

REPORT

To: EMERGENCIES COMMITTEE		Subject: FUEL CRISIS
From: CHIEF EXECUTIVE		
Date: 13 September 2000	Ref: GW/AF	

The key issues which the Emergencies Committee will be updated on and will require to consider are as follows:-

(1) Update on Current Situation and Action Plan to Sustain Essential Council Services in North Lanarkshire

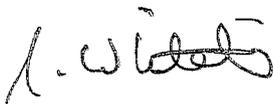
- Internal supply – current position, rationing and control systems and priority access to bulk supplies
Service Updates.

(2) Scottish Executive – Plans – Issue of Fuel Supplies for Authorised Purposes

- Copy of Consultation Paper (see attached)
- Copy of Council Response (see attached)
- Local Authority Verification Officers
- Update on current position.

(3) Communication Strategy

- Helpline
- Guidance to Departments.
- Update letter to all elected members
- Press Statement.



Chief Executive

Fairfull Anne

From: Andy O'Neill [andy@cosla.gov.uk]
Sent: Wednesday, September 13, 2000 9:27
To: A Campbell (aberdeenshire); A Donaldson (Midlothian); A Linkston (West Lothian); A McCourt (Highland); A Stephen (Dundee City); C McAdam (West Dunbartonshire); Chief Exec. (Aberdeen City); Chief Exec. (Angus); Chief Exec. (Dumfries & Galloway); Chief Exec. (East Renfrewshire); Chief Exec. (Moray); Chief Exec. (North Lanarkshire); Chief Exec. (Orkney); Chief Exec. (Renfrewshire); Chief Exec. (Shetland); Chief Exec. (South Lanarkshire); Chief Exec. (Stirling); D Sinclair (Fife); G Thorley (South Ayrshire); H Robertson (Perth & Kinross); J Lindsay (East Lothian); J McLellan (Argyll & Bute); K Bloomer (Clackmannanshire); I adams (Scottish Borders); L Hunter (South Lanarkshire); M Cunningham (Edinburgh City); M Pitcaithly (Falkirk); M Stewart (Glasgow); R Cleary (Inverclyde); S Bradford (East Ayrshire); V Nash (East Dunbartonshire)
Subject: FW: SAFEGUARDING FUEL SUPPLIES
Importance: High



EMERGENCY5.doc

> DEAR CHIEF EXECUTIVE - VERY VERY URGENT

> PLEASE REPLY BY 10.30 THIS MORNING, WEDNESDAY 13, DIRECT TO JENNIFER BISSET
> AT jennifer.bisset@scotland.gov.uk AND COPY TO COSLA

> I ATTACH BELOW AN EMAIL FROM THE SCOTTISH EXECUTIVE ABOUT FUEL RATIONING
> PROPOSALS WHICH PROPOSES INVOLVEMENT BY COUNCILS IN VETTING ELIGIBILITY
> TO RECEIVE FUEL AT PROBABLY AROUND 1000 SELECTED PETROL STATIONS ACROSS
> THE COUNTRY AND IDENTIFIES THOSE SERVICES BEING IDENTIFIED FOR PRIORITY
> SUPPLY. A RESPONSE IS REQUESTED BY 10.30 TODAY.

> CLEARLY LOCAL AUTHORITIES WILL WISH TO DO ALL THEY CAN TO ENSURE
> CONTINUITY OF ESSENTIAL SERVICES. HOWEVER, DOUGLAS SINCLAIR HAS FLAGGED
> UP TO ME CONCERN THAT THE PROPOSED IDENTIFICATION OF 100 SPECIAL ESSENTIAL
> SERVICES ONLY STATIONS ACROSS THE UK (I.E. PRESUMABLY AROUND 100 IN
> SCOTLAND) IS POTENTIALLY RATHER CONFRONTATIONAL. HE SUGGESTS AN
> ALTERNATIVE LESS HIGH PROFILE WAY OF DOING THINGS MIGHT BE TO USE COUNCIL
> FUEL DEPOTS FOR SUPPLY TO ALL ESSENTIAL SERVICES (AS DEFINED BY THE
> EMERGENCY ORDER). THE FEASIBILITY OF THIS WOULD DEPEND ON COUNCILS HAVING
> SUFFICIENT SUITABLY LOCATED DEPOTS, CAPABLE OF TAKING ANTICIPATED TRAFFIC
> (e.g. how many supply nozzles do Council depots typically have?) AND ABLE
> TO SUPPLY BOTH DIESEL AND PETROL (AS SOME ESSENTIAL SERVICES VEHICLES WILL
> BE PETROL DRIVEN) AND HAVE A CHARGING/LOGGING MECHANISM FOR COST RECOVERY
> PURPOSES.

