

North Lanarkshire Council Report

Finance and Resources Committee

approval noting

Ref

Date 24/09/20

Annual Procurement Report 2019-20

From James McKinstry, Head of Asset and Procurement Solutions

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Executive Summary

To advise the Committee of the Council's Annual Procurement Report 2019-20 which has been prepared as required by the Procurement Reform (Scotland) Act 2014.

Recommendations

It is recommended that the Committee note:

- the Content of the Council's Annual Procurement Report 2019-20 (the 'Annual Report');
- that the Annual Report will be published on the Council's website; and
- that the publication of the Annual Report will be notified to the Scottish Government to help inform a consolidated report to be prepared by Scottish Ministers on annual procurement activity across Scotland during 2019-20.

The Plan for North Lanarkshire

Priority All priorities

Ambition statement All ambition statements

1. Background

- 1.1 Legislation, requires Scottish public bodies with annual procurement spend greater than £5 million (which includes the council) to develop and publish an organisational procurement strategy and to keep the procurement strategy under regular review. The Scottish public bodies that are required to maintain a procurement strategy are also required to prepare and publish an annual procurement report.
- 1.2 The legislation sets out what, as a minimum, each annual procurement report must contain, reports must include;
- a summary of all regulated procurements completed during the year;

- a review of whether those procurements complied with the public bodies procurement strategy;
- where any procurements did not comply a statement of how the public body intends to ensure future regulated procurements do comply;
- a summary of community benefits that were fulfilled during the year;
- a summary of any steps taken to facilitate involvement of supported businesses;
- a summary of regulated procurements the public body expects to commence in the next two years; and
- such other information as the Scottish Ministers may by order specify.

1.3 The legislation requires that the Annual Report is published on the Council's Website.

1.4 The legislation also requires Scottish Ministers to publish a consolidated annual report on procurement activity in Scotland; the first such report was published on 4 April 2019. It provides an overview of public procurement activity and is informed by the individual annual procurement reports published by public bodies in Scotland.

2. Report

2.1 This is the Council's third annual procurement report and covers the period 1 April 2019 to 31 March 2020. The Annual Report evaluates the extent to which Regulated Procurement activity during the reporting period, by way of the monitoring of a wide range of performance measures, was undertaken in accordance with Council's published procurement strategy. Regulated procurement refers to any procurement above £50,000 for supplies and services or £2,000,000 for works.

2.2 The Annual Report also supports the Council's commitment to transparency within its procurement activity and documents procurement performance against the objectives and targets contained in the Council's procurement strategy.

2.3 The Annual Report that the Council has prepared in order to meet the legislative requirements is provided as an Appendix to this report.

3. Equality and Diversity

3.1 Fairer Scotland Duty N/A

3.2 Equality Impact Assessment N/A

4. Implications

4.1 Financial Impact

Maximising the delivery of procurement benefits will bring improved financial return to the Council and the areas wider economy. Certain benefits have a monetary value attached and these will be monitored on a project by project basis. Financial savings attributable to procurement activity have helped the Council achieve its budgeted savings targets.

4.2 HR/Policy/Legislative Impact

Contracts awarded by the council must be compliant with procurement legislation, statutory guidance and the council's internal procurement procedural rules. (General Contract Standing Orders).

Procurement legislation is now driving a number of benefits that can be realised through good procurement practice. These include legislative requirements in relation to:

- procurement strategies and annual reports;
- advertising contract opportunities;
- a Sustainable Procurement Duty;
- community benefits;
- fair work practices;
- notification of the outcome of contract award procedures; and;
- consulting with those affected by Council procurements.

4.3 Environmental Impact

Sustainable procurement is one of the key objectives of the Council's procurement strategy and will have a positive including, embedding sustainable procurement as business as usual and incorporating community benefits into our contracts. Supporting local businesses and SMEs through closer working with colleagues in the Enterprise team and the Supplier Development programme and by making our processes more streamlined and accessible.

4.4 Risk Impact

Adopting the procurement strategy will improve controls, increase compliance, improve governance, build capacity and capability, introduce a commercial focus and will deliver better outcomes from our procurement activity.

5. Measures of success

- 5.1 The Council's procurement strategy supports the delivery of Council service priorities and wider social, economic and financial policy objectives.

6. Supporting documents

- 6.1 Appendix – Annual Report 2019-20



James McKinstry
Head of Asset and Procurement Solutions

North Lanarkshire Council Annual Procurement Report

1 APRIL 2019 – 31 MARCH 2020

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1. Introduction

North Lanarkshire Council (the Council) is a unitary authority, the fourth largest in Scotland, and is responsible for the delivery of a wide and diverse range of statutory and discretionary public services.

We deliver our services through a mixed economy acting as both a provider, through direct provision of services using our own workforce and assets, and an enabler with services delivered through private Providers, the Third Sector and Supported Businesses.

In the period 1 April 2019 to 31 March 2019, covered by this report our total procurement spend was £443 million.

The Procurement Reform (Scotland) Act 2014 (the Act) requires us to prepare an annual procurement report on our Regulated Procurement activities as soon as reasonably practicable after the end of that financial year.

Accordingly, we are pleased to publish our third annual procurement report covering the period 1 April 2019 to 31 March 2020. As required under the Act, the content of this report includes;

- a summary of all Regulated Procurements completed;
- a review of whether those Regulated Procurements complied with our published Procurement Strategy and where Procurements did not comply a statement on how we intend to ensure future compliance;
- a summary of any Community Benefit requirements imposed as part of a Regulated Procurement that were fulfilled;
- a summary of the steps we have taken to facilitate the involvement of Supported Businesses; and
- a summary of Regulated Procurements we expect to commence in the next two financial years.

Our Procurement Strategy can be found at;

[Procurement Strategy](#)

You can find out more about our procurement approach at;

[Procurement Information](#)

The owner of our annual procurement report is Mr James McKinstry, Head of Asset and Procurement Solutions

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2. Reporting Period Highlights

In the period 1 April 2019 to 31 March 20, covered by this report;

- we awarded 75 contracts with a total value of over £116m, these contracts awarded to 294 unique Providers;
- 72% of the Providers awarded a contract are based in North Lanarkshire, the total value of the contracts awarded to those Providers was £25,362,368.10;
- 87% of the Providers awarded a contract are SMES, the total value of the contracts awarded to those Providers was £38,085,313.07;
- we paid 84% of valid invoices within thirty days, getting cash into the economy as quickly as possible;
- 86% of the Providers awarded a contract are Scottish or have a base in Scotland;
- we secured a range of Fair Work Practices across 60% of our contracts, improving pay and conditions for those working in our supply chain;
- 85% of the Providers awarded a contract are committed to paying workers engaged in the delivery of these contracts the Living Wage;
- 43% of the contracts we awarded are delivering community and social benefits;
- we continued to deliver support to SMEs to access public sector opportunities through the Supplier Development Programme by providing free training, information, virtual buyer events, webinars and templates;
- we secured a score of 70% in our latest Procurement Commercial Capability Programme assessment, a significant improvement on our previous score. The Council is now placed in the top performance band as determined by the Scottish Government; and
- 81% of our performance indicators show improvement when compared with the previous reporting period, which is slightly lower than expected overall but wider contributing factors have impacted this.

3. Summary of Regulated Procurement Activity

In total we completed 75 Regulated Procurements during the reporting period, the total value of the resultant contracts was £116,905,859.05. 294 unique Providers were awarded a contract in the reporting period.

Regulated Procurement refers to any Procurement above £50,000 for Supplies and Services or £2,000,000 for Works. A Regulated Procurement is completed when the contract award notice is published or where the contract award procedure otherwise comes to an end. Regulated Procurements can refer to new contracts and framework agreements but also to mini-competitions and call offs from existing framework agreements.

The Regulated Procurements we completed included projects supporting our ambitious capital investment programme of work and our business as usual activity.

A full list of the Regulated Procurements completed in the reporting period is provided as Appendix 1.

4. Review of Regulated Procurement Compliance

Our Procurement Strategy is published on our website, the Procurement Strategy is subject to regular review, the most recent review was approved by the Council in August 2020. Our Procurement Strategy details how we will take an innovative approach to Procurement and provide Social Value to local residents and businesses and the wider Scottish economy.

Our Procurement Strategy also sets out how Regulated Procurement will be undertaken in compliance with the Act and in support of the Councils overall strategic priorities and ambitions.

Our Regulated Procurements are undertaken in accordance with a legal and procedural framework. Legal and procedural requirements are set out in our internal rules governing our procurement activity and supported by a comprehensive procurement toolkit containing templates and supporting documents which are aligned with the Scottish Government Procurement Journey. Our approach to Procurement requires that the entire Procurement process is documented and includes a number of review points. Individual Procurement exercises are reviewed on completion of the contract award and increasingly at the end of the contract. Procurement activity is also subject to internal and external audit. These combined process ensure that Regulated Procurements are undertaken in compliance with our Procurement Strategy.

In order to allow us to have a clear understanding of our Procurement activity and performance against the objectives contained within our Procurement Strategy we have developed and report on a number of performance measures. This will help us to measure and evaluate if the actions set out in our Procurement Strategy are being met, making a difference and to benchmark our procurement performance with others.

