

AGENDA

- (1) Declarations of Interest in terms of the Ethical Standards in Public Life Etc. (Scotland) Act 2000

- (2) Minutes of Meetings of Employee Appeals Sub-Committee (page 7 - 8)
Submit minutes of meetings of the Employee Appeals Sub-Committee held on 11 and 20 March 2020 (copy herewith)

Operational

- (3) COVID-19 Pandemic - Financial Solutions Response and Recovery (page 9 - 12)
Submit report by the Head of Financial Solutions advising of the operational impact of COVID-19 on Financial Solutions and the response and recovery to continue to support other Council services, members of the public and local businesses (copy herewith)

- (4) PO61.1 - LearnNL Progress Update on 2020/21 Programme of Work (page 13 - 22)
Submit report by the Head of People and Organisational Development providing an overview of progress against the planned 2020/21 Programme of Work that continues to enhance and build on the Council's successful Learn NL provision (copy herewith)

- (5) Employee Engagement & Wellbeing (page 23 - 36)
Submit report by the Head of People & Organisational Development providing an update on the progress of the Employee Engagement and Wellbeing Programme of Work (copy herewith)

Financial

- (6) Annual Accounts Outturn (page 37 - 40)
Submit report by the Head of Financial Solutions informing that the annual statutory accounts of the Council for the year ended 31 March 2020 were submitted to the Council's External Auditors, Audit Scotland, by the statutory date of 30 June, and subsequently reported to the Audit and Scrutiny Panel at its meeting of 3 September (copy herewith)

- (7) Treasury Management Annual Activity Report - 2019/2020 (page 41 - 64)
Submit report by the Head of Financial Solutions which fulfils the key requirements of the Council's reporting procedures for Treasury Management in accordance with the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities (copy herewith)

- (8) Payment of Local Taxation & Benefit Update (page 65 - 70)
Submit report by the Head of Financial Solutions providing an update on the payment performance for Council Tax and Non Domestic Rates and the administration of welfare benefits and the Council Tax Reduction Scheme as at 31 July 2020 (copy herewith)

- (9) General Debtors Debt Write-Off 2019/20 (page 71 - 74)
Submit report by the Head of Financial Solutions presenting a summary of outstanding debtor accounts which are deemed uncollectable (copy herewith)

Remits

- (10) Remit from Education & Families Committee of 15 September 2020 - Annual Bad Debt Write Off Exercise (page 75 - 78)
Submit report by the Executive Director (Education and Families) presenting a summary of outstanding debtor accounts relating to previous financial years which are deemed uncollectable following all attempts at recovery or are not economically viable to continue pursuing (copy herewith)
- (11) Remit from the Housing and Regeneration Committee of 9 September 2020 - Annual Bad Debt Write-Off Exercise (page 79 - 82)
Submit report by the Head of Communities summarising outstanding debtor accounts which are deemed uncollectable following all attempts at recovery or are considered uneconomically viable to continue pursuing (copy herewith)
- (12) Remit from Adult Health and Social Care Committee on 8 September 2020 - Sundry Debt Write Off 2020 (page 83 - 86)
Submit report by the Chief Officer presenting a summary of outstanding debtor accounts which are deemed uncollectable following all attempts at recovery or are considered uneconomically viable to continue pursuing (copy herewith)

Procurement

- (13) Procurement Strategy 2020 - 2022 (page 87 - 112)
Submit report by the Head of Asset and Procurement Solutions presenting the updated Council's Procurement Strategy which was published in September 2017 (copy herewith)
- (14) Annual Procurement Report 2019-20 (page 113 - 148)
Submit report by the Head of Asset and Procurement Solutions advising of the preparation of the Council's Annual Procurement Report 2019-20 as required by the Procurement Reform (Scotland) Act 2014 (copy herewith)

Monitoring

- (15) Treasury Management Monitoring Report for Quarter Ended 30 June 2020 (page 149 - 158)
Submit report by the Head of Financial Solutions which fulfils the key requirements of the Council's reporting procedures for Treasury Management in accordance with the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities (copy herewith)

- (16) Revenue Monitoring
- (a) Revenue Budget Monitoring Report; Chief Executives & Other Corporate Services 01.04.20 - 24.07.20 (Period 4) (page 159 - 170)
Submit report by the Head of Financial Solutions providing a summary of the Chief Executive & other corporate services financial performance for the period 1 April 2020 to 24 July 2020 (Period 4) (copy herewith)
 - (b) Revenue Monitoring Report Council Summary 1 April 2020 to 24 July 2020 (Period 4) (page 171 - 182)
Submit report by the Head of Financial Solutions advising of the latest forecast financial position of the General Fund, which includes the impact of the Council's response to and recovery from the COVID-19 pandemic, and also summarises the financial support received to date from the Scottish Government and mitigating actions the Council has been able to take so far (copy herewith)
- (17) Capital Programme 2020/21 Monitoring Report 1 April to 24 July 2020 (Period 4) (page 183 - 192)
Submit report by the Head of Financial Solutions providing an update on the 2020/21 resources and expenditure for the Council's Capital Programmes (copy herewith)

Land/Property

- (18) 12-14 Draffen Street, Motherwell (page 193 - 196)
Submit report by the Head of Asset and Procurement Solutions detailing the proposed acquisition of the property at 12-14 Draffen Street, Motherwell (copy herewith)
- (19) Land at Bairds Avenue, Viewpark (page 197 - 202)
Submit report by the Head of Asset and Procurement Solutions seeking homologation of the decision for the expansion of the lease area at Bairds Avenue, Viewpark and to provide the tenant with an unexpired term of 25 years (copy herewith)
- (20) Purchase of New Houses at Glenboig - Muir Homes (page 203 - 208)
Submit report by the Head of Asset and Procurement Solutions regarding the proposed acquisition of 15 new build houses from Muir Homes at Garnqueen, Glenboig (copy herewith)
- (21) Proposed Purchase of Houses at Gartferry Road, Chryston (page 209 - 212)
Submit report by the Head of Asset and Procurement Solutions regarding the proposed acquisition of 22 new houses at Gartferry Road, Chryston from Allanwater Homes Limited to support the council's new housing supply programme (copy herewith)
- (22) Orrs Building, South Bridge Street, Airdrie (page 213 - 218)
Submit report by the Head of Asset and Procurement Solutions seeking homologation of the decision to enter into a conditional missive with the owners of the Orrs building to acquire 20 completed new build flats and 2 commercial units on the ground floor as part of the new supply programme (copy herewith)

- (23) Re-allocation of Land at Morven Street, Coatbridge from Education & Families to Environmental Facilities (page 219 - 224)
Submit report by the Head of Asset & Procurement Solutions seeking consent for the re-allocation of land currently within the remit of Education & Families to Environmental Facilities to enable that Service to develop plans for the expansion of Coltswood Cemetery (copy herewith)

Contracts

- (24) Contracts with Significant Variations (page 225 - 230)
Submit report by the Head of Asset and Procurement Solutions notifying the Committee of the contracts completed between 1st April 2019 and 14th August 2020, where the expenditure levels exceeded the contract award levels by greater than 5% or £25,000 and setting out those contracts awarded with a value below the financial threshold requiring Committee approval (copy herewith)
- (25) Contracts Awarded Below Committee Approval Threshold (page 231 - 235)
Submit report by the Head of Asset and Procurement Solutions advising of contracts awarded between 1 January 2020 and 31 March 2020 (copy herewith)