> IN REPLYING TO THE EXECUTIVE AND COSLA I WOULD BE GRATEFUL IF YOU COULD
> ADDRESS DOUGLAS'S ALTERNATIVE PROPOSAL AND HIGHLIGHT ANY ISSUES ABOUT
> ESSENTIAL SERVICES NOT IDENTIFIED IN THE LISTS IN THE ATTACHED MATERIAL.

> YOURS SINCERELY

> TIMOTHY STONE

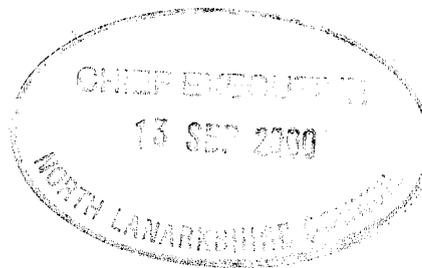
> -----Original Message-----

> From: Jennifer.Bisset@scotland.gsi.gov.uk
> [mailto:Jennifer.Bisset@scotland.gsi.gov.uk]
> Sent: 12 September 2000 23:55
> To: tim@cosla.gov.uk
> Subject: SAFEGUARDING FUEL SUPPLIES

> Timothy Stone
> Convention of Scottish Local Authorities
> Rosebery House
> EDINBURGH

> Dear Tim

> I am contacting you in order to seek COSLA's views on proposals



- > administering a statutory scheme under which access to fuel supplies would
- > be restricted to users undertaking an "authorised purpose", in other words
- > involved in the supply of essential goods and services and therefore
- > deserving priority in the allocation of fuel in conditions of scarcity.
- >
- > Under the Energy Act 1976 a number of Orders have been or will be made; in
- > particular it is intended to designate a number of filling stations, 2,500
- > in total, throughout the UK which are located on larger sites and
- > dispersed
- > in such a way as to give a balanced geographic coverage. These will given
- > priority in the distribution of fuel and will be generally available to
- > the
- > public. Subsequently it is intended to identify around 1,000 stations
- > within this total which would be permitted to supply only those
- > undertaking
- > authorised purposes. These purposes will be defined again by Order but
- > mainly include public utilities, health and other essential services
- > including the distribution of food. In order to regulate access to the
- > 1,000 stations the statutory scheme will require prospective purchasers to
- > be in possession of a document confirming that they are entitled to obtain
- > supply from the station. They will also be required to produce evidence
- > that they are the person named in the document, which will be endorsed by
- > their employer, by producing a driving licence, passport or vehicle
- > insurance documents. Clearly there is a risk of abuse and the possibility
- > of dispute between the operators of the station and individual members of
- > the public over entitlement. It is proposed therefore that a Local
- > Authority official will be present to verify entitlement at each filling
- > station and a policeman will be present in order to deal with any risk of
- > disorder. The decision of the Local Authority officer on duty shall be
- > final. Any person not complying with the decision may be liable to arrest
- > for obstruction of a police officer.
- >
- > It appears that the Energy Act 1976 allows for creation of a criminal
- > offence of seeking to obtain petrol by fraudulent misrepresentation. A
- > basic control on those obtaining petrol would be provided by the standard
- > form including a requirement for the inclusion of the vehicle registration
- > number.
- >
- > Suggested points for inclusion in the form are: Name, Vehicle
- > Registration,
- > Date and Time of arrival at Petrol Station, Employer, Authorising Officer
- > (designation, signature and date of authorisation), Reason for essential
- > user status, Evidence of identification supplied: ie driving licence,
- > passport or vehicle insurance document. A copy of a note describing the
- > Scheme is attached.
- >
- > Due to the urgency of the situation we require a reply to this letter by
- > 10.30am on Wednesday 13 September. We have also copied this to Chief
- > Executives, via their Council Emergency Planning Officers. Chief
- > Constables
- > are also being consulted on this matter. It would be helpful if replies
- > could be copied to us.
- >
- >
- >
- >
- >
- > COLIN BAXTER
- > Scottish Executive Emergency Room
- > St Andrew's House
- >
- > <<EMERGENCY5.doc>> <<EMERGENCY5.doc>>

ALLOCATION OF PETROL TO ESSENTIAL USERS AT DESIGNATED PETROL STATIONS

One important problem which will have to be solved under a system of allocation to essential users only will be to identify those essential users (in accordance with list at Annex) who require to fill their vehicles at designated petrol stations as opposed to fuel depots. The petrol may be required either for the discharge of essential duties (as with GPs or vets) or to enable essential staff to get to their workplaces (eg prison officers).