Our performance for our Regulated Procurements in the reporting period is provided in Appendix 2.

Overall, 78% of these performance indicators have been maintained or show improvement when compared with the previous reporting period.

Our performance in the reporting period for the wider objectives set out in our Procurement Strategy is provided in Appendix 3.

Overall, 86% of these performance indicators have been maintained or show improvement when compared with the previous reporting period.

To support the successful delivery of our Procurement Strategy and to further improve our Procurement capacity and capability we develop and implement an annual Procurement improvement plan, delivery of the improvement plan is overseen by a governance group made up of senior Council officers.

Key benefits delivered include:

- review of our Procurement Strategy;
- ongoing updates to process and procedures to comply with the requirements of the new procurement rules and regulations and other best practice;
- increasing the time spent on strategic aspects of Procurement activities.
- supporting the council's overall savings targets including the successful delivery of the procurement savings target;
- embedding the Council's approach to Community Benefits and Sustainable Procurement into all relevant and proportionate contracts delivering a greater volume and increased variety of outcomes across a wider range of commodities;
- transitioning to the Scottish Government Procurement Journey which standardised and aligned our processes and procedures and reduced risk and duplication;
- introduction of a corporate approach to Contract Management to ensure that contracts deliver the expected outcomes and that supplier performance is monitored; and managed;
- building a stronger relationship between Category Managers and procuring service areas to undertake category reviews, develop Procurement Plans and to further develop procurement capacity and capability;
- ensuring Small and Medium-sized Enterprises (SMEs) are provided targeted opportunities as standard within our Quick Quote process (Supplies and Services under £50,000, Works under £500,000);
- the fulfilment of our Procurement Plans and the introduction of our new Commercial Pipeline approach;
- an established procurement 'benefits tracker' to track both commercial and non-commercial benefits secured from our Procurement activity; and
- our senior governance group who set and oversee the strategic priorities for Procurement and the successful delivery of our Procurement Strategy and procurement improvement plan: and
- an improvement in our Procurement and Commercial Improvement Programme (PCIP) assessment score, from 56% in 2017 to 70% in the latest assessment.
- supporting the Council's DigitaNL work programme and the ongoing digitisation of Council Services through the delivery of 'purchase to pay' automation and process efficiencies.
- Implementing our first Dynamic Purchasing System ('DPS') for Contractors who wish to tender for the Transport of Pupils with Additional Support Needs which will be effective for up to 7 years.

Our review of the Regulated Procurements completed, progress with the implementation of our improvement plan and our performance against the measures set out in this annual report has allowed us to identify a number of further areas of improvement;

- continue to work with the procurement network to embed the agreed approach to Community Benefits, Sustainable Procurement and Contract Management consistently across the organisation;
- further refine our approach to tracking and reporting benefits delivered from our Procurement activity;

- adopt a more focused approach to the provision of procurement training and development aligned with the Scottish Governments Procurement Competency Framework;
- develop and implement a new streamlined and standardised Corporate Contracting Toolkit;
- develop and implement a revised scheme of 'Delegated Procurement Authority', linked to a training and development programme ;
- further expand our use of technology to support the 'purchase to pay' process; and
- the Councils procurement capability and capacity is regularly independently assessed as part of the national PCIP. In the latest PCIP assessment, undertaken in April 2019, the Council achieved a score of 70% placing the Council in the top performance band. Notwithstanding, we are targeting further improvement in this score at our next PCIP assessment in 2021.

Planned improvement actions are included in our 2020/22 procurement improvement plan.

5. Community Benefit Summary

The Act requires that we “must consider whether to impose Community Benefit requirements as part of the Procurement” when the estimated contract value is greater than or equal to £4 million. However, Community Benefits are a key objective of our Procurement Strategy and as such our internal rules for Procurement stipulate that Community Benefits must be considered for inclusion in all Procurements with an estimated value greater than £1million, a considerably lower financial threshold than required by the Act.

We awarded 6 contracts with a value of £4million or greater of which 83% of these contracts contained a Community Benefits Requirement.

We awarded 15 contracts with a value of between £1million and £4million of which 67% of these contracts contained a Community Benefits Requirement.

We have introduced internal processes to ensure that Community Benefits are considered for inclusion in all relevant contracts in line with the requirements of the Act and our internal rules for Procurement. When initiating Procurement activity, client departments are required to consider and highlight potential Community Benefits considerations for inclusion where relevant. Not all contracts, by virtue of their subject matter, are suitable for the inclusion of a Community Benefit and/or a Fair Work Practice requirement.

Delivery of agreed Community Benefit outcomes is monitored through our approach to Contract Management and recorded in our procurement benefits tracker.

Community benefits outcomes are classified and captured over five themes;

- targeted recruitment and employment;
- targeted skills and training;
- vocational training and qualifications;
- supply chain development; and
- community engagement.

Appendix 4 provides details of all Community Benefits outcomes delivered during the reporting period.

6. Supported Businesses Summary

The Act requires us to include “a summary of any steps taken to facilitate the involvement of Supported Businesses in Regulated Procurements during the period year by the report”.

Our internal procurement rules require that consideration be given to inclusion of Supported Businesses in all Regulated Procurements. Procuring officers make reference to the register of Supported Businesses supplied by the Scottish Government and an expanded list of potential Supported Businesses provided by the Ready for Business organisation to identify possible options to engage with Supported Business.

We own, operate and actively promote a Supported Business, North Lanarkshire Industries (NLI). We have a number of agreements in place with NLI for a range of services including the provision of furniture, furniture refurbishment, document storage and the servicing of fire equipment. The combined value of these arrangements in the reporting period was £0.8 million.

We made 1 further contract award to Supported Businesses in the reporting period.

Although consideration is always given to the involvement of Supported Businesses the Supplies, Services or Works associated with the majority of Procurements are not generally provided by existing Supported Businesses, this restricts our ability to make a significant number of contract awards to a Supported Business.

We also purchase a range of goods from external Providers who have supply chain arrangements with Supported Business, whilst we don't contract with these Supported Business direct, they benefit from our procurement activity.

7. Future Regulated Procurements Summary

The Act requires that our annual procurement report must include “a summary of the Regulated Procurements that we expect to commence in the next two financial years.”

Future Regulated Procurements have been identified via the following means:

- current contracts recorded in our contract register that will expire and need to be extended or re-let over the next two years;
- new procurements identified via future work plans provided by Council service teams; and
- new procurements identified via anticipated work plans for our ambitious investment programme of works.

We expect to commence 243 Regulated Procurements in the next two financial years, the total estimated value of these procurements is £8,151,847,282.

However, as a consequence of COVID19 a significant finance deficit is forecast for financial year 2020-21 reflecting the Council's response phase through lockdown and the recovery phase as lockdown restrictions ease up to 31 March 2021.

The Council's finance position is, however, complex and subject to ongoing change linked to evolving government guidance and availability of funding as financial implications will continue to be refined when timescales, duration and recovery requirements become clearer. This may have an impact on the proposed future regulated procurement exercises provided in this year's Annual Report should the Council not be in a financial position to proceed with selected procurements within the timelines stated, should they be categorised as non-essential spend.

A full list of anticipated Regulated Procurements in the next two years can be found in Appendix 5.

