heating Installation Works, including Renewables to all Domestic Dwellings. 	
7	Revenue Resources Budget Strategy Update	Head of Financial Solutions	<p>(1) Note the progress made in developing the key principles of the Revenue Resources Budget Strategy, and the further actions to be taken in 2020/21 to further embed these principles, and</p> <p>(2) Note the financial challenges presented by the COVID-19 response and recovery.</p>	<p>Approved as per the report with addition of a 3rd recommendation:-</p> <p>“Note that a Budget Officer Group had been established by the Corporate Management Team to consider option proposals to identify and deliver necessary savings.”</p>

Decisions Made Under Delegated Authority By	Des Murray
Date of Decisions	11 June 2020