Such essential users will need to be distinguished from very large numbers of people who will unjustifiably claim to be essential users. Some form of identification will be essential. No system can wholly prevent fraudulent claims, but the scheme suggested below aims to combine practicability with a basic level of assurance that the majority of would-be fraudulent claimants can be detected or deterred. It assumes that at each designated filling station a local authority official will be present to verify entitlement and a policeman to prevent disorder.

In the time available it will not be possible to set up a system of centrally issued permits to all in the essential user category. A standard form will be available from DTI which employers will endorse.

It is proposed, therefore, that it be announced that from the given date no person will be allocated petrol at the designated filling station unless he or she is able to satisfy the local authority officer present that he or she is an essential user.

The evidence required will be:

- (a) the provision of the completed form endorsed by the employer;
- (b) the provision of evidence that the person at the pump is the person named in the letter by the production of a driving licence, passport, or vehicle insurance documents.

The decision of the local authority officer on duty shall be final. If the person disputes it and refuses to leave the queue, he or she shall be instructed to do so by the police officer on duty [*the LGA may wish to expand this*]. Any person who still refuses to do so will be liable to arrest for obstruction of a police officer.

It appears that the Energy Act 1976 allows the creation of a criminal offence of seeking to obtain petrol by fraudulently misrepresentation (eg an employer who hands out letters to all and sundry). The existence of such an offence is likely to be necessary in order to deter abuse. However, the Energy Act does not allow for the creation of an offence of using one's position as an essential user to obtain petrol on behalf of others not similarly entitled. There will be substantial temptation for an essential user to acquire petrol for others. A basic control on this would be provided by the standard form including a requirement for the inclusion of the vehicle registration number.

Suggested Points for inclusion in Form

Name:

Vehicle Registration:

Date and Time of arrival at Petrol Station:

Employer:

Authorising Officer (In capitals, designation, signature and date of authorisation):

Reason for essential user status:

Evidence of identification supplied (tick):

- driving licence
- passport
- vehicle insurance documents

AUTHORISED PURPOSES

1. (1) Operation of any of the following transport services:-
 - (a) stage or express services (excluding excursions or tours);
 - (b) services provided by employers of labour for taking their employees to or from their work by means of vehicles adapted to carry eight or more passengers;
 - (c) airport bus services;
 - (d) health or ambulance services.
- (2) Operation of air traffic control services, or air marine safety or navigational services.
- (3) Operation of railways, docks and harbours.
2. (1) Agriculture or horticulture for the production of food or animal feeding stuffs.
- (2) Movement or slaughtering of livestock for the production of food or of animal feeding stuffs.
- (3) Manufacture, processing, storage, packaging, distribution or sale of food including milk, milk products, animal feeding stuffs, pet foods or salt.
- (4) Operation of fishing vessels.
- (5) Manufacture or distribution of ice or dry ice for use in food trades or health services.
3. (1) Production or distribution of medical or pharmaceutical supplies.
- (2) Operation (including heating) of hospitals or premises used for health purposes, nursing homes or private clinics or the operation of any machinery or plant therein.
- (3) Operation (including heating) of residential accommodation, or day centres or sheltered workshops used by public or local authorities or by voluntary bodies for the provision of services essential for the health or well-being of persons on those premises who are ill, disabled, handicapped, infirm, pregnant, under the age of 5 or over the age of 60 years.
- (4) Operation (including heating) of residential homes registered with the local authority under the Residential Homes Act 1980.
- (5) Operation (including heating) of special schools or colleges for the handicapped.

- (6) Collection or distribution of laundry work for hospitals or premises used for health purposes, nursing homes, voluntary or private clinics or the operation of any laundries carrying out such work.
 - (7) Funeral services including cremation.
4. Maintenance of water supplies or operation of sewerage and drainage services, refuse collection and disposal.
5. (1) Transmission of money or of social security and other official payments of documents.
- (2) Performance of policy functions.
- (3) Operation of fire services.
- (4) Production, supply and distribution of solid or liquid fuel in the course of business.
- (5) Operation of postal and telecommunications services (including broadcasting).
- (6) (1) Veterinary services
- (2) Administration of justice
- (3) Rescue services including air sea rescue and Coastguard and lifeboat services
- (4) shipping, ferry and air services
- (5) Environmental and environmental health services

Fairfull Anne

From: Chief Executive
Sent: Wednesday, September 13, 2000 10:40
To: 'john.dalgleish@scotland.gsi.gov.uk'
Cc: 'tim@cosla.gov.uk'
Subject: FW: ACCESS TO FUEL SUPPLIES/AUTHORISED USERS

Copy of North Lanarkshire Council's response to above (re earlier emails).