Appendix 1 – Full List of Regulated Procurements

Date of Award	Contract - Subject Matter	Name of the Supplier(s)	Estimated Value of the Contract	Contract Start Date	Contract End Date	Contract End Date incl Extension
01/04/2019	Towers Overcladding & Ancilliary Works to 4 Towers, Coatbridge	Engie Regeneration Ltd	£18,605,359.11	01/04/2019	24/03/2020	24/03/2020
01/04/2019	Anti-Virus Software Solutions	Software Box Ltd	£192,200.00	01/04/2019	31/03/2022	31/03/2022
01/04/2019	Ground Works and Remediation & Main Works, Ravenscraig Park	VHE Construction PLC Id Verde Ltd	£3,718,679.45	Lot 1 08/04/2018 Lot 2 08/04/2019	01/10/2019 01/10/2022	01/10/2019 01/10/2022
03/04/2019	Seasons for Growth	Notre Dame Centre	£80,000.00	01/04/2019	15/03/2022	15/03/2022
09/04/2019	Supply & Delivery of Dumpers	Hamilton Bros (Eng) Ltd	£63,400.00	12/04/2019	30/04/2019	30/04/2019
11/04/2019	Heavy & Municipal Vehicles	Imperial Commercials	£363,825.00	05/04/2019	20/09/2019	20/09/2019
21/04/2019	Project 21 Consultancy	Turner & Townsend	£3,000,000.00	01/07/2019	30/06/2021	30/06/2023
29/04/2019	Ravenscraig Infrastructure Access North - SUDS Design	RPS Consulting Services Ltd	£100,0340.00	16/04/2019	29/08/2019	29/08/2019
16/05/2019	Civic Suite Furniture: Civic Centre, Motherwell	Wagstaff Interiors Group	£85,074.88	16/05/2019	04/07/2019	04/07/2019
16/05/2019	Technical Advisors: External Cladding and Fire Compartmentalisation Works	Michael Dyson Associates Ltd	£87,827.00	15/05/2019	26/06/2019	26/06/2019
17/05/2019	Vehicles Compact Sweepers	Aebi Schmidt UK Ltd	£637,182.00	20/05/2019	10/10/2019	10/10/2019
06/06/2019	Traffic Signal Inspection & Maintenance	Siemens Mobility Ltd	£385,864.59	04/06/2019	01/06/2022	01/06/2025
07/06/2019	Rewiring at Three Schools	Maclin Electric Ltd	£2,117,727.36	10/06/2019	30/03/2020	30/03/2020
17/06/2019	Initial Strathclyde Regional Transport Model (SRTM) modelling of East Airdrie Link Road Scheme	Systra Ltd	£63,852.00	14/06/2019	06/09/2019	06/09/2019
01/07/2019	7 Litre Compostable Liners	Cromwell Polythene Ltd	£124,410.00	01/07/2019	31/03/2020	31/03/2020
02/07/2019	Lift Consultancy Services to Survey, Design/Specify MTC Tower Lift	Mottram Associates Ltd	£110,189.95	08/07/2019	23/08/2021	23/08/2021
04/07/2019	Design & Construction of New Build Social Housing, Dimsdale, Road Wishaw	CCG (Scotland) Ltd	£9,947,183.07	06/09/2019	04/12/2020	04/12/2020
16/07/2019	Outsourced Club 365 Services	Lanarkshire Community Food & Health Partnership; Motherwell FC Community Trust; North Lanarkshire Leisure Ltd	£160,000.00	20/12/2019	11/02/2020	11/02/2020
16/07/2019	Cycle to Work Salary Sacrifice	Halfords	£56,700.00	21/06/2019	31/03/2021	31/03/2023
17/07/2019	Early Learning & Childcare Services for 2-5 Year Olds	Allison Patterson; Almost Home Childcare; Alphabet Village Ltd; Amcol Scotland Ltd; Angela Mitchell; Angela Sewell; Anne's Childminding Service; Annie Campbell; Auchinbee Care Ltd; Belinda McKenna's Childminding Service; Bertram Nursery Group; Beverly Park Childcare;	£12,000,000.00	01/08/2019	31/07/2020	31/07/2020

		<p> Brolly's Babes Childminding Services; Buchanan Park Nursery Ltd; Busy Bees; Busy Lizzie Childminder; Busy Lizzies Buzzy Bees; Carol Murray; Carolanne Redford; Caroline Stewart; Caroline Wilkie; Carolynne Hill; Carolynne's Childminding Service; Catherine Kilpatrick; Catherine Smith; Catherine's Childminding; Cheekychops Childminding; Cheryl Dickens Take First Steps; Cheryl Dodds; Cheryl's Childminding; Karen Fleming; Christina Moyes; Christine Ross; Claire's Childminding; Collin Care Ltd T/A Cabbage Patch Nursery; Collin Care Ltd T/A Kiddieshack Day Nursery; Craigard Nursery; Cumbernauld & Kilsyth Nursery & OSC; Daisy Daycare Ltd; Danielle Bianchi Childminding; Dawny Lou's Daycare; Deborah Ann Andrews; Dianne's Childminding Service; Donna Pardoe; Elaine Black; Elaine's Childminding Services, Emma McClenaghan; Fiona McCormick; Fiona Ritchie; First Class Day Nursery; Fullwood Nursery; Gayle Roles; Gillian Carson; Gillian Lang; Green Apple Nursery; Happy Days; Happy Tots Childminding; Hazel Paterson's Childminding; Hazel's Childminding Service; Heathpark Nursery Ltd; Hyde 'N' Seek Nursery; Irene Delaney; Isabel Stobo; JackieBes Daycare; Jacqueline McLaughlin; Jeannie Foley Childminding Service; Jean's Childminding; Jennifer Clews; Julie Cloy; Karen Bilsland; Karen McAdam; Karen McBean Childminder; Karen's Kiddiecare; Katz Kids Childminding; Kerry Hunter Childminding </p>			
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		<p>Service; Kerry's Childminding; Kidstore Childcare Ltd; Kirktonholme @ Coatbridge; Kirktonholme Childcare; Kirktonholme Childcare Airdrie; Kirktonholme Wishaw; Lesley Ann Frame; Lesley Brackenridge; Lesley Dysart Registered Childminder; Lesley McBride Registered Childminder; Lesley Rooney; Libby's Childcare; Linda Walsh Childminding; Linda's Childcare; Lisa Cruden; Lisa Goldie Childminding; Lisa Mulhearn; Little Angels Childminding; Little Hands Nursery; Little Star Leaners; Little Stepps Childminding; Lochview Nursery Ltd; Lorraine McGuigan; Lorraine McKinley; Lynne's Childminding Service; Manor Park Nursery; Marianne Jeffrey; Mary Scott; Morag Campbell; MS Childminding Services; Muddyfaces Ltd; New College Lanarkshire Coatbridge Campus; New College Lanarkshire Cumbernauld Campus; Nicola's Childminding; Noah's Ark Nursery; Ochiltree Childminding; Oor Bonnie Bairs; Pamela Bone; Papillon Nursery Ltd; Parkview Nursery; Patricia Walsh Childcare; Pauline McNally; Pauline's Home From Home Childcare; Preschool Academy (Scotland) Ltd; Rainforest Nursery; Registered Childminder; Rosie & Kirsty's Childcare; Safehands Childminding; Sandra Dunlop; Sandra's Childcare; Sarah Mair; Scarlett's Childminding; Sharon Scoular; Shirley's Angels; Shooting Stars Childminding; Smarties Childminding; Snowdrop Nursery; Step By Step Private Nursery Ltd; Stepping Stone Nursery School (Airdrie) Ltd; Susan Rankin; Susan's Childcare; Susan's</p>			
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		Childminding; Tannoch Tots Nursery; The Bumble Bee Nursery; The Village Childminding; Tiny Tots Academy; Tiny Tots Nursery; Tracey Eccleson Childcare; Tracey's Childminding Service; Tracy Lyon; Tracy Wilson Childminding Service; Tricia's Childminding Services; Weans World; Windmill Nursery; Yvonne McCappin				
19/07/2019	Transport of Pupils with Additional Support Needs 2019-22	A&D Travel; Airdrie Taxis Owners; A'L Be Back Travel; Alexander Mackie; Ask Taxi's; Buchanan Taxis (Gordon Buchanan); Catherine Slavin Lowe; Cedar Cars; Central Cab Co (Cnald) Ltd T/A Central Cars; Club Taxis Ltd; Cumbernauld T.O.A.; David Cadden; David Cupples; Express Cars; George Lafferty; Grace Nicolls Ptnr T/A B&D Cars; Irene McCallion; James Cummings; James Ross; John Clark Ptnr T/A Kilsyth Taxis; John Dalziel; John McGill; John Miller; Kenneth Weir; Kenny Weir; Kieran White; Lanarkshire Private Hire Ltd T/A Penny Cars; Leeanne McGill; Lynn Biggart; Margo Bennett; Martin Sullivan; North Lanarkshire Private Hire (Bellshill) Ltd; OJB Transport; Patrick Ferguson T/A Ferguson Minibus Hire; Quick Cabs; Robert Dorman; Saltire Coach Hire; Stephen Bennett; Stephen Morrow; Thomas Rock; Town Taxis (TOA) Ltd; United/Maxis Taxis (Wishaw) Ltd	£3,528,858.60	14/08/2019	24/06/2022	24/06/2022
27/09/2019	Light - Medium Vehicles	Vauxhall Motors Ltd	£445,000.00	26/09/2019	31/03/2020	31/03/2020
02/10/2019	Recruitment Advertising & Public Information Notices	Spiritmedia Scotland	£680,000.00	07/10/2019	06/10/2021	06/10/2023
03/10/2019	Waste Management & Recycling Services for Bulky Waste	Dow Group Ltd	£2,679,000.00	14/10/2019	13/10/2022	13/10/2024
04/10/2019	Polling Booths and Ballot Boxes	Pakflatt (UK) Ltd	£170,000.00	04/10/2019	29/09/2023	29/09/2023
04/10/2019	MTC: Water Quality - Water Sampling and Checks 2019-21	SPIE Ltd	£140,000.00	18/11/2019	17/11/2021	17/11/2021

