

ITEM 4



Performance, Finance & Audit Committee

ITEM 4

ROLLING ACTION LOG

NO	DATE	ITEM NO	DESCRIPTION	ACTION BY	ACTION & PROGRESS	DUE DATE	COMPLETION STATUS
1.	28.5.19 & 27.8.19	Item 11 & Item 5	Reserves Strategy	R McGuffie M Moy	<p>Detail on exit strategies for services funded from reserves to be included in report at next meeting.</p> <p>Update: Deferred to IJB 22nd June 2021 where the IJB Reserves Strategy 2021/2022 was approved. The report provided an update on the review of the existing IJB reserves and new reserves were established in line with planned commitments and Scottish Government guidance.</p> <p>9.11.21 – verbal update given and further update due at IJB in December 2021.</p> <p>16.2.22 - Reference to Reserves included within the Financial Plan Progress Update item on Agenda 16.2.22</p>	<p>Original date - November 2020</p> <p>New date – November 2021 – deferred to February 2022.</p>	<p>Ongoing – to be reviewed by North IJB CFO for September IJB 2022</p>
2.	Feb/March 2020	Comments received from circulated papers	Internal Audit Plan 19/20 Progress Report	M Moy	<p>1. Update on Actions identified within report. Agreed to remain as standing item on agenda until all actions complete.</p> <p>Updates on progress with completion on actions given on 25.5.21, 24.8.21, 9.11.21 & 16.2.22</p>	Ongoing until completion of all actions	Ongoing

ITEM 4

					2. Service Level Agreement to be drafted around disaggregation of Children's & Families & Justice Social Work Budgets.	Revised timescale – September 2022	Ongoing
3.	25.5.21	Item 8	Alcohol & Addiction services	M Dendy	<ol style="list-style-type: none"> 1. ADP risk register to be developed and presented to PF&A 2. NLADP Strategic Plan and Investment Plan to be presented to future PF&A meeting. 3. An update on accommodation issues to be presented. 	<p>November 2021</p> <p>ADP Strategy presented to IJB 21.9.21</p>	<p>Ongoing</p> <p>Complete</p> <p>Ongoing - report to be presented to IJB September 2022</p>
4.	24.8.21	Item 13	First Point of Contact	M Dendy	<p>Committee to receive updates on learning from the Innovation Site.</p> <p>16.2.22 Deferred to August PFA as evaluation on learning not yet complete due to delayed start in October 2021</p>	February 2022 (Deferred to next PF&A in August 2022)	Agenda Item 24.8.22
5.	24.8.21	Item 6	Integration Review	R McGuffie	<ol style="list-style-type: none"> 1. Finalise last remaining action from the audit around Chief Financial Officer support Update: Discussions have commenced with colleagues in South Lanarkshire, but currently on hold due to current operational priorities <p>16.2.22 – Verbal update on HR recruitment process noted.</p>	<p>October 2021 – deferred to December 2021.</p> <p>Update given Feb 2022</p>	Verbal Update to be given 24.8.22 to note completion of action

ITEM 4

6.	9.11.21	Item 6	Participation & Engagement	M Dendy	<p>Arrangements for the 2 existing Partnership Boards to be reviewed. Update report to be provided to next PF&A.</p> <p>16.2.22 - Review of participation & engagement underway with report with recommendations due to be presented to IJB</p>	<p>February 2022 (complete)</p> <p>September 2022</p>	Update to IJB in September 2022
7.	9.11.21	Item 9	Quarter 1 Performance Report	M Dendy	<p>Agreed that a more rounded set of indicators and measures should be included within future Performance reports particularly around Referral to Treatment Targets (RTT).</p> <p>A new set of Measures around CAMHS was being developed and would be brought to the next meeting.</p>	February 2022	Agenda item 24.8.22
8.	9.11.21	Item 13	Staff Health & Wellbeing	R McGuffie	<ol style="list-style-type: none"> 1. Details of Sickness Absence rates within the partnership requested. 2. The Risk rating around staff health & wellbeing was to be reviewed. 	February 2022	<p>1.Sickness Absence Figures included in Quarter 1 Performance Report 24.8.22</p> <p>2.Complete - Risk rating reviewed & approved at IJB in December 2021</p>
9.	16.2.22	Item 6	Finance	M Moy/CFO	<p>Report on financial implications of the Feeley report to be brought back to a future meeting.</p> <p>24.8.22 – note requirement for further details on NCS to be made available to allow this work to be undertaken</p>	To be discussed with new North IJB CFO to confirm date	Ongoing

ITEM 4

10.	16.2.22	Item 6	Comms	M Dell	Update requested on development of H&SC NL website	August 2022	Ongoing
11.	16.2.22	Item 6	Finance	M Moy/CFO	Longer term SLA to be developed for Hosted service arrangements.	February 2023	Ongoing
12.	16.2.22	Item 16	Fairer Scotland Duty	M Dendy	Report to be provided setting out the refreshed approach which will include performance measures to evidence effective use/implementation of FSD. 24.8.22 Collaborative approach being taken by NHSL/NLC/SLC around support for EQIA &FSD including training & updated templates etc	February 2023	Ongoing
13.	16.2.22	Item 9	Financial Plan	M Moy	Update to be provided within Financial Plan on 10% budget being committed to frontline MH staffing	February 2023	Ongoing
14.	16.2.22	Tem 13	Alcohol & Addictions service	M Dendy	Additional Information on Drug use & achievement of MAT standards was requested & agreed to provide information in future report	Update to be provided to the IJB in September 2022	Ongoing