CHIEF EXECUTIVE

-----Original Message-----

From: Chief Executive
Sent: Wednesday, September 13, 2000 10:34
To: 'jennifer.bisset@scotland.gov.uk'
Cc: 'andy@cosla.gov.uk'
Subject: ACCESS TO FUEL SUPPLIES/AUTHORISED USERS

I refer to your communication in relation to the above subject matter and whilst the "authorised priorities" list identifies several local authority critical services there are a few additional areas which North Lanarkshire Council would wish to see included. These are:

- (1) Those providing an essential emergency repairs service when Health & Safety may be at risk - North Lanarkshire Council operates a repairs and maintenance of gas and solid fuel services which must be maintained. This would include houses and other council property where health and safety and life and limb cover is essential.
- (2) Those staff providing the preparation of catering to the Meals on Wheels services.
- (3) Staff employed by the Council's 24 hour alert services and other homecare services.
- (4) The staff involved in registration services.
- (5) Building Control officers who as part of their duties undertake emergency inspections of dangerous buildings at the behest of emergency services.
- (6) Those staff engaged in the management and co-ordination of the response to this crisis.


CHIEF EXECUTIVE

NATIONAL FUEL CRISIS

STATISTICS FOR EACH DEPARTMENT

CHIEF EXECUTIVE'S OFFICE

KEY SERVICES	STAFFING IMPLICATIONS	CO-ORDINATION AT DEPARTMENTAL LEVEL	CONTACT ARRANGEMENTS
<p>Chief Executive's Office</p> <p>Emergency Planning Unit and Public Relations Section</p>	<p>Chief Executive 2</p> <p>Secretaries 3</p> <p>Assistant Chief Executive 1</p> <p>Emergencies Planning Officer And Assistant 2</p> <p>Public Relations 5</p>	<p>Co-ordinated by the Chief Executive and Assistant Chief Executive who have overall responsibility for Emergencies Planning</p>	<p>Same as Out of Hours Directory</p>

5/20/09

ADMINISTRATION DEPARTMENT

KEY SERVICES	STAFFING IMPLICATIONS	CO-ORDINATION AT DEPARTMENTAL LEVEL	CONTACT ARRANGEMENTS
Registrars	8	Departmental Management Team	Director and Heads of Service
District Courts	10		
Health & Safety	4		
Switchboard	13		
Security	5		
Directorate	5		

COMMUNITY SERVICES

KEY SERVICES	STAFFING IMPLICATIONS	CO-ORDINATION AT DEPARTMENTAL LEVEL	CONTACT ARRANGEMENTS
Refuse Collection and Disposal	56	Normal Management Team	As per Council Directory
Cemeteries Staff	25		
Internal Transportation	48		
Catering	73		
Directorate & Admin Support	10		
Janitors (Special Needs Schools)	16		

CONSTRUCTION SERVICES

KEY SERVICES	STAFFING IMPLICATIONS	CO-ORDINATION AT DEPARTMENTAL LEVEL	CONTACT ARRANGEMENTS
Roads Emergencies	10	DLO Management Team	As per Directory +
Repairs & Maintenance (Housing & Council Properties)	65		Tony Smith, Housing (North) Mobile 07939 280 441
Gas Emergencies	30		Steve Catterson, Housing (South)
Directorate & Support	10		Mobile 07939 281 086
			Hugh Hendry, Property Mobile 07939 280 458
			Davie Black, Gas Mobile 07939 280 439

EDUCATION DEPARTMENT

KEY SERVICES	STAFFING IMPLICATIONS	CO-ORDINATION AT DEPARTMENTAL LEVEL	CONTACT ARRANGEMENTS
12 Special Needs School's Directorate	300 10	Normal Departmental Arrangements	Key Contacts: Murdo Mciver Ian Rowe Katrina Foley Michael O'Neill Christine Pollock As per Out of Hours Directory