07/10/2019	Debt Recovery & Diligence Services for Local Taxation	George Walker & Co. T/A Walker Love	£0.00 * See Note 1	02/10/2019	30/09/2022	30/09/2023
09/10/2019	Motherwell Town Centre Transport Interchange	Newlay Civil Engineering Ltd	£2,200,000.00	07/10/2019	31/03/2020	31/03/2020
10/10/2019	Transport of Pupils with Additional Support Needs 2019-22 (LIST 2)	Airdrie Taxis Owners; Cedar Cars; Central Cab Co (Cnauld) Ltd T/A Central Cars; Club Taxis Ltd; Elite for Travel Bothwell Ltd; Express Cars; Icab; James Cannon; James Smith; Joan Watson; John McLean; John Watson; Joseph Welch; Kenny Weir; Lee's Taxis; Margaret White; North Lanarkshire Private Hire (Bellshill) Ltd; Robert Dorman; Scott Shannon Private Hire; Stephen Morrow; Stewart McGuinness; Tony's Private Hire; United/Maxis Taxis (Wishaw) Ltd	£1,500,000.00	14/08/2019	24/06/2022	24/06/2022
14/10/2019	Professional Confidential Counselling Service for Council Employees	Therapeutic Counselling Services Ltd	£125,000.00	04/10/2019	30/09/2021	30/03/2022
18/10/2019	BA in Childhood Practice October 19 - June 23	University of Strathclyde	£164,700.00	14/10/2019	30/06/2023	30/06/2023
21/10/2019	Supporting Collaboration & Data Analysis between Comparative Schools	University Court of the University of Glasgow	£180,000.00	18/10/2019	17/10/2020	17/10/2023
28/10/2019	Winter Related Services 2019-23	MITIE Landscapes	£770,000.00	18/10/2019	17/10/2022	17/10/2323
07/11/2019	Design and Build of New Build Housing: 3Nr Village Sites in the North Lanarkshire Area	Mears Ltd	£2,893,819.60	31/10/2019	04/01/2021	04/01/2022
15/11/2019	8 x Self Propelled 48" Pedestrian Rotary Mowers	Gammies Groundcare Ltd	£52,248.00	15/11/2019	31/12/2019	31/12/2019
18/11/2019	Commercial Catering Equipment	Electrical Catering Services Ltd; Fast Fixx Catering Engineers Ltd	£210,000.00	15/11/2019	31/07/2020	31/07/2020
21/11/2019	Firewall Hardware, Maintenance and Support	Capita IT Services	£221,925.92	30/10/2019	29/10/2022	29/10/2022
21/11/2019	System Integrator for M365 & Enterprise Solutions	Agilisys Ltd	£11,900,000.00	29/10/2019	28/10/2021	22/03/2022
25/11/2019	Learning Management System	Learning Pool	£183,750.00	04/11/2019	04/11/2021	04/11/2023
03/12/2019	Liquid Fuels	Certas Energy UK Ltd t/a Scottish Fuels	£8,000,000.00	14/10/2019	31/03/2022	31/03/2023
03/12/2019	Geotechnical Services and Site Investigations: Ravenscraig Active Travel Link	Sweco UK Ltd	£74,828.00	03/12/2019	31/03/2020	31/03/2020
06/12/2019	New Build Programme Construction of 27nr Units: Caledonian Avenue, Bellshill	CCG (Scotland) Ltd	£4,548,205.06	25/11/2019	16/11/2019	16/11/2020
06/12/2019	10GBps Direct Internet Service	Capita Business Services Ltd	£148,934.58	09/12/2019	08/12/2021	08/12/2022
16/12/2019	Stairwell Cleaning Services (Close Cleaning) 2020-23	CAS Contract Cleaning Ltd	£1,600,000.00	14/01/2020	13/01/2023	13/01/2024
17/12/2019	Design Supply and Installation of Play Areas	Wicksteed Leisure Ltd; Kompan Scotland Ltd;	£370,500.00	16/12/2019	31/03/2020	31/03/2020

		Proludic Ltd; HAGS SMP Ltd				
27/12/2019	Metal Doors and Blacksmith Works - Service and Maintenance 2020-24	City Gate Construction (Scotland) Ltd	£3,080,000.00	08/01/2020	06/01/2022	07/01/2024
21/01/2020	Fresh Meats, Cooked Meats & Fresh Fish	McLays Ltd; Brake Bros Ltd; Campbells Prime Meat Ltd; Campbell Brothers	£2,078,962.00	09/01/2020	30/09/2021	30/09/2022
22/01/2020	Foundation Apprenticeship Delivery Civil Engineering 2019-21	Forth Valley College	£75,000.00	22/01/2020	30/06/2021	30/06/2021
07/02/2020	Bin Housings	Wybone Ltd	£795,684.50	07/02/2020	31/03/2022	31/03/2022
10/02/2020	Pest Control Services: Domestic & Corporate Premises	GP Environmental Ltd	£480,000.00	01/02/2020	31/01/2023	31/01/2024
12/02/2020	Horsley Brae Consultancy	Stantec UK Ltd	£72,998.47	10/02/2020	30/11/2020	30/11/2020
18/02/2020	Repair and Maintenance of Catering Equipment	Fast Fixx Catering Engineers Ltd	£350,000.00	17/02/2020	07/01/2022	07/01/2022
21/02/2020	Teaching Kitchen And Bistro 2020: Brannock HS	Electrical Catering Services Ltd	£70,805.00	21/02/2020	31/03/2020	31/03/2020
16/03/2020	Interim Contracts for the Provision of Domestic Abuse Services	North Lanarkshire Women's Aid Ltd; Monklands Women's Aid; Motherwell Women's Aid	£345,000.00	06/03/2020	28/02/2021	28/02/2021
27/03/2020	Treatment of Organic Waste: Food Waste	Energen Biogas Ltd	£120,000.00	30/03/2020	29/03/2021	29/03/2022

***Note 1 – This regulated contract award has a zero value as it is self-financing, however it was a contract opportunity required under legislation, to be publicly advertised and detailed in the Council's Regulated Procurement Summary for the reporting period.**

Appendix 2 – Regulated Procurement Compliance – Performance Indicators

Ref	Performance Measure	2017/18 Outcome	2018/19 Outcome	2019/20 Outcome	Expected Trend
1.	Percentage of Route 3 contract award procedures covered by a Sourcing Methodology	100%	100%	100%	Maintain
2.	Percentage of Route 2 contract award procedures covered by a Sourcing Methodology	100%	100%	100%	Maintain
3.	Percentage of Route 3 contracts under proactive contract management	78%	95%	100%	Increase
4.	Percentage of Route 2 contracts under proactive contract management	83%	73%	100%	Increase
5.	Percentage of Route 3 contracts awarded - contract award criteria MEAT	100%	100%	100%	Maintain
6.	Percentage of Route 2 contracts awarded - contract award criteria MEAT	94%	97%	97%	Increase
7.	Number of contracts awarded from collaborative contracting arrangements	42%	43%	49%	Increase
8.	Percentage of contracts awarded that were advertised on the national procurement portal	98%	100%	100%	Maintain
9.	Percentage of contracts awarded incorporating sustainability test	86%	91%	98%	Increase
10.	Percentage of contracts awarded containing two or more lots	38%	37%	24%	Increase
11.	Percentage of contracts awarded comprising only 1 bid	13%	19%	13%	Decrease
12.	Number of contracts awarded to Supported Businesses	N/A	1	2	Increase
13.	Value of contracts awarded to Supported Businesses	N/A	£1.36m	£800k	Increase
14.	Percentage of contracts (number) awarded to SME's	N/A	49%	52%	Maintain
15.	Percentage of contracts (number) awarded to local Providers	N/A	12%	17%	Increase
16.	Percentage of contracts (number) awarded to Third sector bodies	N/A	13%	5%	Increase

17.	Percentage of contracts (number) awarded using the Negotiated Tendering Procedure	2%	0.04%	7%	Decreases
18.	Percentage of contracts (value) awarded using the Negotiated Tendering Procedure	N/A	0.02%	0.7%	Decrease
19.	Percentage of contracts awarded (number) that included pre-market engagement	6%	0.07%	4%	Increase
20.	Percentage of contract award decisions (number) - successful legal challenge	0%	0%	0%	Maintain
21.	Percentage of contract award procedures (number) - cancelled	5%	11%	0.05%	Decrease
22.	Percentage of contracts awarded (number) that included a scored Fair Work Practices criterion.	82%	84%	86%	Increase
23.	Percentage of suppliers awarded a contract who have committed to payment of the real Living Wage	78%	71%	85%	Increase
24.	Percentage of suppliers awarded (number) a contract who are Living Wage accredited employers.	N/A	15%	21%	Increase
25.	Percentage of suppliers awarded (number) a contract who have signed up to the Scottish Business Pledge	N/A	0.06%	1%	Increase
26.	Percentage contracts awarded (number) with a value of £4 million or greater that contained a Community Benefits Requirement.	75%	87%	83%	Increase
27.	Percentage contracts awarded (number) with a value of between £1 million and £4 million that contained a Community Benefits Requirement.	82%	67%	67%	Increase
28.	Percentage of contracts awarded that complied with the organisational procurement strategy	N/A	88%	85%	Increase
29.	Percentage of contracts undertaken (number) digitally - PCST	8%	28%	37%	Increase
30.	Percentage of contracts undertaken (number) digitally – PCS mailbox	92%	72%	49%	Decrease
31.	Percentage of customer satisfaction (biennial survey)	71%	N/A	N/A	Maintain
32.	Percentage of supplier satisfaction (biennial survey)	83%	N/A	N/A	Maintain
33.	Percentage of total "success measures" staying the same or improving (Appendix 2)	82%	78%	78%	Increase

