

# North Lanarkshire Council

## Report

### Community Empowerment Committee

approval  noting

Ref JMcK/CG

Date 31/01/22

### Contracts awarded below Committee approval threshold

**From** Head of Asset and Procurement Solutions

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#### Executive Summary

This report notifies the Committee of the contracts awarded between 1 October 2021 and 31 December 2021. It sets out those contracts awarded with a value below the financial threshold requiring Committee approval.

#### Recommendations

It is recommended that the Community Empowerment Committee:

- are advised of the Contracts awarded below Committee approval threshold between 1 October 2021 and 31 December 2021 as per the process within the Council's General Contract Standing Orders.

#### The Plan for North Lanarkshire

Priority Improve the health and wellbeing of our communities

Ambition statement (15) Encourage the health and wellbeing of people through a range of social, cultural, and leisure activities

#### 1. Background

- 1.1 The Council's General Contract Standing Orders (the 'GCSOs') outline financial approval thresholds for contracts for goods, works and services. Contract awards above £500,000 for Supplies and Services and above £2,000,000 for Works require approval by the Committee. These contract awards are considered by the Committee on a case by case basis.
- 1.2 Where the value of a contract award is between £50,000 and £500,000 for Supplies and Services and between £500,000 and £2,000,000 for Works, GCSOs require that the Head of Asset and Procurement Solutions award these contracts on behalf of the appropriate Chief Officer.
- 1.3 The Head of Asset and Procurement Solutions is required to notify Committee on a regular basis of any such contracts awarded on behalf of Procuring Service Areas.

## **2. Report**

- 2.1 The GCSOs require that contracts in excess of £500,000 for supplies and services and £2,000,000 for works are approved, on a case by case basis, by the Committee before award.
- 2.2 The GCSOs require that contracts with a value above £50,000 but less than £500,000 for Supplies and Services and above £500,000 but less than £2,000,000 for Works are awarded by the Head of Asset and Procurement Solutions on behalf of the appropriate Chief Officer.
- 2.3 The contracts awarded by the Head of Asset and Procurement Solutions that are under the £500,000 Committee financial approval threshold for Supplies and Services and £2,000,000 for Works in the period from 1 October 2021 to 31 December 2021 are detailed in Appendix 1.

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## **3. Public Sector Equality Duty and Fairer Scotland Duty**

- 3.1 Fairer Scotland Duty - No impact under the Fairer Scotland Duty in relation to this report.
- 3.2 Public Sector Equality Duty - No impact under the Public Sector Equality Duty in relation to this report.

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## **4. Impact**

- 4.1 **Financial impact**  
Through robust procurement strategy and proactive management of contract cycles, aggregating spend and carrying out competitive procurement where appropriate, should help minimise financial waste and achieve Best Value for Council contracts.
- 4.2 **HR policy / Legislative impact**  
Contracts awarded by the Council are compliant with GCSOs and procurement legislation.
- 4.3 **Technology / Digital impact**  
There are no technology/digital impacts directly arising as a result of this report.
- 4.4 **Environmental impact**  
There are no sustainability impacts directly arising as a result of this report.
- 4.5 **Communications impact**  
There is no communications impact directly arising as a result of this report.
- 4.6 **Risk impact**  
Contract award procedures may be susceptible to legal challenge if they are not discharged in accordance with GCSO and procurement legislation.

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## **5. Measures of success**

- 5.1 Contracts support the delivery of Council and service priorities.
- 5.2 Appointment of contractors who have suitable experience and capability to deliver the required supplies, services or works.
- 5.3 Contracts awarded by the Council are compliant with GCSOs and procurement legislation.
- 5.4 The Council's Contract Register is kept updated by services and management information is comprehensive and accurate.
- 5.5 Best Value is both demonstrable and achieved.

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**6. Supporting documents**

- 6.1 Appendix 1 - Summary of contracts awarded.

A handwritten signature in black ink that reads "James McKinstry". The signature is written in a cursive, flowing style with a long horizontal line extending from the end.

**James McKinstry**  
**Head of Asset and Procurement Solutions**

## **APPENDIX 1 – SUMMARY OF BELOW THRESHOLD CONTRACT AWARDS**

<b>Contract Description</b>	<b>Contract Award Date</b>	<b>Contract Start Date</b>	<b>Contract End Date</b>	<b>Contract Extension</b>	<b>Contract Value (inc extension) (£s)</b>	<b>Approved Budget (£'s)</b>	<b>Successful Tenderer</b>	<b>Supplies Services Works</b>	<b>No of Tenders Received</b>	<b>Route*</b>
Design, Supply & Installation of Play Area at George Street Park, Motherwell	13/10/2021	18/10/2021	31/01/2022	31/01/2022	£90,000.00	£95,000.00	Sutcliffe Play Ltd	Supplies	3	FMC3

### **\*Key – Procurement Route**

CO - Contract Open Procedure

CR - Contract Restricted Procedure

FO - Framework Open Procedure

FR - Framework Restricted Procedure

FMCC - Mini Comp Council Framework

FMC3 - Mini Comp 3<sup>rd</sup> Party Framework

DAFC - Direct Award Council Framework

DAF3 - Direct Award 3<sup>rd</sup> Party Framework

N - Negotiated Contract

EXT - Extension to Contract/Framework