FINANCE DEPARTMENT

KEY SERVICES	STAFFING IMPLICATIONS	CO-ORDINATION AT DEPARTMENTAL LEVEL	CONTACT ARRANGEMENTS
Payroll	30	Normal Management Team	As per existing procedures
Computer Operations & Infra Structure & Telephones	12		
Directorate & Support	8		

HOUSING AND PROPERTY SERVICES

KEY SERVICES	STAFFING IMPLICATIONS	CO-ORDINATION AT DEPARTMENTAL LEVEL	CONTACT ARRANGEMENTS
Emergency Repairs	6	Normal Departmental Management	As per Out of Hours Directory
Homeless Stand-by	5		
Directorate & Support	4		

PLANNING AND ENVIRONMENT

KEY SERVICES	STAFFING IMPLICATIONS	CO-ORDINATION AT DEPARTMENTAL LEVEL	CONTACT ARRANGEMENTS
Building Control	9	Through normal management arrangements	As per Council Directory
Environmental Health	20		
Pest Control	4		
Directorate & Support	4		

SOCIAL WORK

KEY SERVICES	STAFFING IMPLICATIONS	CO-ORDINATION AT DEPARTMENTAL LEVEL	CONTACT ARRANGEMENTS
<p>Home Care Services</p> <p>Day Care Services</p> <p>Residential Services</p> <p>Children & Families Services</p> <p>Criminal Justice Services</p> <p>Mental Health Officer</p> <p>General Area Team</p> <p>Emergency Work</p> <p>Directorate & Support</p>	<p>400</p>	<p>Normal Departmental Management</p>	<p>Normal Out of Hours Contact</p>

Transport Section

Diesel Summary

Data 14/09/2000

Location	Department	Pump No	Capacity	Average Usage Per Day (Aug)	Average Usage Per Day (SEP)	Ordered	Stock 12/08/00	Stock 13/09/00	Used 12/08/00	Stock 14/09/00	Used 13/09/00
Bellshill	Transport	0302	47800	3380	4722	28000 orderd 13/09/00					
Coatbridge	Cleansing	0101	27000	2109	1372	19000ltr Delivered 07/09/00	23281	16954	8327	11760	5194
Cumbernauld	Cleansing	0201	13900	1264	1407	10000ltr Delivered 13/09/00	5802	3707	2095	21798	911
Bargedie	Construction	0305	14000	289	518		166	10156	10156	9697	459
Cumbernauld	Construction	0311	19200				9590	9209	381	8651	558
Cumbernauld	Construction	0312	26300	487	505				0		0
Motherwell	Construction	0405	22730	1091	963		18250	16465	1785	15188	1277
Strathclyde Park	Parks	0310	4673	42	44		15219	14877	1342	14148	729
Motherwell	Cleansing	0403	27500	1121	1078		2967	2770	197	2677	93
Shotts	Cleansing	0410	13600	451	501		11118	8735	2383	7829	1106
			26300	10214	11109		10353	9778	575	9681	117
Average Usage							97748	92651		101207	10444
Available Diesel Stock 101207 - 10000 remaining in tank =			91207								
Average daily usage			11109								
Days Diesel in stock Assuming average usage.			8 Days								
Increased Usage											
Available Diesel Stock 92651 - 10000 remaining in tank =			91207								
Ave of fuel issues 12/09/00 & 13/09/00 =			12769								
			7 Days								

The fuel taken from the NLC fuel pumps on the 13/09/00 has reduced by 5.96% from an average day

5/10/00 10:18:00

McMann Aileen

From: Hales Lynne on behalf of Head of Cleaning & Related Services
Sent: Wednesday, September 13, 2000 15:40
To: McMann Aileen
Cc: Director of Community Services; Head of Educational Provision; Head of Sport, Parks & Transport; Head of Community Resources; General Manager, CS; Head of Social Work Resources; Morrice Donald
Subject: Emergency Planning - Fuel

In line with the request from Emergency Planning to prioritise the rationing of fuel for Council Vehicles. Please find set out below the priority listing as identified by Community Services.

1 High Priority

Refuse Collection
Transportation of lunch clubs/meals on wheels
Transport of special needs children / adults within Education and Social Work
School buses
Transport of school meals service
Emergency home repairs
Emergency gas vehicles

2 Medium Priority

Construction Services
Grounds Maintenance Vehicles
Roads Maintenance

3 Low Priority

Sports Vehicles
Arts vehicles
Library buses

I have had the opportunity to consult with Russell Ellerby and Murdo MacIver who are satisfied with the above and I am currently attempting to make contact with Social Work.

Kenneth Wilson
Head of Cleaning and Related Services