Appendix 3 – Wider Strategic Performance Indicators

Ref	Performance Measure	2017/18 Outcome	2018/19 Outcome	2019/20 Outcome	Expected Trend
1.	Percentage of cashable savings target achieved	100%	100%	100%	Maintain
2.	Procurement and Commercial Improvement Programme (PCIP) Score (biennial)	N/A	70%	N/A	Increase
3.	Percentage of the total procurement spend with SMES during the reporting period	44%	47%	47%	Increase
4.	Percentage of the total procurement spend with Third Sector bodies during the reporting period	N/A	16%	13%	Increase
5.	Percentage of the total procurement spend with Providers in North Lanarkshire during the reporting period	27%	27%	28%	Increase
6.	Percentage of the total procurement spend with Supported Businesses during the reporting period	N/A	0.0209%	0.2029%	Increase
7.	Percentage of the total procurement spend from collaborative contract arrangements during the reporting period	24%	29%	34%	Increase
8.	Percentage of valid invoices paid in 30 days or less during the reporting period	91%	90%	84%	Increase
9.	Percentage of total procurement spend with contracted Providers	90%	90%	91%	Increase
10.	Forward procurement plans published on the internet	Yes	Yes	Yes	Maintain
11.	Contract register published on the internet	Yes	Yes	Yes	Maintain
12.	Annual Procurement Report published on the internet	Yes	Yes	Yes	Maintain
13.	Procurement Strategy reviewed and published on the internet	Yes	Yes	Yes	Maintain
14.	Number of business focussed engagement events supported	3	3	4	Maintain
15.	Achieve and maintain Living Wage Employer accreditation	Yes	Yes	Yes	Maintain

16.	Percentage of procurement staff in the corporate procurement team - MCIPS qualified	30%	25%	25%	Increase
17.	Percentage of procurement staff in the corporate team with appropriate CIPS qualification	100%	100%	100%	Maintain
18.	Percentage of procurement staff in the corporate team working towards MCIPS qualification	36%	36%	38%	Maintain
19.	Percentage turnover of procurement staff in the corporate team	0%	17%	21%	Decrease
20.	Number of hours of procurement related training delivered in the reporting period	Baseline	494 hours	233 hours	Maintain
21.	Number of FTE Procurement People of Tomorrow programme	1	1	1	Maintain
22.	Percentage of total "success measures" staying the same or improving (Appendix 3)	85%	90%	86%	Increase

Appendix 4 – Community Benefit Outcomes

Theme	Outcome	Results
Targeted Recruitment and Training	New entrant - experience	4 posts
	New entrant – no relevant experience	24 posts
	New entrant – Modern Apprenticeship	20 posts
Targeted Skills and Training	Work experience placement (16yrs+)	84 work placements
	Work experience placement (14-16yrs)	28 work placements
	Work experience placement graduate	3 x 3 week placements
	Careers event, Industry awareness events,	17 events
	Site Visit	7 visits
	School mentoring or enterprise programme	4 sessions
Vocational Training/qualifications	Vocational Certification (Industry Certification)	1 certification
	S/NVQ for apprentices to level 2 or above	23 Apprentices
Supply Chain Development	Supply chain briefings (SME and Micro businesses)	2 events
	Business mentoring for an SME	523 hours
Community Engagement	Financial support for a community project	£8,190.00
	Non-Financial support for a community project	19 sessions

Appendix 5 – Anticipated Future Regulated Procurements for Financial Year(s) 2020-21 and 2021-22

Contract - Subject Matter (title)	Type of Procurement	Expected date of publication of Contract Notice	Expected Date of Contract Award	Expected Contract Start Date	Est Contract Value
10GB Direct Internet Service (School Bandwidth Upgrade)	Extension	09/11/2021	09/11/2021	09/12/2021	£50,000.00
Aids for Daily Living Framework	Extension	01/04/2022	01/08/2022	01/10/2022	£2,800,000.00
Cash Collection Services	Extension	01/09/2020	01/09/2020	01/10/2020	£182,957.00
Confirm Enterprise Solution	Extension	09/05/2021	10/05/2021	10/06/2021	£101,399.00
Electoral Services & Related Systems	Extension	01/11/2020	01/11/2020	01/12/2020	£144,000.00
Hosted Job Manager & Dynamic Scheduling Software	Extension	01/10/2021	01/10/2021	01/11/2021	£449,360.00
Housing Options Training Toolkit	Extension	18/11/2021	18/11/2021	18/12/2021	£160,000.00
Housing Support	Extension	01/03/2021	01/03/2021	01/04/2021	£440,000.00
Learning Management System	Extension	05/10/2021	05/10/2021	05/11/2021	£92,000.00
Motherwell Theatre Pantomime	Extension	05/03/2020	05/03/2020	05/04/2020	£531,420.00
Office Equipment	Extension	01/03/2022	01/03/2022	01/04/2022	£810,000.00
Planning, Building Control & Property System	Extension	01/03/2021	01/03/2021	01/04/2021	£114,000.00
Recruitment Advertising & Public information Notices	Extension	07/09/2021	07/09/2021	07/10/2021	£680,000.00
Resurfacing and Reconstruction: Carriageway & Car Parking 2018-22	Extension	01/03/2021	01/03/2021	01/04/2021	£5,000,000.00
Resurfacing, Reconstruction and Minor Repairs: Footway, Footpath and Paved Areas	Extension	17/08/2020	17/08/2020	17/09/2020	£2,500,000.00
Sheriff Officer Services	Extension	02/04/2020	02/04/2020	02/04/2020	£112,500.00
Sheriff Officer Services	Extension	02/03/2021	02/03/2021	02/04/2021	£112,500.00
Strategic Partnership Contract: Roads, Street Lighting & Winter Maintenance	Extension	11/06/2020	11/06/2020	11/06/2020	£22,769,230.00
Street Lighting Infrastructure Renewal	Extension	01/07/2022	01/07/2022	01/08/2022	£8,000,000.00
Supply, Installation, Removal, Servicing and Maintenance of Stairlifts and Hoists	Extension	01/09/2021	01/09/2021	01/10/2021	£1,500,000.00

System Integrator for M355 & Enterprise Solutions	Extension	29/09/2021	29/09/2021	29/10/2021	£2,482,000.00
3 Conversations	New	31/08/2021	31/01/2022	28/02/2022	£80,000.00
Achieve Bookings	New	01/07/2020	01/09/2020	01/11/2020	£50,000.00
Animal Emergency Shelter	New	05/10/2020	01/03/2021	01/04/2021	
ASN Transport: Dynamic Purchasing System	New	01/04/2020	01/04/2020	01/04/2020	£31,500,000.00
AVC's	New	01/08/2020	01/11/2020	01/11/2020	£50,000.00
New Build Housing: Bank Street Coatbridge	New	01/11/2020	01/06/2021	01/07/2021	£4,000,000.00
BEMS - New Installations	New	01/05/2020	01/11/2020	01/12/2020	£1,000,000.00
Bin Delivery and Uplift Service	New	01/11/2020	01/02/2021	01/03/2021	£50,000.00
Biocity Phase 2	New	01/11/2020	01/03/2021	01/04/2021	£500,000.00
Calderhead High School: Engineering	New	01/06/2021	01/10/2021	01/11/2021	£50,000.00
Car Park Charges Implementation	New	01/06/2020	01/11/2020	01/11/2020	£500,000.00
Commercial Valuation and Property Management Advice: Cumbernauld Town Centre	New	01/10/2020	28/02/2021	31/03/2021	£100,000.00
Cumbernauld Academy Engineering	New	01/06/2021	01/10/2021	01/11/2021	£115,000.00
Demolition: Low Rise Gowkthrapple	New	04/10/2021	04/03/2022	04/02/2022	£2,300,000.00
Demolitions: Tower Blocks at Dunbeth - Jackson Court, High Coats and Dunbeth	New	05/09/2021	05/12/2022	05/01/2022	£5,000,000.00
Design and Build: Chryston PS	New	01/08/2020	01/04/2021	01/05/2021	£20,585,000.00
Design and Build: Community Hub	New	01/08/2021	30/04/2022	31/05/2022	£23,000,000.00
Design and Build: Gartcosh PS	New	01/09/2021	01/05/2022	01/06/2022	£15,587,000.00
Design and Build: Ravensraig PS	New	01/01/2022	01/09/2022	01/10/2022	£17,945,000.00
Design and Build: Sacred Heart & Lawmuir PS Campus	New	01/04/2021	01/12/2021	01/01/2022	£26,317,000.00
Design and Build: St Kevin's PS	New	01/03/2021	01/01/2022	01/02/2022	£10,511,000.00
Design and Build: St Stephens PS	New	01/04/2022	01/12/2022	01/01/2023	£15,523,000.00
Design and Build: Town Hub	New	01/11/2021	30/09/2023	31/10/2023	£55,000,000.00
Design and Build: MUGA Rennie Road	New	01/04/2021	01/07/2021	01/08/2021	£100,000.00
Design and Build: Wheeled Sports Area Rennie Road	New	01/04/2021	01/07/2021	01/08/2021	£50,000.00

Design and Build: Play Area Craigneuk Airdrie	New	01/04/2022	01/07/2022	01/08/2022	£90,000.00
Design and Build: Play Area Netherton	New	01/04/2022	01/07/2022	01/08/2022	£50,000.00
Design and Build: Play Area KGV Park Wishaw	New	01/04/2022	01/07/2022	01/08/2022	£100,000.00
Design and Build: MUGA Cleland	New	01/04/2022	01/07/2022	01/08/2022	£70,000.00
Design and Project Management Works: Caledonian Road Wishaw	New	01/04/2020	01/09/2020	01/10/2020	£400,000.00
Design and Project Management Works: Main Street, Coatbridge	New	01/09/2021	01/05/2022	01/06/2022	£500,000.00
Design and Project Management Works: Old Town Hall, Motherwell	New	01/07/2020	01/03/2021	01/04/2021	£280,000.00
Design and Project Management: East Airdrie Link Road	New	01/04/2020	01/12/2020	01/01/2021	£3,200,000.00
Design Team: Kildonan Street, Coatbridge	New	01/04/2020	01/11/2020	01/12/2020	£1,000,000.00
Difficult Access Bridge Inspection 2020-21	New	01/06/2020	01/09/2020	01/10/2020	£60,000.00
Digital Change Enabler: Public Access Computing	New	01/08/2020	01/12/2020	01/01/2021	£150,000.00
Digital Change Enabler: Secure Home Working	New	01/06/2020	01/12/2020	01/01/2021	£600,000.00
Digital Change Enabler: Telephony Home Working	New	01/06/2020	01/12/2020	01/01/2021	£400,000.00
DigitalINL Connectivity	New	01/04/2020	01/03/2021	01/04/2021	£17,770,000.00
Drainage Impact Assessment: South Cumbernauld (Palacerigg)	New	01/06/2021	01/10/2021	01/11/2021	£80,000.00
Drive Through Vehicle Wash	New	01/05/2021	01/09/2021	01/10/2021	£90,000.00
Ecology, Nature Conservation and Biodiversity: South Cumbernauld (Palacerigg)	New	01/06/2021	01/10/2021	01/11/2021	£60,000.00
Enterprise Strategic Commercial Partnership	New	01/02/2021	26/05/2023	31/07/2032	£6,700,000,000.00
New Build Housing: Gowkthrapple Phase 1	New	01/07/2020	01/03/2021	01/04/2021	£17,000,000.00
Housing Management System	New	01/07/2021	01/03/2022	01/04/2022	£2,000,000.00
Installation of Sprinklers to Tower Blocks: Up to 4 Towers - Phase 2	New	04/06/2020	04/11/2020	04/11/2020	£2,000,000.00

Installation of Sprinklers: Up to 4 Tower Blocks in Motherwell - Phase 1	New	30/04/2020	31/07/2020	31/08/2020	£2,000,000.00
Lanarkshire Business Gateway Service: Expert Help	New	01/06/2020	01/02/2021	01/03/2021	£1,000,000.00
Masterplanning Including PAN: South Cumbernauld (Palacerigg)	New	30/11/2020	30/03/2021	30/04/2021	£100,000.00
Mechanical Engineer: Water Pumps to Towers Project	New	01/07/2020	01/10/2020	01/11/2020	£100,000.00
Methodist Church, Wishaw	New	01/09/2020	01/03/2021	01/04/2021	£2,400,000.00
Modular Classroom Unit: Chryston PS	New	01/04/2020	01/08/2020	01/08/2020	£400,000.00
MTC: Electrical Upgrade 1600 Properties	New	01/08/2020	01/04/2021	01/05/2021	£9,000,000.00
Multidisciplinary Services, Design and Contract Administration: EuroCentral Park & Ride	New	17/09/2020	17/01/2021	17/02/2021	£115,000.00
New Build Housing: Berwick Street	New	01/11/2020	01/03/2021	01/04/2021	£3,500,000.00
New Build Housing: Chilterns/Lindsaybeg	New	01/04/2020	01/08/2020	01/09/2020	£3,740,000.00
New Build Housing: Community Road	New	01/04/2020	01/12/2020	01/01/2021	£5,402,000.00
New Build Housing: Former Site Columba HS	New	01/07/2020	01/03/2021	01/04/2021	£27,200,000.00
New Build Housing: Glenmavis Village Site	New	01/11/2020	01/03/2021	01/04/2021	£3,740,000.00
New Build Housing: Holehills (Dykehead Road)	New	01/07/2020	01/03/2021	01/04/2021	£27,500,000.00
New Build Housing: Laburnum	New	01/11/2020	01/03/2021	01/04/2021	£4,868,000.00
New Build Housing: Mabel Street	New	01/03/2022	01/07/2022	01/08/2022	£3,425,000.00
New Build Housing: Marnoch Road	New	01/01/2021	01/08/2021	01/09/2021	£5,100,000.00
New Build Housing: Northburn	New	01/04/2020	01/10/2020	01/11/2020	£5,270,000.00
New Build Sites: Calderigg Place, Airdrie	New	01/01/2021	01/09/2021	01/10/2021	£5,100,000.00
New Build Sites: Clay Crescent, Bellshill	New	01/04/2021	01/09/2021	01/10/2021	£5,100,000.00
New Build Sites: Gibb Street, Chapelhall	New	01/07/2020	01/03/2021	01/04/2021	£6,800,000.00
New Build Sites: Glenacre Drive, Airdrie	New	01/12/2020	01/03/2021	01/04/2021	£2,600,000.00
New Build Sites: Graham Street, Wishaw	New	01/12/2020	01/03/2021	01/04/2021	£3,100,000.00
New Build Sites: Westfield Drive, Cumbernauld	New	01/01/2021	01/09/2021	01/10/2021	£8,500,000.00
New Burial Ground: Pather Farm	New	31/12/2020	30/04/2021	31/05/2021	£2,000,000.00

NLI Frameworks: Supply of Goods	New	01/04/2020	01/06/2020	01/06/2020	£2,000,000.00
Non-Traditional Houses: Blackburn	New	01/12/2020	01/03/2021	01/04/2021	£4,000,000.00
Old Town Hall, Motherwell	New	01/08/2021	01/12/2021	01/01/2022	£4,000,000.00
Outdoor Residential Framework	New	01/06/2020	01/02/2021	01/03/2021	£5,000,000.00
Polytunnel Installations: Various Properties	New	01/02/2021	01/06/2021	01/07/2021	£100,000.00
Pool Car Booking System	New	01/06/2020	01/10/2020	01/11/2020	£50,000.00
Post Tensioned Bridge Inspections	New	01/05/2020	01/09/2020	01/10/2020	£90,000.00
Refurbishment and Conversion of Social Housing: Motherwell Town Hall	New	01/10/2020	01/02/2021	01/03/2021	£4,000,000.00
Replacement of Printing and Reprographics Equipment	New	01/01/2021	01/03/2021	01/04/2021	£110,000.00
Resurfacing, Reconstruction and Minor Repairs: Footway, Footpath and Paved Areas	New	17/01/2022	17/08/2022	17/09/2022	£10,000,000.00
RIA North Multidisciplinary Services	New	01/04/2020	01/12/2020	01/01/2021	£620,000.00
Schools Leadership Programme for Pupils	New	01/04/2020	01/12/2020	01/01/2021	£300,000.00
Security Manned Guarding: Bellshill Depot	New	01/07/2020	01/09/2020	01/10/2020	£180,000.00
Social Work Personal Information & Performance System	New	01/08/2020	01/11/2020	01/12/2020	£2,000,000.00
SUDS and Drainage Design: South Cumbernauld (Palacerigg) Roads Distributor Network	New	15/09/2021	15/12/2021	15/01/2022	£50,000.00
Surface Water Management Plans	New	05/07/2020	05/09/2020	05/10/2020	£50,000.00
Third Sector Alliance Housing Support	New	01/04/2020	01/11/2020	01/12/2020	£240,000.00
Thornlie Manse & Church, Wishaw	New	01/11/2020	01/03/2021	01/04/2021	£3,400,000.00
Tower Lifts Replacement and Refurbishment: Phase 1	New	03/04/2020	03/07/2020	03/08/2020	£2,000,000.00
Tower Lifts Replacement and Refurbishment: Phase 2	New	11/08/2020	11/12/2020	11/01/2021	£2,000,000.00
Tower Lifts Replacement and Refurbishment: Phase 3	New	03/12/2020	03/04/2021	03/05/2021	£2,000,000.00
Traffic Impact Assessment Including Traffic Counts and Modelling: South Cumbernauld (Palacerigg)	New	30/05/2021	01/09/2021	01/11/2021	£80,000.00

Training Provision for Pathways Programme	New	07/04/2020	07/08/2020	07/09/2020	£100,000.00
Winter Assistance 2020-24	New	01/04/2020	01/09/2020	01/10/2020	£5,000,000.00
Works Programme: Non-Traditional Timber Houses	New	01/01/2021	01/09/2021	01/10/2021	£3,000,000.00
ZWS Smart Household Waste Monitoring Project	New	01/08/2020	03/12/2020	03/01/2021	£100,000.00
Children's Residential Care & Education Services including Short Breaks	New	01/12/2021	01/04/2022	01/05/2022	£720,000.00
Specialist Seating	New	01/01/2021	01/04/2021	31/03/2023	£192,648.00
Workforce Development	New	01/12/2020	01/07/2021	01/08/2021	£250,000.00
Early Years: Education Materials	New	30/07/2020	30/10/2020	30/11/2020	£200,000.00
Early Years: Education Furniture	New	30/07/2020	30/10/2020	30/11/2020	£300,000.00
Early Years: Office Furniture	New	30/07/2020	30/10/2020	30/11/2020	£100,000.00
ADL Smartcare	Re-let	01/04/2021	01/08/2021	01/09/2021	£93,600.00
Advocacy Services for Adults: Services for Adults aged 65 years and above (Older Adults)	Re-let	01/12/2020	01/07/2021	01/08/2021	£344,507.00
Advocacy Services for Adults: Services for Adults aged 18 to under 65(Younger Adults)	Re-let	01/12/2020	01/07/2021	01/08/2021	£675,407.00
Advocacy Services for Children and Young People	Re-let	01/12/2021	01/07/2022	01/08/2022	£1,205,000.00
Agency Fuel Cards	Re-let	01/04/2020	01/12/2020	01/01/2021	£300,000.00
Alzheimer Scotland Action on Dementia	Re-let	01/11/2020	01/03/2021	01/04/2021	£82,000.00
Antivirus Software	Re-let	01/07/2021	01/03/2022	01/04/2022	£192,000.00
Asbestos Surveys to Domestic Properties & Asbestos Air Monitoring, Sampling & Surveying to Non-Domestic Property 2021-25	Re-let	23/08/2020	23/04/2021	23/05/2021	£1,200,000.00
ASN Transport 2020-23 List 1	Re-let	01/04/2020	19/09/2020	19/10/2020	£3,000,000.00
ASN Transport 2021-24 List 1	Re-let	14/12/2020	14/07/2021	14/08/2021	£3,000,000.00
ASN Transport 2021-24 List 2	Re-let	14/12/2020	14/07/2021	14/08/2021	£2,000,000.00
ASN Transport 2021-24 List 3	Re-let	14/12/2020	14/07/2021	14/08/2021	£500,000.00
Befriending Project	Re-let	02/12/2020	02/03/2021	02/04/2021	£120,534.00
Building Energy Management System	Re-let	01/04/2020	24/09/2020	24/10/2020	£741,000.00

Cash Collection Services	Re-let	01/01/2021	01/09/2021	01/10/2021	£600,000.00
Catering Sundries	Re-let	01/07/2020	01/10/2020	01/11/2020	£220,000.00
Closed Circuit Television (CCTV) and Related Security and Life Safety Systems 2021-25	Re-let	01/10/2020	01/06/2021	01/07/2021	£25,750,000.00
Compostable Bin Liners for Food Wastes	Re-let	01/01/2021	01/03/2021	01/04/2021	£200,000.00
Consolidated VMWare Licencing	Re-let	01/04/2020	01/04/2020	01/04/2020	£300,000.00
Contract Progress Analyst/Programmer	Re-let	03/12/2020	03/03/2021	03/04/2021	£171,500.00
Council Telephony Solution	Re-let	01/08/2020	01/04/2021	01/05/2021	£471,792.00
Cumbernauld Action for Care of the Elderly	Re-let	01/12/2020	01/03/2021	01/04/2021	£139,192.00
Cycle to work	Re-let	01/02/2021	01/06/2021	01/07/2021	£80,000.00
Decriminalised Parking Enforcement Signing and Lining Maintenance	Re-let	06/01/2021	06/07/2021	06/08/2021	£159,673.95
Design Team for New Build Programme	Re-let	01/06/2020	04/02/2021	04/03/2021	£1,000,000.00
Digital Tachograph System	Re-let	01/06/2020	01/10/2020	01/11/2020	£55,000.00
Direct Payments Advisory Service	Re-let	01/06/2020	01/01/2021	01/04/2021	£110,000.00
Disposal / Recycling of Green Garden Wastes from HWRC Sites	Re-let	01/04/2020	01/08/2020	01/08/2020	£88,000.00
Disposal and Recycling Services: Car Batteries via HWRC Sites	Re-let	01/11/2020	01/02/2021	01/03/2021	-£7,700.00
Disposal and Recycling Services: Cardboard via HWRC Sites	Re-let	01/11/2020	01/02/2021	01/03/2021	-£1,000.00
Disposal and Recycling Services: Collected Co-Mingled CDR	Re-let	01/10/2020	01/01/2021	01/02/2021	£130,000.00
Disposal and Recycling Services: General Wastes from HWRC Sites	Re-let	01/08/2021	01/12/2021	01/01/2022	£5,500,000.00
Disposal and Recycling Services: Inert/ Rubble Materials from HWRC Sites	Re-let	01/09/2020	03/12/2020	03/01/2021	£70,000.00
Disposal and Recycling Services: Kerbside Collected Combined Food & Garden Waste	Re-let	01/03/2022	01/08/2022	01/10/2022	£2,300,000.00
Disposal and Recycling Services: Kerbside Collected Dual Recycling Stream Lot 1 Paper & Card	Re-let	01/04/2020	01/09/2020	01/10/2020	£2,160,000.00
Disposal and Recycling Services: Scrap Metals via HWRC Sites	Re-let	01/11/2020	01/02/2021	01/03/2021	-£160,000.00

Disposal and Recycling Services: Wood via HWRC Sites	Re-let	01/11/2020	01/01/2021	01/02/2021	£84,000.00
Distress Brief Intervention Service	Re-let	01/12/2020	01/03/2021	01/04/2021	£170,000.00
Domestic Abuse Service	Re-let	01/06/2020	01/02/2020	01/03/2021	£346,122.16
Early & Effective Interventions Service	Re-let	01/12/2020	01/03/2021	01/04/2021	£99,000.00
Early Learning and Childcare Services 2020-23	Re-let	01/12/2020	01/07/2021	01/08/2021	£4,000,000.00
Early Learning and Childcare Services 2020-23	Re-let	01/12/2021	01/07/2022	01/08/2022	£4,000,000.00
Fleet Management System	Re-let	01/07/2020	01/03/2021	01/04/2021	£284,000.00
Fleet Tracker System	Re-let	22/03/2021	22/11/2021	22/12/2021	£238,060.00
Floorcare & Floor Cleaning Equipment	Re-let	01/06/2021	01/10/2021	01/11/2021	£72,400.00
Fostering and Continuing Care Services 10-15 National Framework	Re-let	25/12/2020	25/02/2021	25/03/2021	£800,000.00
Fresh Meats, Cooked Meats & Fresh Fish	Re-let	01/06/2021	01/09/2021	01/10/2021	£2,088,962.00
Frozen Foods	Re-let	17/04/2021	17/07/2021	17/08/2021	£6,000,000.00
Garden Assistance plus Ad-hoc Garden Works (Combined)	Re-let	01/06/2020	01/02/2021	01/03/2021	£5,500,000.00
General Stationery and Office Paper	Re-let	01/04/2021	01/04/2021	01/04/2021	£1,000,000.00
Heavy Goods Vehicles	Re-let	01/12/2020	01/03/2021	01/04/2021	£681,340.32
Insurance Services: Home Contents	Re-let	01/07/2020	01/03/2020	01/04/2021	£2,800,000.00
HWRC: Skip Repairs	Re-let	01/03/2021	01/07/2021	01/08/2021	£80,000.00
ICT Cabling	Re-let	01/04/2020	03/09/2020	03/10/2020	£1,000,000.00
Insurance Services: Combined Liability Insurance	Re-let	01/07/2020	01/03/2021	01/04/2021	£1,200,000.00
Insurance Services: Council Insurance Programme	Re-let	01/01/2021	01/09/2021	01/10/2021	£8,430,791.00
Insurance Services: Right to Buy Properties	Re-let	01/08/2020	16/04/2021	16/05/2021	£2,300,000.00
Insurance Services: Tenants Home Contents Insurance	Re-let	01/07/2020	01/03/2021	01/04/2021	£2,835,000.00
Interim Urban CCTV Contract	Re-let	01/04/2020	07/06/2020	07/07/2020	£991,000.00
IT Consumables	Re-let	01/12/2020	01/03/2021	01/04/2021	£800,000.00
Lanarkshire Business Gateway Service	Re-let	01/06/2020	01/02/2021	01/03/2021	£5,200,000.00

Landfill Leachate Removal Service	Re-let	01/09/2020	09/12/2020	09/01/2021	£60,000.00
Light - Medium Vehicles	Re-let	01/12/2020	01/03/2020	01/04/2021	£3,659,356.28
Machine Repairs and Portable Appliance Testing: BC Equipment in FSS	Re-let	01/05/2021	01/11/2021	01/12/2021	£50,000.00
Machine Repairs and Portable Appliance Testing: Building Cleaning Equipment	Re-let	01/03/2021	01/11/2021	01/12/2021	£260,000.00
Mathematical Growth Mind-set	Re-let	01/04/2020	10/08/2020	10/09/2020	£60,000.00
Mears Joint Venture Works Agreement	Re-let	22/07/2020	22/12/2020	22/01/2021	£445,000,000.00
Mental Health Services for Adults	Re-let	01/07/2020	01/03/2021	01/04/2021	£1,003,048.00
Microsoft Enterprise Agreement	Re-let	01/07/2021	01/03/2022	01/04/2022	£3,979,751.00
Milk	Re-let	01/12/2020	01/02/2021	01/03/2021	£2,500,000.00
Mobile Telephony Services	Re-let	27/12/2020	27/02/2021	27/03/2021	£1,200,000.00
Motherwell Theatre Pantomime	Re-let	05/07/2021	05/03/2022	05/04/2022	£1,100,000.00
MTC: Air Conditioning Maintenance	Re-let	10/10/2021	10/01/2022	10/02/2022	£150,000.00
MTC: CCTV, Intruder Alarm, Access	Re-let	01/04/2020	01/12/2020	01/01/2021	£500,000.00
MTC: Controlled Door Entry Systems - Repairs and Maintenance	Re-let	02/04/2020	02/09/2020	02/10/2020	£1,000,000.00
MTC: Controlled Door Entry Systems and Associated Works 2020-22	Re-let	01/04/2020	07/08/2020	07/09/2020	£1,995,000.00
MTC: Electric Heating; Storage/Fan Convector Heaters	Re-let	01/07/2021	01/11/2021	01/12/2021	£140,000.00
MTC: Fire Alarm Maintenance 2021-25	Re-let	13/12/2020	13/07/2021	13/08/2021	£200,000.00
MTC: Fire Alarm Testing	Re-let	01/04/2020	01/12/2020	01/01/2021	£500,000.00
MTC: Floor Coverings	Re-let	01/04/2020	25/10/2020	25/11/2020	£4,000,000.00
MTC: Gas, Electric & Renewable Heating 2021-25	Re-let	23/08/2020	23/04/2021	23/05/2021	£40,000,000.00
MTC: Independent Gas Audit 2022-25	Re-let	28/12/2020	28/04/2021	28/05/2021	£180,000.00
MTC: Re-Roofing, Re-Rendering and Insulation Works 2020-23	Re-let	01/04/2020	14/11/2020	14/12/2020	£60,000,000.00
MTC: Swimming Pool Plant Inspection, Servicing, Maintenance & Repairs 2020-23	Re-let	01/04/2020	15/07/2020	15/08/2020	£155,094.00
MTC: Warden Call Maintenance 2022-25	Re-let	01/04/2021	01/12/2021	01/01/2022	£200,000.00

MTC: Water Quality Control Risk Assessments and Monitoring and Analytical Sampling 2021-25	Re-let	01/01/2021	01/09/2021	01/10/2021	£580,000.00
National Care Home Contract	Re-let	06/12/2020	06/03/2021	06/04/2021	£30,000,000.00
Neighbourhood Networks	Re-let	01/07/2020	01/03/2021	01/04/2021	£341,000.00
Occupational Health Services: Including Physiotherapy and Employee Assistance Programme	Re-let	01/01/2021	01/09/2021	01/10/2021	£1,750,000.00
Online Payments	Re-let	01/01/2021	01/03/2021	01/04/2021	£50,000.00
Optimised Routing Software and In Cab Technology	Re-let	01/10/2020	01/06/2021	01/07/2021	£200,000.00
Orbiston Neighbourhood Centre	Re-let	01/12/2020	01/03/2021	01/04/2021	£82,313.00
Payment Processing Services & Payment Card Production	Re-let	01/08/2020	01/12/2020	01/01/2021	£540,000.00
PEN Test partner	Re-let	01/12/2020	01/01/2021	01/02/2021	£50,000.00
Personal Protective Equipment	Re-let	01/01/2020	01/03/2021	01/04/2021	£89,000.00
Podiatry Services	Re-let	24/08/2020	24/12/2020	24/01/2021	£120,000.00
Postal Services	Re-let	01/06/2021	01/09/2021	01/10/2021	£3,000,000.00
Printing & Reprographics Equipment	Re-let	01/01/2021	01/03/2021	01/04/2021	£110,000.00
Provision of Cashless Catering Payment Solution Maintenance	Re-let	01/11/2020	01/02/2021	01/03/2021	£675,000.00
Removal, Storage, Redistribution and Disposal Services	Re-let	08/09/2020	08/05/2021	08/06/2021	£450,000.00
Resurfacing and Reconstruction: Carriageway & Car Parking 2022-24	Re-let	01/07/2021	01/03/2022	01/04/2022	£20,000,000.00
Saltire Joint Venture Works Agreement	Re-let	01/03/2021	02/01/2022	02/02/2022	£150,000,000.00
SDS Care at Home Framework	Re-let	01/07/2020	01/03/2021	01/04/2021	£15,000,000.00
SDS Framework for Self-Directed Support	Re-let	01/07/2020	01/03/2021	01/04/2021	£30,000,000.00
Secure Care National Framework	Re-let	01/12/2020	01/02/2021	01/04/2021	£1,284,000.00
Secure Destruction and Shredding of Confidential Waste	Re-let	01/04/2020	01/12/2020	01/01/2021	£300,000.00
SharePoint Add-ons & E	Re-let	21/12/2020	21/07/2021	21/08/2021	£435,400.00
Sheriff Officer Services	Re-let	01/07/2021	01/03/2022	01/04/2022	£800,000.00
Street Sweeping Services	Re-let	01/07/2020	01/03/2021	01/04/2021	£859,460.00

Supply and Delivery of Biomass Fuel	Re-let	01/06/2020	01/02/2021	01/03/2021	£300,000.00
Taxis and Private Hire Services Framework	Re-let	01/07/2020	01/03/2021	01/04/2021	£800,000.00
Temporary and Interim Staff - Interim Professionals	Re-let	01/06/2020	01/09/2020	01/10/2020	£50,000.00
Traffic Signal Maintenance Contract	Re-let	01/10/2021	01/06/2022	01/07/2022	£385,864.50
Vocational Education Framework	Re-let	01/12/2020	01/07/2021	01/08/2021	£4,000,000.00
Washroom Solutions	Re-let	01/04/2022	01/11/2022	01/12/2022	£380,000.00
Window and Glazing Cleaning	Re-let	01/04/2021	01/12/2021	01/01/2022	£315,000.00
Maintenance Contract for Air Monitoring Equipment	Re-Let	01/04/2022	01/10/2022	01/11/2022	£90,000.00
Children's Residential Care and Education Services including Short Breaks (Flexible Framework)	Re-let	01/12/2021	01/04/2022	01/05/2022	£1,640,000.00
Children's Residential Care & Education Services including Short Breaks)Not on Framework)	Re-let	01/12/2021	01/04/2022	01/05/2022	£174,900.00

The main purpose of the information contained in Appendix 5 is to generate market awareness and interest in potential contract opportunities that the Council may be commencing over the next 2 financial years, subject to the availability of funding and the necessary internal governance and approvals before a Contract Award Procedure is undertaken.

As such some projects listed are developing projects and may not be delivered within the exact timescale indicated, but it is anticipated that they do form part of the Council's forward planning process. In that case it is best practice to advise the market that they may proceed rather than exclude them then they do proceed.

E.g. the Design and Build projects for Town and Community Hub will require Strategy Development, Feasibility Studies, allocation of funding and Committee Approval before being able to progress to a procurement phase. This may not be fully delivered within the two year timescale. All timescales shown are indicative.

Appendix 6 – Glossary

Community Benefits – Community Benefits are requirements which deliver wider benefits in addition to the core purpose of a contract. These can relate to social, economic and environmental benefits.

Contract Management – the tasks and activities which seek to ensure we receive what we have contracted to receive, at the price we contracted to receive it, taking account of agreed change and continuous improvement. Activity is focused from prior to the contract starting through to contract expiry and de-commissioning. It includes provider relationship management and also ensures that we meet our obligations under the contract.

PCS – means the national public procurement portal, Public Contract Scotland portal, on which contract opportunities with the Scottish public sector are advertised.

Procurement – the tasks and decisions which secure an external provider to provide what we want, at a price that we can afford. Activity is focused on the period from prior to advertising a tender to signing the contract. It includes both competitive tenders and circumstances where we negotiate with a single Provider.

Procurement Plan – practical planning of the procurement, or group of similar procurements, including approach, resourcing and timetable.

Provider – any organisation that provides Supplies, Works or Services to the Council or on behalf of the Council.

Regulated Procurements – Regulated Procurement refers to any Procurement above £50,000 for Supplies and Services or £2,000,000 for Works.

Services – services that we buy include specialist support for vulnerable children and adults, and also repairs and maintenance services, financial advice, designs and surveys for new building works.

SME or Small and Medium Enterprises – firms that employ 9 or fewer staff (micro), and firms that employ 50 or fewer staff (small), and firms that employ 250 or fewer staff (medium).

Social Value – the additional economic, social and environmental benefits that a contract achieves.

Supplies – items that we buy, such as pens and paper, or plants and seeds, or fruit and vegetables.

Sustainable Procurement – a process whereby organisations meet their needs for Supplies, Services and Works in a way that achieves value for money and generates benefits, not only for the organisation but also to wider society, the economy and the environment.

Supported Business – an establishment where more than 50% of the workers are disabled persons who by reason of the nature or severity of their disability are unable to take up work in the open labour market.

Third Sector – the group name for a range of organisations including community groups, charities, voluntary organisations, faith groups, social enterprises, community interest companies. Third sector organisations may be registered charities and may be registered

companies. They include small, local groups and large multinational operations, and everything in between.

Works – construction works that we buy, including construction of new buildings, or extensions, and also creation and improvements to roads and bridges and open spaces.